

Ref: EE/400KV/RS/O&M/DN/DHL/

1109

DATE: 3.10.2017

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Subject: E-Enquiry for Providing 16/20 seater School Bus on Hiring basis for the students of staff colony of 400 kV R.S. Dhule-Kundane going to various schools/colleges from colony to Dhule city to & fro for educational year 2017-2018.

Dear Sir,

Sealed and super scribed quotations are invited for the above work as per enclosed schedule 'A'. You are requested to quote your lowest rate for the above work. The terms and conditions are as follows.

### General terms & conditions

1. Per day rates quoted should include provision of Driver, Diesel required for all instructed trips, his salaries & allowances, vehicle maintenance, Taxes, and all other charges etc. No extra charges will be paid. The rate shall be quoted in words and figures.
2. Bidders should strictly follow norms & safety measures prescribed by RTO for 16/20 seater School bus.
3. Your quotation should reach this office on or before 18.10.2017 upto 13:00hrs and same shall be opened on same day if possible.
4. The order is limited to the period of one year amounting Rs. 6,90,300/- (including all taxes)
5. The work contract tax if applicable will be deducted from your Bill as per rule
6. The Company will not be responsible for any kind of accident or damages to the vehicle or driver during the hired period. All the financial liabilities arising out of accident shall be borned by the owner of vehicle.
7. The working hours will be normally from 7.00 Hrs to 19.00 Hrs or as per directives of undersigned.
8. Any kind of vehicle breakdown should be attended by owner. No charges will be paid by Company during breakdown. Agency will have to provide alternate vehicle during breakdown. No charges will be paid by company during breakdown. Agency has to provide alternative vehicle during breakdown.
9. According to financial act, income tax will be deducted from your bill & certificate to that will be issued to you.
10. The rate quoted should be firm & price variation will not be acceptable. Rate should be inclusive of all taxes & other incidental charges.
11. Driver should be managed by vehicle owner. He should have valid license to drive such type of vehicle and has the minimum 3 years of experience for driving such type of vehicle. Driver should not have any criminal record & NO FIR should be registered on him. Driver should not found with any type of alcoholic drunk during Working hours.
12. All the rules regarding registrations of vehicle, sales tax, GST tax & other Govt. taxes etc should be borned by vehicle owner.
13. If it is found that vehicle is not giving satisfactory service, the contract is liable for cancellation after giving 24 Hrs notice.
14. **Security deposits:** The You have to pay a security deposit of 5% of the order value for this work with MSETCL in the form of Cash/FDR/D.D./BG of any Nationalized/scheduled Bank in the name of 'Executive Engineer, 400KV R.S O&M Division, Dhule', payable at Dhule, valid for one year or Bank Guarantee in the prescribed format in favor of Executive Engineer of 400KV R.S O&M Division Dhule valid for one year. The security Deposit to be submitted before starting of work. The security deposit will be refunded only after satisfactory completion of contract.

15. The validity of your work order will be for one complete year from the date of issue of order or Exhaust of Tendered amount from the date of engaging the vehicle whichever is earlier.
16. The route is from 400KV Staff colony kundane Dhule to various school & colleges in Dhule city in number of trips decided by EE 400KV RS Div, Dhule. The approximate running may be about 120-130km.
17. All terms and conditions as per Company's rules including those work in the M.S.T.Co. Ltd. booklet. "Tender and contract for works" are applicable in this case also. Not with standing stated herein, the Company's general terms and condition of contract shall be applicable to this contract also.
18. Undersigned reserves the right to accept any Tender or to reject/accept all the Tenders without assigning any reason.
19. Any dispute/differences arises, will be subjected to jurisdiction of Dhule court only
20. The vehicle owner if wants any clarification regarding working of vehicle or any terms condition, he should approach in writing to undersigned before quoting the rates.
21. After due date no clarification will be given and the decision of undersigned will be final and binding on all the vehicle owners quoting for said work.
22. The work shall be supervised by the Engineer, appointed by under signed and it should be carried out to the satisfaction of Engineer In charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
23. Monthly Bill payment will be paid to you by account payee cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per measurement recorded in M.B.
24. M.S.E.T.Co. Ltd. reserves rights to add more terms during the contract period if found necessary.
25. The said vehicle should not be owned by Company's employee/his nearest relatives.
26. The vehicle should be in good condition having manufacturing year of April 2010 or onwards.
27. After due date no clarification will be given and the decision of undersigned will be final and binding on all the vehicle owners quoting for said work.
28. The completely filled tender offer will be accepted to this office on or before 18.10.2017 upto 13:00hrs and same will be opened on the same day at 15:00hrs if possible.
29. The undersigned reserves the right to cancel the contract, after giving due notice to you, in the event of breach of contract in any respect or under delay in execution of work.
30. Penalty:- in the event of service not provided /satisfactorily the contractor shall be liable to pay the penalty as ½% per week and maximum of 10% of total value of contract.
31. If the tenderer fails to provide the service it will be treated as breach of contract & contract will be terminated & order will be cancelled and forfeiting the S.D.
32. You should have to execute the agreement on stamp paper of Rs. 100/- at your own cost as per the provision of 'Mumbai Mudrank Adhinyam 1958, Clause No. 34' with requisite stamp duty immediately after the payment of security deposit. The notary should be done of stamp duty


## Instructions to Tenderer

1. The tenderer duly filled in should be sent in a cover properly sealed and super scribed as shown below in person only to Executive Engineer 400KV RS Division, Dhule so as to reach not later than due date. The cover should be super scribed with name of work and tender No.
2. Only one envelope for tender filled in & for all documents of vehicle such as :-
  - a) Documents of vehicle such as RC/TC book, make, model, seating capacity of vehicle, RTO School bus permit, insurance, PUC certificate, fitness certificate, .
  - b) The said vehicle should not be owned by company employee/his nearest relatives. Certificate accordingly should be attached with tender form.
  - c) PAN no & income tax certificate for last year.
  - d) Agency has to submit latest solvency to the extent of 25% of tender value from any nationalize bank for financial status. It should be valid for one year.
  - e) Driver should be managed by vehicle owner. He should have valid license to drive such type of vehicle & has minimum 3 years of experience for driving such type of vehicle.
  - f) Proof regarding registration under GST or Undertaking for Exemption from GST.
  - g) professional tax registration certificate. If not applicable undertaking should be submitted.
  - h) Tenderer should have similar type of experience for one year atleast.
3. The tender shall be valid for period of one complete year for academic year 2017-18 from the date of issue of order or Exhaust of Tendered amount from the date of engaging the vehicle whichever is earlier.

4. The successful bidder shall have to pay the prescribed security deposit amounting to 5% of total contract value. Failure would result in forfeiture of SD.
5. While submitting the tender, the Tenderer must fill in tender form/specification and schedule 'A' of rate. The rate should be quoted both in words & in figures.
6. The tender documents shall be written legibly and shall be free from eraser, overwriting or conversions of figures correction and where unavoidable corrections in the tender and particularly in rates must be signed and dated by the Tenderer and all pages should bear the initials of the Tenderer at the bottom of each page.
7. The Maharashtra State Electricity Transmission Co. Ltd. or its officer who accepts the tender shall have the right to reject any or all the tenders in part or full and will not be bound to accept the lowest nor to assign any reason what-so-ever for such rejection/acceptance.
8. The Tenderer is supposed to obey all the rules of R.T.O. & M.S.E.T.Co. Ltd. during the course of contract. Failure to obey the rules is liable for termination of contract with all responsibilities with the Tenderer.
9. The tender documents shall be written legibly & shall be free from eraser, overwriting or conversion of figure correction & where unavoidable correction in the tender & particularly in rates must be signed & dated by tender & all pages should bear the initials of tenderer at the bottom of each pages.
10. The submission of tender by tenderer implies that he has read there instructions and conditions of contract & he had made himself aware of scope & specification of work to be done.

Thanking You.

Yours Faithfully

  
Executive Engineer  
400 KV RS (O&M) Dn.  
M.S.E.T.C. Ltd., Dhule.

Copy s.w.rs. to: -

1. The C. E. Trans (O&M) Zone , Nasik
2. The Superintending Engineer, Trans (O&M) Circle, M.S.E.T.C.Ltd. Bhusawal.

Copy to: -

1. Addl.Executive Engineer 400KV Maint. S/Dn Dhule.
2. Dy. Manager (F&A), 400 KV RS (O&M) Dn, Dhule.


**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

**Schedule 'A'**

SR. NO.	DESCRIPTION	Unit	Unit Rate in Rs.	Period
1	2	3	4	5
1	Providing 16/20 seater School Bus on Hiring basis for the students of staff colony of 400 kV R.S. Dhule-Kundane going to various schools/colleges from colony to Dhule city to & fro for educational year 2017-2018.	Per day		12 months from the date of engaging of the vehicle

**Note:** 1) Hiring charges for School Bus per day should be quoted in column 4 Inclusive of all taxes except GST.

2) Per day rates quoted should include provision of Driver, Diesel required for all instructed trips, his salaries & allowances, vehicle maintenance, Taxes, and all other charges etc. No extra charges will be paid. The rate shall be quoted in words and figures.

  
**Executive Engineer**  
**400 KV RS (O&M) Dn.**  
**M.S.E.T.C.Ltd., Dhule.**