

From:- **The Executive Engineer**Name of Office:- **400 K.V.R.S.Dn. New Koyna**Office address:- **A/p- Pimpli (Bk) , Tal-Chiplun Dist: Ratnagiri - 415 604**Contact No:- **8411001505**Email Id:- **ee3140@mahatransco.in**Ref: EE/400KV/RSDN/NK/T/ **No 00203**Date **23 APR 2025****(E-Enquiry)**

Sub :-E-Enquiry for the work of day to day cleaning & sweeping of employee's new residential complex, nearby area, road side & daily cleaning of control room building & road at 400 KV R.s Dn., New Koyna.

Dear Sir,

Sealed & superscripted quotations are invited for above subjected work and as per enclosed Schedule 'A'. You are requested to quote your reasonable rates for the above subjected work. The terms & conditions are as follows :

TERMS & CONDITIONS :

1. **NAME OF THE WORK:-** Work of day to day cleaning & sweeping of employee's new residential complex, nearby area, road side & daily cleaning of control room building & road at 400 KV R.s Dn., New Koyna.
2. **DUE DATE:-** The quotation completed in all respect, duly sealed & super scribed should be submitted to this office either personally or by post on or before **Dtd.30.04.2025 upto 17:00 Hrs** positively.
3. **ESTIMATED COST :-** The estimated cost is limited upto **Rs.6,13,398/-** including of all taxes.
4. **Following documents are required:-**
 - a. GST Registration Certificate
 - b. PAN card registration
 - c. Registration of firm.
5. **Detail Scope of the work :-**
 - A) **Day to day cleaning & sweeping of employee's new residential complex, nearby area, road side :**
 - 1) Clean staff quarters all staircase, parking and surrounding area around it.
 - 2) Collect garbages from all quarters and dispose it at particular location
 - 3) Clear all drainage chock ups regularly
 - 4) Clean all staff quarters staircases monthly
 - 5) 10 ft wide road & both sides of main gate to 220KV & 400KV yard gate.
 - 6) Maintenance of play ground under head quarter regularly.
 - 7) Keep clean surrounding area near main gate.
 - 8) All materials require for cleaning will be provided by agency.

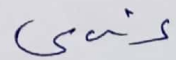
B) Day to day cleaning & sweeping of Control room building & road:

- 1) Clean the floor of control room with phenyl.
 - 2) Clean every floor of control room building and also 20 ft premises per day
 - 3) Clean regularly : i) 400KV Control Room. ii) Office of the Addl.Ex.Engr.(Maint.) unit, . iii) Office of the Addl.Ex.Engr.(Testing) unit, New Koyna iv) Office of the Addl.Ex.Engr.(Lines) Sub-Dn., New Koyna v) Office of the Ex.Engr. 400 KV RS (O&M) Dn., New Koyna.
 - 4) Cleaning/sweeping of AC/DC distribution room, PLCC Room, battery charger room nearly using Phenyl, Cleaning liquids, Detergents, Hydro caloric acid as & when required including cost of brooms, dusters etc including disposal of garbage as directed by the Engineer In-charge.
 - 5) Clean all the toilets with acid & phenyl per day regularly.
 - 6) Clean glasses of the control room, testing room & maintenance room weekly.
 - 7) Cleaning of area around the control room building outside the garden.
 - 8) Disposal of garbage at particular location regularly (every day).
 - 9) All materials require for cleaning will be provided by agency.
6. **VALIDITY OF OFFER :-** The offer should be valid for acceptance for a period of **180 days** from the due date of the same.
7. Quantity mentioned in Schedule 'A' are tentative & payment will be made on the basis of actual quantities executed by you.
8. The work shall be supervised by the Addl. Ex.Engineer, 400KV (Maint.) unit New Koyna appointed by under signed & it should carry out to the full satisfaction of Engineer, in charge. In case of any dispute decision of undersigned shall be final and binding on the contractor.
9. The workers employed by you for the above work shall not be entitled for any facility/claim from MSETCL what so ever.
10. **TIME PERIOD FOR COMPLETION OF WORK:-**The work should be carried out on day to day basis for one year as per instruction from Addl. Ex.Engineer, 400KV (Maint.) unit, New Koyna. Failure to carry out the work satisfactorily, penalty as per rule per day shall be levied at the discretion of the competent authority.
11. **PENALTY :-** If the work is not completed within the stipulated time period the penalty will be charged as per prevailing rate i.e.1% of the order value per week of delay maximum upto 10% of the total order value.
12. MSETCL bears no responsibility of any kind i.r.o. the worker employed for this work & contractor shall be whole responsible to observe & follow all the statutory provisions regarding Labour Laws. The rates should be quoted considering applicability of all these aspects.
13. **GST:-** The prevailing rates of the GST will be applicable to this order.
14. Taxes as applicable will be deducted from your bill at source.
15. **DISCARDED OFFER CONDITIONS:-**The company reserves to itself the right to reject any or all offers which does not confirm to any of the conditions.
16. **PRICE:-** The rates quoted should be firm & price variation will not be applicable at any cost.

17. **EXECUTION OF WORK :-** In the event of the offer being accepted in the whole, the successful contractor shall execute the order immediately as per the order schedule within the time specified in the work order.
18. **SECURITY DEPOSIT :-** Every bidder whose offer is accepted either in whole or in part must deposit security amount within 07 days from the date of issue of the work order, by way of security for the due and proper fulfilment of his contract by online to the MSETCL EHV (O&M) Circle, Karad. The Bank Guarantee of any nationalized bank will be accepted against Security Deposit. Security Deposit Payable at **05.00%** of the amount of the order.
19. **INCOME TAX & OTHER TAXES :-** Income Tax & other taxes as applicable as per the rules & prevailing rates will be deducted from the contractor's bill at source.
20. **BILLS :-** You will have to submit the bills in triplicate to this office as per the specifications mentioned in Schedule 'A'. The bills submitted should be in the name of Office of the Ex. Engineer, 400 KV R.S. Dn. New Koyna. **(GST No.27AAECM2936N1Z2)** at 400 KV R.S. New Koyna.
- a. After duly recorded by the concerned authority i.e. Addl. EE 400KV (Maint.) unit New Koyna, the same will be reflected subject to availability of funds at Circle office. Please quote your GST No. & SAC Code for the Service availed by you on bill for smooth payment.
21. **PAYMENT :-** 100% payment against the bills for the work actually carried out will be given to you after deducting necessary taxes & duties as per Govt. Rule either by cheque or NEFT/RTGS.
22. The work should be strictly executed as per the schedule enclosed & as per instructions of the concerned authority assign by the Ex. Engineer or his representative deputed for this work.
23. MSETCL reserve rights to add more terms during the contract period, if found necessary.
24. Undersigned reserves the right to accept any quotation or to reject/accept all the quotation without assigning any reason.
25. **JURISDICTION :-** In case of dispute, if any, the legal /differences arises, that will be subjected to jurisdiction of Ratnagiri District court only.

Thanking you,

Yours faithfully,


Executive Engineer (I/C)
400 KV R. S. Dn., New Koyna

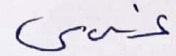
Encl. :- Schedule 'A'.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD
400KV RS (O&M) Dn. New Koyna.

Schedule 'A'

Subject :- Work of day to day cleaning & sweeping of employee's new residential complex, nearby area, road side & daily cleaning of control room building & road at 400 KV R.s Dn., New Koyna.

Sr. No.	Particulars	Service No.	HSN Code	Unit	Qty.	Rate per unit including GST @ 18% Rs.
1.	Work of day to day cleaning & sweeping of employee's new residential complex, nearby area, road side under 400KV New Koyna.	50002392	998533	Month	12	
2.	Work of day to day cleaning & sweeping of 400 KV Control Room building, road & surrounding area under 400KV New Koyna.	50002392	998533	Month	12	


Executive Engineer (I/C)
400 KV R. S. Dn., New Koyna