

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

(CIN NO. U40109MH2005SGC153646)

Name of office	:	<b>Office of The Executive Engineer, P.A.C. Division, Amravati.</b>
Office address	:	"Prakash Sarita" 1 <sup>st</sup> Floor, C Wing, 220 kV Amravati S/Stn. Premises, Morshi Road, Amravati - 444603.
Contact no	:	8554993281
Email Id	:	ee1520@mahatransco.in
Website	:	http://www.mahatransco.in

REF NO-MSETCL/EE/PAC/DN/AMT/TECH/No. **254** DATE: **27 MAR 2025**

**E-Enquiry for quotations**

To,

**Sub:** - E-enquiry for hiring of Taxi vehicle (Mahindra Bolero/ Scorpio or equivalent) along with driver for Communication Unit, Amravati under PAC Division, Amravati for the year 2025-26.

**Ref:** - 1) Ltr. No. CE/EHV/PCO&M/Zone/Amt/Tech/F-02/140225/0205 Dtd. 17.02.2025  
2) T.O. office note dated 10.03.2025

**Dear Sir,**

Please quote your lowest rates for following works subject to terms and conditions stipulated below. The quotation may please be submitted in a sealed envelope super scribed as "**Quotation for hiring of vehicle for Communication Unit, Amravati**" so as to reach this office on or before 07.04.2025 up to 13.00 Hrs. In case of hand delivery, the same should be handed over to this office. Quotations will be opened on the same day @ 15:00 Hrs, if possible.

**Terms and Condition:**

1. The diesel vehicle is required on per day basis hence rate may be quoted on per day basis.
2. The vehicle should be in good condition. Vehicle model should have manufacturing year from March-2018. The vehicle model & its year of manufacturing shall be mentioned in the bid. However, the physical condition of vehicle & tyres etc. shall be good and satisfactory.
3. The vehicle to be given on hire basis should possess clear documents such as registration certificate, Tax certificate, valid insurance, P.U.C. certificate, Taxi permit, etc. and driver should possess above documents while travelling. All R.T.O. formalities during the hiring period are to be borne by you.
4. The monthly limit of expenditure on hiring charges and Diesel charges to Rs. 50,000/- shall be observed by this office. Diesel will be supplied by our company. The monthly limit of expenditure if revised by corporate office considering Diesel price, inflation etc. during the period of contract, then revised limit will be made applicable.
5. Diesel/Fuel will be provided by company at the average run rate as mentioned by you. However alternatively you will be reimbursed the fuel expenditure at above average run rate as per actual utilization. Excess or less diesel payment at the average run rate will be adjusted in a monthly bill. Care shall be taken that, the excess or less diesel difference shall be at lower side.
6. Income tax as applicable will be deducted from your bills.



7. The rates shall be exclusive of all taxes and duties. Service tax, GST & statutory taxes if any will be paid extra if applicable. Also, the rates shall be inclusive of charges towards maintenance, repairs, lubricants, driver allowance, night halt, OT etc. However, Toll tax/ Border tax/ parking charges, if any, will be borne by MSETCL.
8. During duty period of hiring, all risk pertaining to driver, vehicle and due to accidents will be on your account.
9. The Vehicle will have to be stationed at the place indicated by the Additional Executive Engineer, Communication Unit, Amravati.
10. The jurisdiction of running of vehicle shall normally be Amravati & Akola District & occasionally all the districts of Amravati zone i.e. Amravati, Akola, Buldhana, Washim, Yavatmal etc.
11. Payments: 100% payment shall be affected by A/C payee cheque or online payment through RTGS/NEFT in vehicle owner bank account within reasonable time by Trans.(O&M) Circle, Amravati after submission of bills in triplicate along with necessary vouchers etc.
12. You will have to pay security deposit @10% of total order value to this office before commencing the work. S.D. will be refunded after satisfactory completion of contract period or otherwise will be forfeited.
13. An agreement is required to be executed by bidder with the company on stamp paper of Rs.500/- costing all above terms and conditions of the order before its execution. The cost of the stamp paper should be borne by you.
14. Hiring charges will be paid for working days of the vehicle only. Normally one holiday per week (Sunday) shall be allowed, the duty Hrs. of the vehicle will be 24:00 Hrs. However, the starting time will be decided by the operating officer, i.e. Additional Executive Engineer, Communication Unit, Amravati. The vehicle should also be available during emergency other than the specified time and as per company requirement.
15. The undersigned reserves the right to cancel this enquiry at any time without assigning any reasons.
16. If the hired vehicle is not made available within short time on demand without convincing reasons, the other vehicle will be hired for that day and the charges will be deducted from your bill along with penalty of Rs. 200/- per day recoverable through any pending bill/SD.
17. The driver of the hired vehicle must be experienced, punctual, polite, valid license holder & free of ill habits & must report to unit head.
18. In case of any dispute regarding any clause of enquiry document the decision of the undersigned will be final and binding on all the bidders.

Sd /-

(K. C. Hole)  
Executive Engineer,  
PAC Division, Amravati.

**Copy s. w. r. to:**

- 1) The Superintending Engineer, PAC Circle, Akola/ Trans. (O&M) Circle, Amravati.

**Copy to:**

- 1) The Manager (F&A) Trans (O&M) Circle, Amravati.
- 2) Additional Executive Engineer, Communication Unit, Amravati.
- 3) Notice Board.



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**PAC DIVISION, AMRAVATI**

**SCHEDULE "A"**

Sr. No.	Particulars of Material	Rate for per day hiring charges of vehicle	Average Fuel Consumption	Period of Contract
1.	Providing of Taxi vehicle (Mahindra Bolero/Scorpio or equivalent) along with driver for LMU for Communication Unit, Amravati under PAC Division, Amravati for the period <b>April-25 to Mar-26</b> .	Rs. _____ Basic rate per day for hiring of vehicle. GST @ 18% Rs. _____ on per day hiring charges Total rate including 18% GST per day for hiring charges of vehicle in Rs. _____	Without AC:  _____ km/ Ltr	From April-2025 to March-2026

**SELF-ATTESTED PHOTOCOPIES OF VALID DOCUMENTS TO BE SUBMITTED ALONG WITH BID**

**ANNEXURE- A**

Sr. No.	Requisite Valid documents	Document Valid upto date
1	Valid RTO registration certificate	
2	Valid Taxes paid to RTO Certificate	
3	Valid comprehensive insurance as per law in force from time to time by RTO	
4	Valid Road Permit	
5	Valid "T" permit issued by Competent Authority	
6	Valid PUC Certificate	
7	Valid Vehicle Fitness Certificate	
8	Valid GST Registration (If registered)	
9	Valid PAN card & Aadhar card	
10	Valid driving licence of driver provided	
11	Valid shop Act registration certificate	
12	Duly signed each page of E-Enquiry	

Name & Address of Bidder for correspondence: -

Seal & Signature of bidder

Valid Email id: -

Valid Mobile Number: -