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|  <p><b>MAHATRANSCO</b><br/>Maharashtra State Electricity Transmission Co. Ltd.</p> | <p align="center"><b>MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.</b><br/><b>HUMAN RESOURCES DEPARTMENT</b></p> <p>Phone No, (022) 26598595/26595000      Plot No, C-19, Prakashganga, 7<sup>th</sup> floor,<br/>Fax:- (022)26598587/26592001      Bandra-Kurla Complex,<br/>Bandra (E), Mumbai-400051.</p> |
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No.MSETCL/HR-NT/Seniority/UDC (HR)/ 18368

Date: 16.12.2011

**CIRCULAR**

**SUB: Circulation of integrated seniority list of UDC (HR) of MSETCL as on 31.03.2011.**

The post of Upper Division Clerk (HR) falls under Circle-wise seniority. As per Seniority Regulation 17(2) (b), the promotions to the post of Head Clerk / Senior Clerk / Establishment Assistant which is a State-wise seniority post is being done from amongst UDC (HR) by integrating the seniority lists of UDC (HR) of different Circles.

2. In view of the above, the seniority lists of UDC (HR) of different Circles prepared in pursuance of Administrative Circular No.120 dt.22.8.1989 read with Administrative Circular No.140 dt.18.01.1994 have been compiled, got validated and integrated at Corporate Office level.
3. While preparing the integrated seniority list of UDC (HR), the following procedure/principles have been followed.
  - a) As per the Regulation 4 of the MSEB Employees Seniority Regulations, 1961, the seniority has been reckoned/fixed from the date of order of promotion or appointment including deemed date of promotion, if granted by respective Circles. While making integration of the seniority lists of different Circles, date of order of promotion/ appointment has been taken as base by maintaining inter-se within the Circles.
  - b) In case of direct recruits, if they fail to pass departmental Lower GAD Exam within three consecutive chances (4 chances for backward classes), their seniority has been reckoned from the date of passing of the examination as per note below Regulation 8 of the Seniority Regulations.
  - c) In case of the request transferees i.e. transferred by losing seniority from one Circle to another Circle, the seniority has been fixed from the date of joining in the new Circle as per Regulation 21(a) of the Seniority Regulations.
  - d) In case of coincidence of having the same date of promotion/ appointment of different Circles, the date of selection has been taken as base for fixing the seniority by maintaining inter-se within Circle.
  - e) In case the date of order and the date of selection happen to be the same, the date of birth has been taken as base for deciding the order of seniority by maintaining inter-se within Circle.
  - f) The integrated seniority list may be circulated amongst the employees concerned. The seniority list may also be displayed on the Notice Board. The employees concerned may be requested to go through the seniority list and forward their representations on or before 15.01.2012, if any, addressed to the Assistant General Manager (HR-NT) in the enclosed format within one month from the date of issue of this Circular. The representations received thereafter shall not be entertained.
  - g) The integrated seniority list is also available on web site at [www.mahatransco.in](http://www.mahatransco.in).

Encl: As above.

  
**Asstt. General Manager (HR-NT)**

To,  
All as per mailing list upto the level of Superintending Engineer in the Field and Corporate Office.