

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**(CIN NO.U40109MH2005SGC153646)**

**Superintending Engineer (Civil)**  
EHV CCCM, Circle. Block(3) Adm. Bldg.,  
2nd floor, Old Saikheda Rd., Jail Road, Nasik-Road, Nasik-422101. Contact No.  
0253-2403062, Fax No. 0253-2403063 Email [se5700@mahatransco.in](mailto:se5700@mahatransco.in)

Ref.: No. SEC/EHV/CCCM/NSK/T/

Date: 12 July 2018

No 839  
**E-Enquiry**

12 JUL 2018

Sub: - E-Enquiry for Supply of Stationery Materials for EHV CCCM Circle, Nasik.

Dear Sir,

With reference to above subject, you are requested to quote rate as per specification in Schedule-A with following terms and conditions.

**TERMS & CONDITIONS:-**

- 1) Please super scribed the offer with the following details.
  - a) Full name of Quotation submitting firm & full address of the same.
  - b) Bank name, Bank address, Bank A/c No.
  - c) Valid Shop act license.
  - d) Pan Card.
  - e) Photocopy of GST registration.
  - f) Proof of Supply of Experience of such type of material under MSETCL/Other government.
- 2) Rates quoted should be on firm quotation basis.
- 3) The material shall be delivered within **30 days** from the date of receipt of order.
- 4) Quality material should be supplied. Bidder shall have to submit the sample of quoted product. Any defect observed in the material supplied by you, the same shall be replaced by you free of cost without delay.
- 5) **Guarantee of Quality of Material:-**

The Guarantee for satisfactory performance for period of **12 month** from the date of receipt of material at site.
- 6) Quantities mentioned in our enquiry are tentative & subject to varied.

- 7) Payment will be affected after Successful completion of work & as per actual work done.
- 8) Validity of your quotation should be 90 days.
- 9) 10% of the order value as security deposit will have to be paid by you within 7 days from the date of firm order. The same will be refunded after 12 months from date of supply of stationery material. If you have unable to submit the security deposit within period the order will be treated as cancelled.  
Your quotation super scribed with "Quotation for **E-Enquiry** for Supply of Stationary Materials at various EHV CCCM Circle Nasik" with this office Enquiry No. Should reach this office on or before **24/07/2018 up to 15.00 Hrs.**
- 10) Stationery/Printing Sample shall be got approved from Superintending Engineer(Civil), Executive Engineer(C) (Admin) & Manager(HR) EHV CCCM Circle Nasik, before submission of offer or quotation.
- 11) The undersigned reserves the right to reject any or all quotation or cancel the requirement at his discretion without assigning reasons thereof.

**Yours Faithfully,**

*S. S. Lokhande*  
**(Sharad Lokhande)**

**Superintending Engineer[C]  
EHV CCCM CIRCLE, Nasik.**

Copy to:-

- 1) The Manager(HR/F&A) EHV CCCM Circle, Nasik.
- 2) The Web Master-----For publication on MSETCL web portal.
- 3) Notice Board.
- 4) M.F.

Sr No	HSN code	Item Name	Qty.	Unit	Ex. work Price	% GST	GST Rate	Rate GST	Total Amt.
1	48171000	11x5 70gsm Map Env	2,100	Nos					
2	48171000	9.5X4.5 60 GSM KRAFT ENV(20x10)	2100	Nos					
3	48171000	16x12 Clotha Pkt	600	Nos					
4	48171000	12x10 clotha pkt	600	Nos					
5	48203000	Box File Indrayani Kangaro	450	Nos					
6	48203000	FILE NO 1 SPRING	300	Nos					
7	48203000	SPRING EXECUTIVE BOX FILE AKASH	300	Nos					
8	48203000	LACE FILE BIG SIZE	300	Nos					
9	48203000	Two Flap File(port folio)	120	Nos					
10	39261019	Lamina Morocco File f/s	90	Nos					
11	48203000	Case Half Folio(less) with printing	60	Nos					
12	84729099	Kangaro Single hole punch FT20	15	Nos					
13	48161000	CAMEL CARBON PENCILS 210X330MM	10	Nos					
14	73191020	TACHINI PIN 250GMS	25	Nos					
15	83059090	Tag Bundle Half Size NILON 6"	15	Packet					
16	83059090	Tag Bundle Full Size(144 Pc Per Packet)	30	Packet					
17	96122000	STAMP PADS NO 2 (MEDIUM	60	Nos					
18	32159090	camlin STAMP PADS INK 100ML BL/bk	30	Nos					
19	84729010	KANGARO STAPLERS HP45S	6	Nos					
20	84729010	KANGARO STAPLERS NO10 ST10	30	Nos					
21	83052000	KANGARO STAPLES PIN BOX -NO 10	30	Box					
22	83052000	KANGARO STAPLES PIN BOX -24X6	12	Box					
23	96091000	APS PLATIUNM EXTRA DARK	15	Nos					
24	96082000	Highlighter (office Mate) SET	24	SET					
25	4802	J.K A,4 PAPER RIM RED	600	RIM					
26	48202000	SUNDARAM REG (140PGS)17X27 L-12	60	Nos					
27	4820	SUNDARAM REG (188 PGS)17X27 L-13	45	Nos					
28	35061000	Glue Stick 25grm	60	Nos					
29	48114100	St It N.pad (f) 15*76*4	60	Nos					
30	48114100	POST-IT NOTES 1.5"X2"	180	Nos					
31	73191020	U Pin Coloures	18	Box					
32	39191000	Cello Tap 2" (48mm)	24	Nos					
33	39191000	Cello Tap 3" (72mm).	24	Nos					
34	39261019	COMPUTER FILE 10X12 KENY.CO	36	Nos					
35	48203000	Four Falp File(close port folio)	60	Nos					
36	39261019	A4 KENY PRESENTATION FILE	150	Nos					
		TOTAL In WORDS						TOTAL	

*S. S. Kulkarni*  
**Sharad Lokhande**  
 Superintending Engineer(Civil)

Memorandum  
 I, the undersigned am ready to execute the above referred work at Rs \_\_\_\_\_

Signature

Date

Name & Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Mobile No