

Name of Office : Office of the Chief Engineer, EHV PC O&M Zone, M.S.E.T.C.L. ,Nashik
Office address : 2 nd Floor, Administrative Building, Old Saikheda Road, Sailanibaba Stop, Jail Road, Nashik Road :- 422 101
Contact No : 0253-2403010 (O), FAX : 0253- 2403000
Email Id : cenashik@mahatransco.in
Website : www.mahatransco.in

Ref :-CE/EHV Projets cum O&M/Zone/ Nashik/T-30/No.2057

Date:29.08.2018

e- Enquiry

Sub: - Comprehensive AMC of Polycom Video Conferencing devices with camera and its accessories for 3 years at office of the Chief Engineer, EHV PC O&M Zone, Nashik.

Dear Sir,

Please offer your reasonable rates for the subject work. The detailed scope of work is given as per Annexure "A" and as given below:-

1) DUE DATE: - The quotations complete in all respects, duly sealed & super scribed should be submitted to this office on or before **07.09.2018** up to **17:00 Hrs** positively.

2) SCOPE OF WORK :-

- I. Comprehensive AMC of Polycom HDX 7002XL Video Conferencing device with camera and its accessories in EHV PC O&M Zone, Nashik
- II. During the currency of contract, agency will depute their trained engineer once in 2 months for preventive maintenance. In case any fault arising in normal conditions/programming changes, the call will attended within 1 working day after reporting of fault at our offices during normal office hours (9.30 AM to 6.00 PM)
- III. All advanced replacements shall be received from agency directly to client.
- IV. Comprehensive AMC covers all repairs/free replacement of parts arising out of normal usage, defects, system malfunctioning etc.
- V. Agency will provide/depute their trained engineer for onsite support for Polycom HDX 7002XL MCU Video Conference whenever required.
- VI. Support period: Onsite support maintenance for the period of 3 year from the date of acceptance.
- VII. All the spares should be supplied on the site and should be configured onsite without any extra charges.

3) QUOTED RATES: - The quoted rates should include all skilled and unskilled labour and also the requisite T & P, consumable, incidental charges etc. Also the cost of items strictly as per specification. Taxes & Charges shall be mentioned clearly. If not mentioned it will be considered inclusive of all taxes & charges.

4) COMPLETION PERIOD: - The total period of contract is 3 year from the date of handing over of site.

5) PAYMENT:- The RA Bill in triplicate should be submitted to concern office. After recording of measurements by concerned engineer in-charge/IT incharge, the bill will be

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certified by System Analyst (IT). The payment will be made within a reasonable time by Concern Office.

- 6) SECURITY DEPOSIT:** - The successful bidder will have to pay an amount equivalent to 5% of contract value towards Security Deposit at Concern office.
- 7) VALIDITY OF OFFER:** - The offer should be valid for our acceptance for a period of **60 days** from the Due date of same.
- 8) DOCUMENT REQUIRED:-** The rate offer must be accompanied with following documents duly attested & signed by vender-
- i) GST registration certificate
 - ii) PAN Card
 - iii) Order copies issued by competent authority not below the rank of Executive Engineer in case of Govt. organization of similar type of works as a proof of experience.
- 9)** The undersigned have the reserve right for relaxation of any condition mention above.
- 10)** The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason.

Encl: Annexure 'A'

Yours faithfully,
-S/d-
Chief Engineer
EHV PC O&M Zone, Nashik

Copy to:-

- 1) The AGM (F&A) EHV PC O&M Zone, Nashik.
- 2) The Executive Engineer (Admin), EHV PC O&M ZONE, Nashik
- 3) IT Department, EHV PC O&M ZONE, Nashik
- 4) Notice Board

Annexure 'A'

Sub:- Comprehensive AMC of Polycom Video Conferencing devices with camera and its accessories for 3 years at office of the Chief Engineer, EHV PC O&M Zone, Nashik.

Sr. No	Particular	Basic Rate (Ex Works) In Rs.	GST rate in %	GST Amount	Rate Including GST
1	One time reactivation fees				
2	Comprehensive AMC for 3 years period				
3	Onsite Support for 3 years period				

Any other taxes and charges shall be mentioned clearly.

-S/d-
Chief Engineer
EHV PC O&M Zone Nashik