



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD

(CIN No.U40109MH2005SGCI53646)

Office of the Executive Engineer

EHV O & M DIVISION-I,PUNE

Block No.406,Admn.Building,3rd Floor, Rasta Peth, PUNE – 411011

☐ : 26131362 (O) E-mail- ee6140@mahatransco.in

No.: EE/EHV O &M/DN.-I/PUNE/Tech./ 2050

Date :31.10.2017

Sub: Re-E-Enquiry for providing office furniture at various EHV SS under EHV O&M Division-1, Pune.

Dear Sirs,

Sealed & super scribed quotations are invited on % basis for the works indicated in schedule 'A' so as to reach this office **on or before 10.11.2017 up to 13:00 Hrs.** on following Terms & Conditions.

Terms & Conditions:

- 1. Name of Work:** Providing office Furniture at various S/Stns under EHV O&M Dn.-I, Pune.
- 2. Delivery & time Period:** The material shall be delivered within 30 days from the date of receipt of the work order at EHV O&M Dn-1, Pune as per enclosed in Schedule 'A' or at various locations (EHV sub stations), i.e. as per the directives of the EHV O & M Division –I, Pune.
- 3. Rate Validity:** The rates offer submitted by you should be valid for at least 120 days from the last date of receipt of quotation.
- 4. Work Order Value:** The value of the work order as detailed in the enclosed schedule 'A' is **Rs. 2,99,314/- (Rs. Two Lacs Ninety Nine Thousands Three Hundred and Fourteen Only, which is inclusive of all taxes and duties).**
- 5. Security Deposit:** You have to pay the security deposit amounting **Rs. 29,931.40 /- (Rs. Twenty Nine Thousand Nine Hundred Thirty One & Forty Paise Only)**, i.e. 10% of the proposed value of the work order at EHV O & M Division-I, Pune, in the form of BG/DD. Same will be refunded after 12 months from the date of successful procurement of furniture satisfactorily, i.e. after expiry of guarantee period from successful procurement of all furniture satisfactorily & after adjustment of any amount payable by you to MSETCL. If you fail to paid SD before starting of the actual work, it will be deducted from your first bill.
- 6. Document required:-** The rate offer must be accompanied with following documents duly attested & signed by vendor
Copy of valid shop act
Copy of Pan Card
Work experience certificate of similar work executed (not below the rank of Executive Engineer)
Copy of Valid registration under GST

If validity of any license/certificate expires during work order period, you / successful bidder will have to renew the same & submit the copy to this office. Payment will be effected for valid period of the documents / certificates only.

- 7. PAN No, GST no.** should be **mentioned specifically** in the quotations. Quotations without signature will be rejected. Method of submission of quotation is mentioned in separately attached Annexure 'A'.

8. If the total material / furniture is not dispatched within the stipulated time, you will be liable to pay a penalty to the MSETCL at ½ % per week or part thereof on total work order value subject to **maximum 10 %** of the work order value. It is important to bring to notice that **“Right to cancel the work order partly or full scope is reserved”**.
9. It is mandatory to supply branded & quality material. If any defect observed in the material supplied by you, the same shall be replaced by you free of cost & without delay.
10. Bill in triplicate shall be submitted to office of the Executive Engineer, EHV O & M Division-I, Pune for recording measurements along with the appropriate certificates from the respective substation in charge. While submitting the bills, TIN, PAN No., HSN Code, GST Registration No. etc. should be mentioned on bill specifically.
11. **Payment** will be made against supply of material & recording of measurements against the supply of material in Measurement Book by Executive Engineer, EHV O & M Division-1, Pune.
12. **Guarantee for Quality of Material:** There must be Guarantee for satisfactory performance of the furniture for period of 12 months from the date of receipt of material / furniture at the desired location.
13. You should be fully aware of the MSETCL’s General Condition for execution of the work and same is applicable to this contract also. Any of the condition will not exempt you / agency from any type of liability to be abiding by the same.
14. **Income tax/WCT:** If applicable will be deducted as per rules / otherwise you will have to submit income tax exemption certificate or income tax registration no. of your firm along with PAN No.
 - 12) In case of difference of opinion, misinterpretation of any of the condition of the contract in connection with or arising out of the condition or during the period of the work execution, the decision of the under signed shall be final & binding on you.
15. While execution of the work, if any loss is caused to MSETCL, the same will be recovered from you & you will have to make good the loss. Such type of work is to be attended by you at your risk & cost only.
16. **Jurisdiction:** All disputes, differences related to the tender contract shall be subject to the exclusive Jurisdiction of the **“Pune District Court”**.
17. In case of any dispute arising out of the decision of the undersigned will be final and will be binding on you.

Thanking you,

Yours faithfully,
-Sd-

**Executive Engineer,
EHV (O&M) Div I Pune**

Copy s.w.rs to: 1. The Superintending Engineer, EHV O&M Circle, Pune-11

Copy to: 1. The Dy. Manager (F&A), Dn .I, Pune.
M/F.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
EHV O & M DIVISION-I, PUNE
SCHEDULE "A"

Sr. No.	Particulars of work	Unit	Material No.	Rate in Rs.	Rate incl. GST	Qty.	Amount
1	2	3	4	5	6	7	8
1	Medium Back Officer chair(Sea and back made in foam covered by standard quality foam leather with handle covered PVC or cushion and in chromium plated, with revolving stands with wheels stand also in C/P with gas lifter and back recline only) (Executive Chair wt Low Back)	Nos.	500008051	5350	6313	12	75756
2	Visitors Chairs in Executive Engineer Cabin (Seat back with foam and cushion with chromium plated S type fixed stand for handle with PVC cover) (Visitor Chair)	Nos.	500008548	3990	4708.2	12	56498.4
3	Plastic Moulded visitors chair with arms	Nos.	500002790	660.79	779.73	78	60819.11
4	Personal 10 Lockers Cabinet	Nos.	500019451	8300	10624	10	106240
Total rates inclusive of all Taxes							2,99,314

Quality of the material will be confirmed by Executive Engineer or Representative of Executive Engineer before dispatch from your shop/store.

Note: Applicable GST is 18 % on Item No. 1, 2 and 3 and 28 % on Item No. 04.

The contractor should not quote below/at par/ above of individual items, such bids will be rejected.

Please give HSN Codes

The contractors have to quote above/below/At par in % in respect of total Amount.

The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.

1. -----% **Below** (In words -----) of the above total estimated cost.
2. ----- **At Par** (In words -----) of the above total estimated cost.
3. -----% **Above** (In word-----) of the above total estimated cost.

Dated

Signature of Contractor with Seal

Name -----

Address-----

-Sd-
V.D. Bhujbal
Executive Engineer
EHV O&M Dn.-I Pune

Annexure 'A'

Your quotations should be submitted in a **sealed envelope** super scribed with quotation for Supply of various consumables items required for day to day maintenance works at various S/Stns under EHV O&M Dn.-I, Pune

This envelope should contain two separate envelopes.

Envelope 1:

This envelope should contain document / certificate / proof of qualifying prerequisite brochures attested certificate etc. as per clause no.6 of terms & conditions.

Envelope 2:

This should contain only price bid in given format for quoting rate.

- ❖ If envelop 1 contains all required document, then and then only envelop 2 will be opened. If not, then envelop 2 (i.e. price bid) will be kept as it is/ returned to the contractor without opening.

- ❖ Quotations with incomplete details or submitted without sealing or super scribing or not submitted in prescribed form etc. are liable to reject. **Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit.**

This office reserves all the rights to reject any or all quotations without assigning any reasons thereof.

The bidder is requested to go through the above instructions and in case of any doubt, get them clarified in writing or in person from the office of the Executive Engineer, MSETCL, EHV (O&M) Division I, Pune -11, in advance before three days.

**-Sd-
Executive Engineer,
EHV (O&M) Div I Pune**