



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.  
E.H.V.Civil Construction cum Maint.Circle, Pune  
Block No.407, 3<sup>rd</sup> Floor, New Administrative Building, Rasta Peth, PUNE 411 011  
Phone :- 020-26120817(O), 26052628 (FAX) , 26132779(P)  
E-Mail: seccmpune@mahatransco.in



No .SEC / PUNE / Civil /Tech/  
To,

7 8 8

Dt. - 7 AUG 2017

**Sub. :-** Annual Maintenance contract for Personal Computer.  
(Non – comprehensive) of EHV CCCM Circle, Pune.

Sir,

Sealed & super scribed quotations are invited for Annual Maintenance contract for monthly servicing of P.C. along with other accessories as mentioned in Schedule 'B' enclosed herewith so as to reach this office on or before. Dt.16.08.2017 from 11.00 to 16.00 hrs. during working hours.

**TERMS & CONDITIONS :-**

1. Rates should be firm & inclusive of all taxes but excluding spare parts.  
(non – comprehensive)
2. Please super scribe the offer with the following details :
  - a) Quotation for :
  - b) Due Date :
3. The service / Annual maintenance contract will be for one year from the date of order.
4. Your representative should attend this office once in a month for inspection and servicing of P.C. / Printer etc.
5. On receipt of any complaint / breakdown from this office, it should be attended by you immediately, but within 24 hours from the complaint received by you, and of course these visits shall be excluding to your regular monthly visits.
6. The GST registration No. Should be submit with quotation.
7. No transport charges will be paid to you for delivery of any material / spare parts etc.
8. Payment :- Payment will be made quarterly in a year after completion of servicing and submission of bill and advance stamped receipt.
9. In case your services are not found satisfactory, the undersigned reserves the right to cancel the order at any time.
10. All term's and conditions as per Boards rules including those in MSEB's Booklet "Tender and contract for works" are applicable in this case also.
11. You have to deposit ₹ . 500/- towards earnest money deposit in Cash or D.D.in the office of the Superintending Engineer, Civil Circle Pune-11 alongwith quotation

Thanking you,

Yours faithfully,

Superintending Engineer (C),  
EHV CCCM Circle, Pune.

Encl. : Schedule "B"

Copy to :-

1. The Manager (F & A) EHV CCCM Circle, Pune.
2. M/F.




**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.  
EHV CIVIL CONSTRUCTION CUM MAINTENANCE CIRCLE, PUNE**

**SCHEDULE "B"**

**Name of Work :-** Annual Maintenance Contract for 11 Nos. of Computers with printer of Civil Circle, Pune. (non-comprehensive)

Sr. No..	Description	Quantity	Rate	Amount
1.	Annual Maint. Contract of 11 nos. of computers of different configurations & operating System such as windows XP& windows 98 and Printers Laser Jet, Lexmark multifunction and Dot matrix Samsung, HP etc.	11 Nos.		
			<b>Total Rs.</b>	

  
**Superintending Engineer (C)  
EHV CCCM Circle, Pune.**