

**Maharashtra State Electricity Transmission Co. Ltd.**  
**CIN NO- U40109MH2005SGC153646**  
**Major Stores 'A' Baramati**

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Plot no-F-14, MIDC Baramati  
Near Kathfal Railway Station  
Baramati Pin- 413 133.

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Ref:- EE MSA/BMT/T / 377

Date: 11.10.2017

**e-Enquiry**

To,  
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**Sub:** - e-Enquiry for for Housekeeping work (wet & Dry) of toilet and bathrooms of office bldg building and staff qtrs and Garden maintenance work under Majore Store A Baramati.

Dear Sirs,

**Sealed technical documents & quotations are invited from eligible vendors, so as to reach this office on or before 18.10.2017 upto 17.00 Hrs as per detailed scope of work given in schedule 'A' on following terms & conditions.**

**TERMS & CONDITIONS :**

1. **Name & Scope of Work:** - As per schedule 'A'
2. **Date of Opening :** On 23.10.2017 if possible
3. **Rate:** The rates quoted should be lowest & inclusive of all taxes, skilled and unskilled labour charges, and other incidental costs.
4. **Validity:** One year from the date of work order.
5. **Document required:** - The rate offer must be accompanied with following documents duly attested & signed by vendor:-
  - i) Shop act license if applicable.
  - ii) Copy of PAN card
  - iii) Valid Labour contractor's license / Civil Contractor Licensee
  - iv) GST Registration, if applicable
  - v) The Bidder must have experience for carrying out similar work Experience. (The experience certificate not below the rank of Executive Engineer should be attached.)

**6. Execution of work :**

The contractor shall execute order immediately after acceptance of order as per Schedule 'A' enclosed. The contractor shall agree to carry work as and when material received at Major Store 'A' Baramati as per schedule 'A'. The authorized representative of the contractor must be present at Site while conducting the work.

**6. Arrangement of Vehicle, Tools and Tackles, Crane Etc.**

You should make your own arrangement for vehicles, labour, tools and tackles, handling equipment etc. at your own cost for execution of the work detailed herein. For attending the above work, you should personally remain present or depute your representative/representatives with their ID cards authorized by you to this office and to the "Engineer-in-charge. You should arrange sufficient labour, tools and tackles, vehicles, crane, trailers etc. for the contract. To & fro charges and site accommodation to labour and staff will be born by you.

**7. Failure of Execution of the work:**

If you fail to execute the order as per schedule 'A' within stipulated period, at the rate of 1% per week delay up to maximum 10% of the order value will be recovered from you and further execution of order have to executed from other agency at your cost and risk.

8. If it is found that performance of work is unsatisfactory, the contract is liable for termination without giving any prior notice and at your entire risk. The security deposit paid by shall be forfeited.

9. The successful bidder has to pay 5% of the order value as Security Deposit.

10. Income Tax & Service Tax & WCT at prevailing rate would be deducted from your bill.

11. Please note that M.S.E.T.C.L. will not be responsible for any accident or damages due to your worker's negligence. You have to pay compensation to your workers during performing the said work in case of any accident.

12. In case any accident occurs during performing the said work to any of employee, MSETCL do not take any responsibility for any legal action or any compensation. It would be your liability.

13. The jurisdiction of this contract is subject to Baramati/Pune District Court only.

14. Any risk that may be involve due to non registration of your workers and regulations of employment and welfare act 1969 will be on your account.

15. Any breakage/damage occurred to MSETCL material/equipment/theft of material if any on asset during the work shall be recovered from your bills as per rules.

16. The contractor shall not be entitled to claim any interest on amount payable to him.

17. In case of any dispute the decision of the undersigned will be final & binding upon you. The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason.

Yours faithfully,

Executive Engineer  
Major Store 'A', Baramati

## SCHEDULE- 'A'

1.Description of Material/Work: Estimate for Housekeeping work (wet & Dry) of toilet and bath of office bldg building and staff qtrs and Garden maintenance work under Majore Store A Baramati

PARTICULARS					
Sr. No.	Name of Item	SAP Material Service Code	Quantity	Estimate Rate	SAC Code
1	Cleaning & upkeeping charges etc: Detail:-Daily cleaning and upkeeping of offices, toilet blocks by brooming, sweeping and wet moping the entire premises, cleaning of toilets, urinals by using toilet cleaning agents and wet moping, keeping the premises in hygienic condition dusting the furniture, cleaning all partitions and doors once in a week, cleaning windows, water cooler once in a month, cleaning toilets and basins daily in the afternoon also etc. complete including cost brooms and Kharata required for the Job as directed. NOTE 1. Chemicals such as phenyl, dettol, acid, air fresheners, liquid soap with dispenser on all wash basins, soap, naphthalene balls, brooms, mops, dusters, buckets, brushes, shall be provided by the Department free of cost. 2. Daily work is to be carried out before office hours on all working days as well as on holidays as per requirement.	1001931	12.00		998533
2	Cleaning of drainage system, trap, chamber: Cleaning of entire drainage system along with all gully trap and inspection chambers etc. throwing debris outside the premises, sealing of covers with cement mortar etc. complete.	1002287	12.00		998533
3	SER-cleaning & Sweeping work: Cleaning of roof and surrounding area of staff quarters by engaging labours etc complete including disposing of waste material as directed.	50000291	12.00		998533
4	Maintaining the garden in co. premises*: Maintaining the garden in the company premises of Office, material yard & Colony by daily watering to the plants, grubbing and regular uprooting unwanted grass and shrubs, by providing sufficient labours with tools and equipments, trimming the plants and cutting the lawns as and when required to keep the plants in shape and size, providing and feeding organic/ieArganic fertilizers twice in a year period or as and when required to maintain the proper and constant growth of plants and lawn, providing and spraying proper insecticides as and when required in consultation with horticultural expert, including replacing the dead plants with proper quality and age plants at agency's risk and cost, time to time etc. complete, by engaging minimum 01 labours per day, to carry out work as as directed by Engineer-in-charge.	1001929	12.00		998533

Estimate limited To Rs 252492.00 ( Inclusive of all taxes)

The Executive Engineer  
Major Store 'A', Baramati