

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

From : Executive Engineer 400KV R. S. Division Thapitanda Tq, Patihan Dist. Aurangabad E-Mail: ee2140@mahatransco.in Mo.:8554990598, 8554994555.	Ref. No. EE/400 KV RS Div/Thapitanda/Tech/361 Date :-26.12.17
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To,  
 1.-----  
 2.-----  
 3.-----

**Subject :- E-enquiry for providing outsource services of Peon at 400 KV R S Division, Thapitanda.**

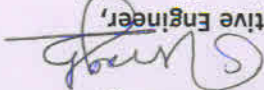
Dear Sir,

Sealed and firm quotations are invited by the undersigned for providing outsource services of at 400 KV R S Division, Thapitanda as per the Schedule A attached herewith. Terms & conditions mentioned below.

**TERMS & CONDITIONS :**

1. The quotation is to be submitted to the office of Executive Engineer, at 400 KV R S Division, Thapitanda subscribing on the envelope with writing "QUOTATIONS FOR "providing outsource services of Peon at 400 KV R S Division, Thapitanda" Enquiry no.361, Date:-26.12.17
2. The quantities mentioned are provisional & may alter either by addition or reduction.
3. 100% Payment will be made after actual completion of the work duly recorded by the concerned subject to availability of funds.
4. Rate should be quoted both in figures and words without violating minimum wages act.
5. Taxes if any shall be mentioned separately.
6. The offer must be valid for 60 days.
7. GST registration No. & PAN No. should be quoted on your quotation.
8. If it is requested to enclose;
  - A. Proof of registration of firm under Bombay shop & Establishment Act.
  - B. Valid License for supply of labour on contract basis.
  - C. Proof for GST registration (GST related to manpower services).
  - D. Proof of EPF registration.
  - E. Proof of ESIC registration.
  - F. Proof of professional Tax registration.
  - G. Proof of Maharashtra labour welfare fund registration.
  - H. Valid workman compensation policy as per w. c. act.
9. The undersigned reserves the right to reject any or all quotations without assigning any reasons thereof.
10. The due date for submission of quotation is 02.01.18 and will be opened on the same day, if possible.

Yours faithfully,

  
 Executive Engineer,  
 400 KV R S Division, Thapitanda

Encl:- Schedule "A"

Copy s.w.r.to:-

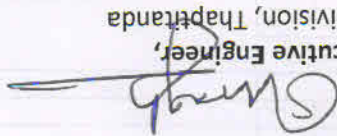
1. Superintending Engineer, EHV O&M Circle Aurangabad
2. The Chief Engineer, EHV CC (O&M) Zone MSETCL, Aurangabad.
- Copy to:- 1. The Manager (F&A),
2. The Notice Board.

## Schedule "A"

Sr. No.	Particular of Work	No. of Peon to be engaged	Rate per month per person (Rs.)
1.	Providing outsource services of Peon (Unskilled) at 400 KV RS Division, Thapitanda (Zone III without ESIC)	As per Actual	10,697.94

**Note:-**

1. The rates offered should be inclusive of P.F., E.F.P.S., Bonus, Gratuity (Inclusive of all statutory payments & all other applicable Government taxes if any). The rates should be quoted exclusive of GST.
2. The rates should be quoted purely unconditional. Conditional quoted quotation will be rejected.
3. No Separate charges will be allowed for Supervisor's.
4. Agency should do the payment to the outsource person on 7<sup>th</sup> of every month.
5. Agency should keep separate attendance sheet & payment register (Attendance cum wage register).

  
**Executive Engineer,**  
 400 KV R S Division, Thapitanda