



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
HUMAN RESOURCES DEPARTMENT**

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Plot No, C-19, Prakashganga, 7th floor,
Bandra-Kurla Complex,
Bandra (E), Mumbai-400051.

MSETCL/CO/HR/O&M/F. No.298

ADMINISTRATIVE CIRCULAR NO. 298 DATED 21.10.2011

Sub: - Payment of Ex-gratia for the year 2010-2011

To recognize the hard work and sincere efforts of the employees of the company towards improvement in the areas of availability, reduction in transmission losses, project execution and financial position during the year 2010-2011, the issue regarding grant of Ex-gratia payment for the year 2010-2011 was under consideration of the Company. The payment of Ex-gratia being a common issue was discussed during the meeting of the Managing Directors of all three Companies.

2. Now, the Chairman and Managing Director, MSETCL in consultation with Director (Finance) and E.D(HR) has accorded approval for payment of Ex-gratia of Rs.7000/- (*Rs. Seven Thousands only*) for the year 2010-2011 to all officers/employees (including employees working against Supernumerary Posts) who have worked during the year 2010-2011. The officers/employees who were on deputation and appointed on contract basis directly by the Company against regular post during the year 2010-11 are also entitled to Ex-gratia at Rs.7000/- (Rs. Seven thousand only).

3. The Veej Sevaks shall be entitled for Ex-gratia of Rs.2500/- (Rs.Two thousand five hundred only) for year 2010-11.

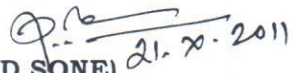
4. The employees who have worked during the part period of the financial year 2010-2011 shall be eligible for Ex-gratia payment on pro-rata basis.

5. The payment of Ex-gratia is restricted to the year 2010-2011 only and shall not be taken as precedent for the coming years.

6. The payment of Ex-gratia should be made to the eligible officers/employees before Diwali. The payment of Ex-gratia should be drawn and paid by the office where the employees are working on the date of issue of this circular irrespective of place of working of the employees during the financial year 2010-2011. The necessary entries regarding payment of Ex-gratia should be made in the Service Books of employees concerned before actually effecting payment of Ex-gratia.

7. The concerned drawing and disbursing officer should send requirement of funds towards payment of Ex-gratia to Shri. R.J. Pawar, A.G.M. (F&A)(Corporate Finance), Prakashganga immediately.

8. This Administrative Circular is available on the website of the Company i.e. www.mahatransco.in.


(S.D.SONE) 21.10.2011

Chief General Manager (HR)

To,
All as per mailing list in Corporate Office and field offices.