

**Maharashtra State Electricity Transmission Co. Ltd**  
(CIN: U40109MH2005SGC153646)

From Name of Office: Executive Engineer, 400KV R.S. (O&M) D/n, MSETCL, Chakan. Office Address: Plot No. P 10, Opp. Mercedes Benz, Chakan MIDC Phase III, Tal. Khed, Dist. Pune 410501. <b>Dy.EE O 7447440550, EE :7447440555 C/R : 7447440556/57</b> E mail ID: ee6180@mahatransco.in; eechakan400kv@gmail.com	To, <b>Website Publication</b>
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Ref. No.EE/400 KV/CHAKAN/Tech/16-17/E-enquiry / **328** Date: **14 SEP 2017**

**E- ENQUIRY FOR WORK**

**Sub:** - E-Enquiry for maintenance of garden/lawn/flower bed at 400kV Chakan Division.

**Dear Sir,**

You are requested to submit your offer **in sealed quotation** for maintenance of garden/lawn/flower bed at 400kV Chakan Division as per enclosed schedule 'A' so as to reach this office on or before **23.09.2017 17:00 Hrs** considering following terms and conditions.

**Schedule 'A'**

Sr. No.	Particulars Of Items	Qty (Months) (Lump sum on monthly basis as a job work)	Rate per Month limited up to (Lump sum)	Rate quote in % above /at par/below
1	Day to day maintenance of already developed garden lawn, about <b>1500 sq.m.</b> Already planted ornamental flowering/shrubs/trees/plants by watering sweeping by engaging skilled gardener 24 days in every month and 24 days of unskilled labour for every month applying minimum 2 bags of <b>manure</b> , 1/3 bag of <b>fertilizers</b> per month and using pesticides of approved make as and when required and as directed by Engineer-in-Charge. [Note: Nature of above maintenance of garden work includes alternate day of watering two times in a week for big plants/ trees, pesticides are to be applied as per requirement as and when required proper dose to flowers. plants for the above works, one skilled gardener or one helper is to be present every day. Also garden surrounded area is to be cleaned by removing grass every month as directed. <b><u>All tools, plants such as lawn mower, cutting machines, scissors, water supply hose pipe spades etc. are to be provided by the contractor.</u></b> All pesticides, sprades etc. are to be supplies by the contractor. Water will be supplied by the M.S.E.T.C.L. at free of cost.	<b>6 Months</b>  (Skilled gardener 24 days in every month and 24 days of unskilled labour for every month & required material as mentioned in particular)  <b>Total : 02 nos. labour</b>	<b>22900/- inclusive of GST</b>	

## **TERMS AND CONDITIONS:**

1. **Scope of work:** - The scope of work is as detailed in Schedule 'A' the work should be carried out as per the instructions of Engineer in-charge.
2. The prescribed form i.e. Schedule 'A' duly filled in with the rates written in words and figures and signed should be sent by registered post or in person to **The Executive Engineer, 400KV R.S. (O&M) Divn. Chakan, Tal. Khed, Dist. Pune 410501**
3. Please super scribe the offer with the following details :-
  - a. Quotation for :-
  - b. Due Date :-
  - c. Name of the Bidder :-
4. The offer shall be valid for acceptance for a period of **90 days (Ninety days)** from the date of submission. During this period no bidder shall be allowed to withdraw his offer.
5. **Quoted Rate:** Quoted rate should be including the cost of material, all skilled & unskilled labour & also requisite T&P, incidental charges etc. You requested to quote your lump sum rate for the item mentioned in the schedule. **The rate should be quoted exclusive of GST will be paid extra if applicable** that should be mentioned separately.
6. All the documents of this enquiry Schedule 'A' and other accompanying documents shall bear the authorized signature of the bidder, failing which the offer will be liable for rejection.
7. The documents of an offer shall be written legibly and free from erasures, overwriting or conversion of figures corrections where unavoidable shall be made by crossing out, rewriting, initialing and dating.
8. As per govt. rules & regulation agency need to provide relevant legal documentary or evidences
9. You will have to submit the documentary evidence of Registration under Shop Act or NOC of Grampanchayat, PAN card along with quotation.
10. The bidder is in his own interest expected to visit the site of the work and acquaint himself with the site conditions which will affect the work.
11. Quotations which do not fulfill all or any of the above conditions or are incompleteness in any respect are liable to be rejected.
12. The right to reject all or any of the quotation without assigning any reason, whatsoever for the rejection of any quotation or all the quotations or to place an order for full quantity or part thereof or to finalize the order on time preferred basis or to split the order quantity wise is reserved with the undersigned.
13. Bidder should not submit "Conditional Quotations" such conditional offer shall liable for rejection.
14. If the bidder has any doubt regarding the meaning of any portion of the enquiry conditions/specifications he should get it clarified from the office of the undersigned before submission of the offer.
15. Justification in details for quoted rates shall be submitted along with Schedule 'A' i.e Material cost & other overheads if any.

16. All general/Technical/Commercial terms and conditions of the contract of the Company are applicable to this contract.
17. The right to reject all or any of the quotation by assigning reason, whatsoever for the rejection of any quotation or all the quotations or to place an order for full quantity or part thereof or to finalize the order on time preferred basis or to split the order quantity wise is reserved with the undersigned

Thanking you.

Yours faithfully,



**Anil B Patil**  
**Executive Engineer**  
**400KV RS (O&M) Division**  
**MSETCL, Chakan**

**Copy s.w.rs.to:**

The Superintending Engineer. EHV (O&M) Circle Pune

**Copy to:**

1. The Adl.EE (Maintenance), 400 kV Chakan
2. The Dy. Manager, 400KV R.S. (O&M), Division, Chakan/**Notice board**