



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD

(CIN No.U40109MH2005SGCI53646)

Office of the Executive Engineer

EHV O & M DIVISION-I,PUNE

Block No.406,Admn.Building,3rd Floor, Rasta Peth, PUNE – 411011

☐ : 26131362 (O) E-mail- ee6140@mahatransco.in

No.: EE/EHV O &M/DN.-I/PUNE/Tech./1269

Date : 21.06.2017

Sub: E-Enquiry for supply of various consumables items required for day to day maintenance works at various S/Stns under EHV O&M Dn.-I, Pune

Dear Sirs,

Sealed & super scribed quotations are invited on % basis for the works indicated in schedule 'A' so as to reach this office **on or before 03.07.2017** on following Terms & Conditions.

Terms & Conditions:

- 1. Name of Work:** Supply of various consumables items required for day to day maintenance works at various S/Stns under EHV O&M Dn.-I, Pune.
- 2. Delivery & time Period:** The material is to be delivered at Baramati Store, Baramati within **30 days** from the date of receipt of order as per Schedule "A".
- 3. Taxes & Duties:** The rates should be quoted including of all duties such as levies, incidental charges, Octroi, packing, forwarding, transportation, statutory charges, etc., **but exclusive of VAT. VAT should be quoted extra as per prevailing rates.**
- 4. Rate Validity:** The rates offer submitted by you should be valid for at least **120 days** from the last date of receipt of quotation.
- 5. Security Deposit:** - The bidder should have to pay, Security Deposit @ of 10% of the total value of the order in this office in Cash/ by D.D./ B.G./ fixed deposit in nationalized or scheduled bank after acceptance of this order **& before supply of material**. If you fail to do so, the SD will be recovered from first your bill. Also, you will have to apply for refund of SD within 6 months after completion of validity period of order. If you fail to apply within stipulated period, the action as per CO's rules will taken.
- 6. Document required:-** The rate offer must be accompanied with following documents duly attested & signed by vendor
 - Valid shop act & establishment registration or NOC of Grampanchayat.
 - VAT registration certificate.
 - Copy of PAN card.
 - Income Tax return for last two years AY 2015-16, AY 2016-17.
 - Order copies for similar type of works as a proof of experience.
 - Average Turnover certificate for last 3 financial years duly certified by Chartered Accountant should be at least 60% of the estimated cost (**Rs. 1,95,800/- (Incl. of Tax)**).

If validity of any license / certificate expires during order period, you will have to renew the same and submit the copy to this office. Payment will be effected for valid period only.

- 7. PAN No, VAT no, Service tax no.** should be **mentioned specifically** in the quotations. Quotations without signature will be rejected. Method of submission of quotation is mentioned in separately attached Annexure 'A'.

8. The T&P labour, transportation required for the said supply of material shall be to your account.
9. **Penalty:** If the contractor fail to supply the material in stipulated time as mentioned above, you will be liable to pay penalty at rate of ½ % per week (a week of 7 days or part there of subject to maximum limit of 10% of the total values of the order.
10. **Before supplying the material at Baramati Store Baramati sample for each material should be approved from undersigned.**
11. You should be fully aware of the M.S.E.T.C.L Company's. General Terms & Conditions.

Thanking you,

Yours faithfully,

-Sd-

**Executive Engineer,
EHV (O&M) Div I Pune**

Copy s.w.rs to: 1. The Superintending Engineer, EHV O&M Circle, Pune-11

Copy to: 1. The Dy. Manager (F&A), Dn .I, Pune.
2. Notice Board / M/F.

Schedule 'A'

Supply of various consumables items required for day to day maintenance works at various S/Stns under EHV O&M Dn.-I, Pune

Sr. No.	Particular	Qty	Unit	Estimated Rate per unit exclusive of Tax in Rs.
1	Supply of Kli-Nit Cleaner Bottle (350 ml)	95	No	266.75
2	Supply of CRC Bottle (500 ml)	106	No	208.55
3	Supply of Grey Cloth (Manjarpat)	5300	Mtr.	12.80
4	Supply of Petroleum Jelly	57	Kg.	160.00
5	Supply of HRC Fuses			
	2A	146	No.	30.56
	4A	144	No.	30.56
	6A	174	No.	30.56
	10A	133	No.	30.56
	16 A	135	No.	31.50
6	20A HRC Fuse Base (Suitable 2A,4A,6A,10A,16A fuses)	165	No.	77.60
7	Cotton Waste	500	Kg.	50.00

Enquiry is limited to Rs. 1,95,800/-.

Rates are exclusive of VAT. VAT will be paid extra as per prevailing rate.

The contractors have to quote above/below/At par in %.

The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.

1. -----% **Below** (In words -----) of the above total estimated cost.
2. ----- **At Par** (In words -----) of the above total estimated cost.
3. -----% **Above** (In word-----) of the above total estimated cost.

Dated

Signature of Contractor with Seal

Name -----

Address-----

**Executive Engineer,
EHV (O&M) Div I Pune**

Annexure 'A'

Your quotations should be submitted in a **sealed envelope** super scribed with quotation for Supply of various consumables items required for day to day maintenance works at various S/Stns under EHV O&M Dn.-I, Pune

This envelope should contain two separate envelopes.

Envelope 1:

This envelope should contain document / certificate / proof of qualifying prerequisite brochures attested certificate etc. as per clause no.6 of terms & conditions.

Envelope 2:

This should contain only price bid in given format for quoting rate.

- ❖ If envelop 1 contains all required document, then and then only envelop 2 will be opened. If not, then envelop 2 (i.e. price bid) will be kept as it is/ returned to the contractor without opening.

- ❖ Quotations with incomplete details or submitted without sealing or super scribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit.**

This office reserves all the rights to reject any or all quotations without assigning any reasons thereof.

The bidder is requested to go through the above instructions and in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, MSETCL, EHV (O&M) Division I, Pune -11, in advance before three days.

-Sd-
**Executive Engineer,
EHV (O&M) Div I Pune**