

From :

Executive Engineer

Name of Office - 400kV RS Division,
M.S.E.T.C.L.

Deepnagar-Bhusawal - II

Contact No.- 7768001168

E mail – ee5260@mahatransco.in

URL – www.mahatransco.in

Ref : **EE/400kV RS Dn/Deepnagar-BSL-II/0064**

Date: -11.12.2017

E-Enquiry 2017-18

Sub: - E-Enquiry for Work of Garden Maintenance, cleaning, sweeping and cleaning of toilet, WC pan, Urinal Pan at 400/220 kV Control room, Division Offices, Maint offices, Testing Office Main Stores, Testing Store, ACDC Room, 11 Nos. BCR & all 400 kV R.S. premises at 400 kV R.S. (O&M) Division, Deepnagar Bhusawal-II.

Dear Sir,

Sealed and super scribed quotations are invited for the above work as per enclosed schedule 'A'. You are requested to quote your rates for the above work. The terms and conditions are as follows.

TERMS AND CONDITIONS

1. **Due Date:** - The quotation complete in all respect, duly sealed & super scribed should be submitted to this office on or before **Dt. 22.12.2017** up to **15:00** Hrs Positively.
2. **Scope of work :-** As detailed in schedule 'A' Limited to **Rs. 3.00 Lacs** (including GST)
3. **Quoted Rates:** - The quoted rates should include the cost of unskilled labour. The Taxes will be clearly mentioned, & if the Taxes are not clearly mention, then it will be considered as Inclusive of all taxes.
4. For any accident of your staff, public and MSETCL staff while carrying out the work; you will be responsible for any compensation etc.
5. If any damage occurs to the company's property during execution of above work, contractor will have to make them good at his cost.
6. According to the financial Act 194 (C) OF 1972 income tax will be deducted from your Bill at the applicable rate of the contract value and certificate to that effect will be issued to you.
7. **Security Deposit:** - The successful contractor shall have to deposit the security deposit of 5% of contract value towards security deposit in this office by Cash/DD/B.G./FDR within 7 days before commencement of the work. The same shall be refunded to you after satisfactorily completion of work and as per availability of funds.
8. **Validity of Offer:** - The offer should be valid for our acceptance for a period of 180 days from the due date of same.
9. **Document required:** - The offer rate must be accompanied with following documents duly attested & signed by vender/contractor.
 - I. Firm Registration copy or Shop establishment Copy or NOC of Gram Panchayat.
 - II. Valid GST Registration Copy.
 - III. PAN Card Xerox.
 - IV. Work order copies along with performance certificate issued by authority not below the Rank of Executive Engineer of similar type works as a proof of experience.
10. Undersigned reserved the right to accept any quotation or to reject/ accept all the quotation without assigning any reason.
11. For any dispute/differences arises, that will be subjected to jurisdiction of Bhusawal court only.
12. The work will have to be carried out for one year from this office intimation otherwise penalty at ½ % per week subjected to maximum 10% of the ordered amount will be levied at the discretion of competent authority.

13. Quantity mentioned in schedule 'A' are tentative and payment will be made on the basis of actual quantities executed by you.
14. The work shall be supervised by the Add. Executive Engineer, appointed by under signed and it should carry out to the satisfaction of Engineer, in charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
15. The workers employed by you for the above work shall not be entitled for any facility/claim from MSETCL what so ever.
16. The work should be carried out on day to day basis as per instruction from Executive Engineer 400 kV R.S. Division, Deepnagar Bhusawal-II. Failure to carry out the work satisfactorily penalty as per rule per day shall be levied at the discretion of the competent authority.
17. If any worker employed by you for this work is found unsuitable for any reason by this office, the agency will be required to remove the said person & suitable replacement will be provided to be immediately removed within 24 hours & suitable replacement will be provided by the agency at no extra cost.
18. MSETCL bears no responsibility of any kind in r/o the worker employed for this work & Contractor shall be whole responsible to observe & follow all the statutory provisions regarding Labour laws. The rates should be quoted considering applicability of all these aspects.
19. Monthly Bill payment will be paid to you by account payee cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per measurement Recorded in M.B. by Executive Engineer 400 kV R.S. Division, Deepnagar Bhusawal-II.
20. MSETCL Reserve rights to add more terms during the contract period if found necessary.
21. Agency should have to pay Rs. 100 against enquiry Quotation Fees by cash to this office & copy of receipt attached with quotation.

Thanking you.

Yours Faithfully.

**Sd/-
(K. D. Dandage)
Executive Engineer
400 kV R.S. Dn, Deepnagar BSL-II.**

Copy s.w.r.s. to: -

The Superintending Engineer EHV (O&M) Circle, Bhusawal.

Copy to:-

- 1) The Dy. Manager (F&A) 400 kV R.S. Division, Deepnagar Bhusawal-II.
- 2) MF.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
400 KV R.S. DIVISION, DEEPNAGAR BHUSAWAL-II.
SCHEDULE 'A'

Sr. No.	Particulars of Work	Unit	Qty.	Rate Rs./Month	Total Amount in Rs.
1	2	3	4	5	6
1	Work of Garden Maintenance, cleaning, sweeping and cleaning of toilet, WC pan, Urinal Pan at 400/220 kV Control room, Division Offices, Maint offices, Testing Office Main Stores, Testing Store, ACDC Room, 11 Nos. BCR & all 400 kV R.S. premises at 400 kV R.S. (O&M) Division, Deepnagar Bhusawal-II.	Month	1 Persons per Months		
1A.	The Scope of Garden maintenance work includes following Activity:				
1	Daily water treatments to all trees & plants every day planted during Van mahotsav.				
2	Cutting of extra unwanted growing plants every month				
3	Applying/spreading urea to all plants after every 03 months.				
4	Applying/spreading black soil to all plants after every 03 months.				
5	Cleaning of leaves spreading over the roads.				
6	Fencing or wooden support to every plant.				
7	Cleaning of All BCR's every week with door & window glasses.				
1 B.	The Scope of Cleaning & Sweeping work includes the following Activity:	Month	1 Persons per Months		
1	Daily Sweeping & cleaning by Mop of floor for Control Room, EE Cabin, Main. Cabin office cabin, Testing cabin, staircase.				
2	Daily cleaning of drainage system, toilet, WC pan, Urinal pan by applying Disinfectant Toilet Cleaner with naphthalene balls, soap, washing powder etc. provided at control room, Conference Hall & Maint. Battery Room.				
3	Daily cleaning of all staff's desk table.				
4	Cleaning of door & window glasses in cabin or control room, Relay panels every week with the help of MSETCL Staff.				
5	Cleaning of Conference Hall & related rooms every week.				
The Material required for cleaning and sweeping will be provided by this office.					
				Total Amount Rs.	
				GST @ 18% on Total Amount Rs.	
				Grand Total Including GST Taxes	

(Limited to Rs 3.00 Lacs including GST)

Sd/-
(K. D. Dandage)
Executive Engineer
400 kV R.S. Dn, Deepnagar BSL-II.