

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

Name of office : Executive Engineer, MSETCL, Major Stores, Karad

Office Address : At.Virawade, Ogalewadi, Karad-415114, Dist: Satara.

Contact No. : Tel. (O): 02164-271759, (Fax):02164-273617,

Email ID : ee3010@mahatransco.in

Website :- www.mahatransco.in

(CIN No: U40109MH2005SGC153646)

Ref No: EE/MS/KRD/T/No. 101

Date: 13.06.2017

Enquiry

Sub: - Enquiry of Initial one time treatment comprising of grass removal & treating the yard for arresting the growth of grass, shrubs and disposing of the removed grass as per directives of office head , coming under Major Stores, Karad.

Dear Sir,

Please offer your reasonable rates for the subjected work as per Schedule A given below. The scope of work is also mentioned therein. **Taxes if any should be quoted extra.**

SCHEDULE 'A'

Sr.	Particular	Total Sq.Mtr	Unit	Rate (in Rs.)
1	Initial one time treatment comprising of grass removal & treating the yard for arresting the growth of grass, shrubs and disposing of the removed grass as per directives of office head , coming under 1) Major Stores, Karad.	43117	Per Sq. Mtr	

Note: - Following attested documents should be attested with the quotation.

1. PAN CARD Document.
2. Copy of work order for similar work from an authority not below the Executive Engineer.
3. Labor License.
4. PF Documents / PT registration / Last month PT Challan.
5. Certificate of Registration.
6. Service Tax registration & last paid Challan proof.

1. DUE DATE: - The quotations complete in all respects, duly sealed & super-scribed should be submitted by post or courier or in exceptional case, by hand delivery to this office on or before **20.06.2017 Upto 13.00 hrs.**

2. VALIDITY OF OFFER : -The offer should be valid for our acceptance for a period of 60 days from the due date of opening.

The undersigned reserves the right to reject any or all quotations without assigning any reasons.

Thanking you,

Yours faithfully,

Encl: 1) ANNEXURE (B)

Sd/-
**Executive Engineer,
Major Stores, Karad**

Copy s. w. r. to:

1.The Chief Engineer, CC EHV(O&M) Zone, Karad.

Copy to:

1. Dy. Manager (F&A), Major Stores, Karad.

2. Notice Board.

ANNEXURE (B)
TERMS AND CONDITIONS OF CONTRACT

1) SIGNING OF CONTRACT :-

Within 7 days from the date of the receipt of this work order, the contractor shall enter into an agreement with the Company , in the prescribed format . Until the agreement is executed, the company will not be liable to pay, not shall the contractor be entitled to claim amount due or payable under the contract. The necessary stamp duty for the agreement shall be borne by the contractor.

2) SCOPE OF WORKS :-

- 1) Immediately the work should be started in consultation with Stores in-charge.
- 2) While finalizing the programme it is your responsibility to execute the work, strictly in dry weather, there should not be the possibility of rain
- 3) The work should be carried out to the full satisfaction of the concerned Executive Engineer ,Major Stores, Karad.

3) SUPERVISION OF THE WORKS :-

The works shall be under the overall supervision of stores subject to the approval of the E.E. or his designated representative.

4) CONTRACTORS EMPLOYEES :-

- a) The contractor shall employ and provide on site only such employees who are semi-skilled and experienced for execution and supervision of works. The contractor shall provide housing accommodation to his employees. Since the work is to be carried out in live yard the contractor shall take all precautions while working and advise the labours not to touch any structure/equipments etc., the contractor shall have make good the losses at his/their own cost. MSETCL will not be responsible for any accident (fatal or non fatal) or injury to the personnel of the agency or any financial implication arising there from.
- b) The shoes, mask etc are to be provided by contractor.
- c) All the labours engaged for this work should be well behaved physically fit and should have good habits. No one shall be allowed to smoke & alcoholic drinks etc in live yard/premises . Special care is to be taken by contractor during execution of work.
- d) The agency will be responsible for compliance of all statutory obligation under the Factory Act., minimum wages Act, contribution under E.P.F., Professional tax , C.P.F. & I.S. Act etc in respect of his employees. The payments monthly/weekly shall be made as per min. wages Act & deposit P.F. amounts to eligible employees / labours as per Govt. rule.

5) SITE CLEARNCE :-

The contractor shall during the progress of work, keep the site reasonably free of all unnecessary obstructions and shall remove the grass, shrube etc out of yard area so as not cause any obstruction for normal working / operations . Similarly on completion of the works the contract shall clear away and remove from the site all surplus material rubbish and temporary work of any kind. Site should be kept clean.

6) SUB LETTING OF CONTRACT :-

The contract or any part there of shall not be assigned, transferred, or sublet without the prior written permission of the undersigned. Even if such permission is granted, it shall be responsibility of the principal contractor to whom the work order was originally issued to execute the works as per the terms of the contract.

7) PAYMENT TERMS :-

The bill should be submitted triplicate along with advance stamped receipt to Stores EE after completion of work allotted to him. The Major Stores E.E. will take the measurement of work done and record the bill in MB and he will submit the bill to the concern office. The Executive Engineer will verify the works and will arrange for payment quarterly. All payment will be made only by account payee cheque and will be effected by within reasonable time as per funds availability.

8) SECURITY DEPOSIT:-

You should pay security deposit equivalent to 5% of the value of the order. Security Deposit is payable by (a) Cash (b) D.D.(c) Bank Guarantee from a nationalized scheduled Bank. The S.D. will be refunded after satisfactory completion of the work. No any interest will be given on S.D. deposited by contractor.

9) CONTRACT PERIOD :-

The contract period shall be operative up to expiry of the expenditure of the order amount from the date of dispatch or order will be valid for 12 month from dispatch of order . whichever is earlier.

10) OPERATING AUTHORITY :-

Executive Engineer, Major Store, Karad will operate this contract.

11) PENALTY FOR DEFAULT :-

The complete site is to be clear up to the satisfaction of Stores, EE within a month after handing over of site. If the work is not completed within stipulated period the penalty at the rate of ½ % per week up to maximum of 10% of the total value of the order will be payable by the contractor.

12) Indemnity bond :-

You will have to executive indemnity cum agreement bond on stamp paper of Rs.500/- (Cost of stamp paper is to be borne by you only.) in the prescribed form attached herewith before commencing the work & submit the same to Executive Engineer, Major Stores, Karad & Xerox copy of the same may be submitted to office.

13) TAX DEDUCTION AT SOURCE :-

In accordance with IT Act 1961, Income Tax will be deducted at source at the prevailing rates from the bill as 2%. Similarly any other tax deductible at source it applicable to this particular contract as per statutory provisions (laid down by Central or State Government.) will also be deducted from the bills at the prevailing rates.

14) DAMAGE TO PERSONS AND PROPERTY :-

The contractor shall indemnify the EHV Company against any losses and claim in respect of injuries or damage to any persons, material or physical damage to any property what so ever, which may arise out of or in consequence of the execution of the work.

15) TERMINATION OF CONTRACT :-

The undersigned reserves the right to cancel the contract , after giving due notice the contractor., in the event of the breach of contract and unsatisfactory services in any respect.

16) JURISDICTION :-

All disputes, differences related to the tender/contract shall be subject to the including jurisdiction of Karad Court.

17) Please quote your PAN No. TIN No. on the bill, Service tax No.

18) All statutory requirements and provisions in regard with Factory Act Workmen. Compensation Act Shop and Estt. Acts are binding on you e.g. CPF & others. The deviation of any of the provision, contract will be responsible and will have to deal it with his/her own cost.

19) If any labour/ worker met with accident , it is the responsibility of the contractor to admit any provide first aid to the worker / labour and pay the compensation as per the rule/law in force MSETCL will not pay any compensation.

20) OTHER CONDITION :-

1. At the time of actual work, contractor or his authorized representative should be present on yard. The record shall be maintained by the contractor in the format directed by MSETCL in separate register. The work should be carried out in presence of MSTECL representative.

2. In case, such loss or damage or breakages to the material of MSTECL during any of the operations. The loss would be recovered from the contractor.

21) Inspection by our representative :- The concerned office will be free to visit the contractors work as and when required at any time.

You should maintain record of labours and their wages working under you for the work and P.F. as applicable may be deducted from their wages.

Please acknowledge the acceptance of this order within 7 days from the date of receipt. If nothing is heard from you within the stipulated period., it will be presumed that you have accepted the order as it is.

Thanking you.

Yours faithfully

Sd/-

**Executive Engineer
Major Stores, Karad**