

M.S.ELECTRICITY TRANSMISSION CO. LTD.
(CIN No. U40109MH2005SGC153646)

From:-

Name of office:- EHV CCO&M Zone, Amravati

Office Address:- The Chief Engineer

EHV Const. Cum O&M Zone,

Old Power House Premises, Duffrin Hospital Road Amravati- 444601

Contact No:- (0721) 2552870 (O) ; (0721) 2552880 (P)

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No. CE/EHV/PCO&M/Zone/Amt/ No 0626

Date:-26.04.2018

E-Enquiry

To,

Sub: - Enquiry for Computer Annual maintenance contract(AMC) for available desktop computers, Laptops, Printers, Ethernet switches and LAN networking equipment at Civil Circle Amravati & Civil Division Amravati for the year 2018-19.

Dear Sir,

Please quote your lowest rate for said works subject to the following terms and conditions. The quotation may please be submitted in a sealed envelope super scribed as Quotation for **“Annual maintenance contract(AMC) for available desktop computers, Laptops, Printers, Ethernet switches and LAN networking equipments at Civil Circle Amravati & Civil Division Amravati for the year 2018-19.”** so as to reach this office on or before 04.05.2018 at 15:30 PM. In case of hand delivery, quotation should be handed over to receipt clerk of this office on or before the due date & time.

Schedule “A” & Schedule “B” Enclosed

Terms & Conditions: -

- 1) **Delivery of Period:** - Within 1-days after requirement of this office.
- 2) **Taxes & Duties:** - The rate should be quoted as per the format given in **schedule A & B**. The taxes if any should be quoted extra. Quotations without signature will be rejected.
- 3) **Scope:** - The Scope of work include service to be provided for repairs arising out of faults or otherwise of computer hardware, and LAN system Equipments, Printers, etc.
 - I) Your minimum one visit per month in the first week is essential during the contract period for rendering the preventative maintenance of devices listed in **Schedule B**.
 - II) You will have to visit and attend the fault in the system as and when required within 24 hrs or next working day of registration of complain by phone to keep system in operation condition through the contract period or any extension thereof for which no extra payment will be made.
 - III) You will have to arrange your own conveyance to attend the visits/extra calls. This office will not provide conveyance or payment towards conveyance charges.

- IV) Connection to all LAN ports shall be maintained in healthy working condition. Cable fault, if any, should be attended on top priority. LAN network should be up for 365 days.
- V) Maintenance services shall consist of preventive maintenance of desktop, laptop, Printers, Network equipment's (Network Switches/Modem etc), Cables & Connectors, UPS & Associate Equipment and their power supply.
- VI) Maintenance services shall include virus prevention by updating virus prevention utilities which is installed in the desktop and laptop. If it is expired then it should be install and separate bill will be produced.
- VII) Cleaning of the Network equipment's, Desktop computers, Laptops, Printers by removing dust and dirt periodically once in a month. Copy of Maintenance Job Card (log sheet) to be maintained.
- VIII) Monitoring and restoration of Internet services in co-ordination with respective ISP's.
- 4) **Payments:** - The payment shall be released Bi-monthly on submission of bills in triplicate and duly certified by **System Analyst (IT)**.
- 5) **Rate Validity:** - The rates quoted will stand firm through the tenure of the contract or any extension thereof.
- 6) **Security Deposit:** - You have to remit, before execution of order, **security deposit @ 10 %** of the total value of the order, in this office in cash/by DD/BG/FDR, after the acceptance of this order. The amount (interest free) will be refunded to you after completion of guarantee period.
- 7) **General:** - The undersigned reserves the right to reject any or all quotations without assigning any reason and the decision of the undersigned to award the contract shall be final and binding on the bidders
- 8) **Penalty:** - If the work is not completed as per schedule the penalty will be levied.
- 9) **Quantity:** - Quantities are tentative & subject to variation.
- 10) **Guarantee:** - **The guarantee period is 1 year** from the date of supply of material. The material to be supplied should be of the best & standard quality and as per specification shown in schedule 'A'. The defective material should be replaced at your risk & cost within guarantee period.
- 11) **Document required:** - The rate offer must be accompanied with **PAN, GST certificate, similar work experience (minimum 50% of estimated cost)**.
- 12) **Agreement:** - You have to enter **into agreement on stamp paper costing Rs. 100/-** (Rs. One hundred only) for this contract within 7 days from the receipt of work order, but before starting work. The cost of stamp paper is to be borne by you.
- 13) All the MSETCL's general terms & conditions for purchase will be binding on you.
- 14) **Estimated cost, limited to Rs.2, 91,254** including all taxes & charges.

Thanking you.

Yours Faithfully,
-Sd-
(B.T.Raut)
Chief Engineer

Copy to: -

- 1) **The AGM (F&A), EHV PCO&M Zone, Amravati.**
- 2) **The Notice Board. (Publish)**
- 3) **MahaTransco Website.**

**Estimate for Supply of Computer Peripherals, Spare Parts, Antivirus, S/W,
Printer's Spare, Printer Refilling , Etc. along with Installation Charges**

SCHEDULE "A" (Supply Parts)						
S.N. (A)	Particular (B)	Total Quantity (C)	Rate / Unit (D)	GST (%)(E)	Rate With Tax (F=D+E)	Total Amount (G=C*F)
1	2 GB DDR3 RAM	4				
2	4 GB RAM	8				
3	7V 12A BATTERY - 600VA UPS	14				
4	600VA 1Φ UPS	3				
5	LAPTOP BATTERY	1				
6	PC KEYBOARD (Dell/HP/Lenovo)	5				
7	PC MOUSE (Dell/HP/Lenovo)	5				
8	UTP CAT-6 CABLE DLINK	100m				
9	LAN-24 PORT SWITCH DLINK	1				
10	8 PORT GIGABIT ETHERNET SWITCH DLINK	3				
11	BROADBAND MODEM	2				
12	400W SMPS	4				
13	DVD WRITER EXTERNAL	2				
14	PC DVD WRITTER Internal	2				
15	DVD BLANK	30				
16	16GB PEN DRIVE	10				
17	MONITOR: LCD-20 INCH	3				
18	KEYBOARD: WIRELESS (Dell/HP/Lenovo)	4				
19	WIRELESS MOUSE (Dell/HP/Lenovo)	4				
20	1TB DEKSTOP HARD DISK DRIVE	2				
21	HARDDISK:EXTERNAL-1TB	2				
22	PC PROCESSOR	3				
23	PC MOTHERBOARD	3				
24	CABINET W/O SMPS	2				
25	LAPTOP CHARGER	1				

26	NP ANTIVIRUS	23				
27	HP 12A BLACK LASERJET TONER CARTRIDGE	12				
28	PRINTER TONER DRUM	15				
29	TONER PCR	15				
30	HP PRINTER BLACK CARTRIDGE MAGNET ROD	15				
31	LASER PRINTER TONER VIPER BLADE	10				
32	PRINTER TEFLON COATING	10				
33	PRINTER PAPER FEED ROLLER PICKUP	5				
34	LASER PRINTER'S POWER BOARD HP	2				
35	LASER PRINTER'S LOGIC BOARD HP	2				
36	6A SPIKE GUARD WT 5 SOCKET (Pinnacle)	10				
37	LED VGA CABLE	3				
38	USB PRINTER CABLE	3				
39	PRINTER:CARTRIDGE- COLOR-HP PRO 8620	6				
40	PRINTER:CARTRIDGE- BLACK-HP PRO 8620	2				
41	SET OF WIRELESS KEYBOARD & MOUSE (Dell/HP/Lenovo)	3				
42	CONNETOR:MULTIPLE USB DEVICES CONNECTOR	5				
		Total for Schedule "A" Rs.				
		Say Total Rs.				

**-Sd-
Chief Engineer**

Estimate for Supply of Computer Peripherals, Spare Parts, Antivirus, S/W, Printer's Spare, Printer Refilling, Etc. along with Installation Charges

SCHEDULE "B" (Labour Charges)

S.N. (A)	Particular (B)	Total Quantity (C)	Rates Per Unit, Per Year (D)	GST %(E)	Rate With Tax (F=D+E)	Total Amount (G=C*F)
1	Preventive maintenance of Desktop	20				
2	Preventive maintenance of Laptop	1				
3	Preventive maintenance of Printer	9				
4	Preventive maintenance of Ethernet Switches /LAN / Modem	3				
5	Preventive maintenance of scanner	1				
S.N. (A)	Particular (B)	Total Quantity (C)	Rate / Unit (D)	GST %(E)	Rate With Tax (F=D+E)	Total Amount (G=C*F)
6	Formatting & Installation of system software (PC Or Laptop)	2				
7	Laser black tonner(printer tonner refilling)	55				
8	Laying of Ethernet for new connection/Shifting	3				
				Say Total Rs.		

**-Sd-
Chief Engineer**