

CIN No.U40109MH2005SGC153646

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**  
**MAJOR STORE DHULE**

From: **The Executive Engineer**, Major Store, MSETCL, Dhule.  
Address: - Malegaon Road, Dhule-424301.  
Phone No:- 02562-261354, (O) Fax 239130  
Email: [ee5010@mahatransco.in](mailto:ee5010@mahatransco.in)

**RefNo.EE/MS/DHL/E-Enquiry/03/17-18**

**Dtd.22.12.2017.**

**E- Enquiry**

**Sub:** - Work of providing diesel vehicle ( Maruti Swift /Swift Dezire equivalent)  
with driver as per requirement at Major Store, Dhule.

**Dear Sir,**

Please offer your reasonable & lowest rates for the subject work. The detailed scope of work is given as per schedule "A" attached herewith under the terms & conditions as given below:-

- 1) **DUE DATE:** - The quotations complete in all respects, duly sealed & super scribed should be submitted to this office on or before **Dt: 10.01.2018 up to 14:30 Hrs positively.** The quotation must be forwarded in sealed envelope duly superscripted with all details i.e. Enquiry No & Date, Due date and Quotation for, also mention vender no, The Quotation must be typewritten only, any scratching or over writing must be avoided.
- 2) **SCOPE OF WORK :-** As detailed in schedule 'A'
- 3) **QUOTED RATES:** - The rates are accepted on firm quotation basis including drivers expenses, oil (lubricants) day to day maintenance & repair nothing shall be paid extra. The rates are valid for twelve month from the date of engaging the vehicle. Taxes & Charges shall be mentioned clearly. If not mentioned it will be considered inclusive of all taxes & charges. Work contract tax if applicable will be deducted from your bills as per rule in force. GST will be paid extra as per prevailing rate . According to financial act 194(c) 1972 income tax will be deducted from your bill @ 2% of the bill value.
- 4) **COMPLETION PERIOD:** - The period of hiring of vehicle shall be normally one year from the date of actually engaging the vehicle.
- 5) **PAYMENT:** - Payment will be by A/c payee cheque affected after completion of work & as per availability of funds. The monthly bill in triplicate for work carried out should be submitted to this office for payment purpose 100% payment will be effected on completion of work satisfactorily within reasonable period after observing all formalities.
- 6) **SECURITY DEPOSITE:** - The successful bidder will have to pay an amount equivalent to 5 % of contract value towards security deposit by BG/DD. The same will be refunded after Guarantee / Warrantee period.

- 7) **VALIDITY OF OFFER:** - The offer should be valid for our acceptance for a period of 60 days from the due date of opening of quotation.
- 8) **DOCUMENT REQUIRED:-** Necessary RTO formalities such as RTO documents, RC/TC book, PUC Certificate, comprehensive Insurance certificate, valid RTO Tourist Permit, PAN Card No, Driving License, Proof of GST registration if applicable & all relevant documents should be obtained from RTO (the same should be valid during the contract period and maintained continuous by you, and attested Xerox copies of original should be submitted to with quotation. You have to take necessary permission if required from RTO Authority for hiring purpose).
- 9) **EMD** of Rs. **1000/-** (one thousand only) is to be paid to this office.
- 10) Any loss or damage occurred by your person to the MSETCL property while on job will be recovered from the Agency. Necessary precautions are to be taken. If any accident takes place, the MSETCL will not be responsible for the same and it is the solely responsibility of the bidder only.
- 11) If the performance and service given by the hired vehicle & Driver is not found satisfactory, the contract will be terminated without giving any notice at cost and risk of person contracting the vehicle and security deposit paid will be forfeited.
- 12) If the hired vehicle is not made available on any working day / days without convincing reason or without intimation. The penalty at rate of 10% of the daily charges will be levied for such every day at the discretion of under signed.
- 13) The hired vehicle must run on all types of roads. The condition of all tyres fitted to the vehicle must be in good condition. Good & serviceable Stephaney should be provided in the vehicle.
- 14) The vehicle with registration in year **2016** & above shall be preferred & the preference will be given to local agency & new vehicle.
- 15) The hired vehicle has to run normally in the area of jurisdiction, under control of officer for whom vehicle being ordered. However some cases the hired vehicle shall be required to run in the area out of the jurisdiction of the controlling officer. (To whom the vehicle is allotted) within the jurisdiction of MSETCL occasionally. Secondly normal working hours per day shall be – 8 to 10 Hrs & in exceptional cases the period may be more than this.
- 16) Only diesel will be provided by MSETCL at the minimum assured average run of 14KM/liter(with A/C) If it goes below than that, the vehicle owner should bear the additional expenses on his account & same changes will be deducted from monthly bill. All the expenses regarding vehicle repair / Driver payment (Including OT if any) shall be born by you. MSETCL shall not bear any responsibility on this account.
- 17) The vehicle shall be hired on per day rental basis & no payment shall be effected for the days on which vehicle service are not provided by you. Secondly if the frequency of non availability of vehicle in a month is found more the contract shall be liable for termination. In case of breakdown or non availability of regular hired vehicle you shall provide alternative suitable vehicle immediately.

- 18) The Company will not undertake any responsibility if the RTO formalities, rules etc. are violated by you.
- 19) The Vehicle will ply anywhere in Maharashtra State as per requirement of office work.
- 20) The dulyfilled portable fire extinguisher is to be provided in the vehicle by the agency
- 21) Your driver should have valid driving licence.
- 22) The analysis report on quotation is confidential. The work is to be carried out as per the method of construction with best workmanship and to the standard specifications and to the entire satisfaction of the Engineer In charge. Besides, all the terms & conditions given this inquiry, the MSETCL General conditions of contract are applicable to this contract. The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason.

**Encl** : Schedule 'A'

Yours faithfully,

**Executive Engineer**  
Major Store, MSETCL, Dhule.

Copy s.w.rs.to:-

1. The CE, EHV CC O&M Zone, MSETCL, Nashik.
2. The AGM (F&A), EHV CC O&M Zone, MSETCL, Nashik.

Copy:-

1. The Dy. Manager (F&A), Major Store, MSETCL, Dhule.
2. Notice Board
3. Webmaster, MSETCL, Mumbai



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<b>Schedule A</b>			
<b>Sr. No.</b>	<b>Item / Description</b>	<b>Unit</b>	<b>Unit Rate in INR.</b>
<b>A.</b>	Providing diesel vehicle (TATA Vista/Maruti Swift / equivalent) with driver	Per day	

Please mention rate is including or excluding taxes.

**Executive Engineer**  
Major Store, MSETCL, Dhule.