

M. S. E. TRANSMISSION CO. LTD.
(CIN No. U40109MH2005SGC153646)

Office of the Superintending Engineer

EHV O&M Circle,
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No.: SE/EHV/(O&M)/CRL/AKL/TECH/No. 1618

Date: 26.09.2018

E-Enquiry

Sub:- E-Enquiry for hiring of **Sedan Class vehicle (AC)** [Hyundai **Verna** /Maruti Suzuki-**Ciaz** or **Swift desire**] for office of the Superintending Engineer EHV (O&M) Circle, Akola for F.Y. 2018-19 (i.e. from Oct-18 to March-19)

Dear Sir,

Sealed and super scribed quotations are invited for hiring of light **Sedan Class vehicle (AC)** [Hyundai **Verna** /Maruti Suzuki-**Ciaz** or **Swift desire**] for office of the Superintending Engineer EHV (O&M) Circle, Akola, so as to reach this office on or before **02.10.2018 at 15.00 hrs** positively as per **Schedule “A”** enclosed herewith. The terms and conditions are as follows:-

Terms & conditions:-

1. The rates quoted by you shall be valid for twelve months only i.e. from Apr-18 to Mar-19.
2. **The fuel (i.e. Diesel) will be provided by MSETCL at the milage of 15 km per Ltr.**
3. The offer/quoted rates in **Schedule “A”** should include Driver's payment, maintenance of vehicle, and all other necessary liabilities regarding vehicle.
4. Validity period of offer should be not less than 90 days from the date of submission of offer.
5. The vehicle should be in good condition & must be manufactured and registered after March 2013.
6. Any kind of vehicle breakdown should be attended by owner at his own cost.
7. In case of failure of vehicle due to any reason, the vehicle owner has to provide another equivalent type of vehicle as a stop gap arrangement on same rates & terms condition without any delay.
8. All other expenses such as driver payment, vehicle repairs, engine oil replacement etc. will be at owner's cost. Only toll charges as applicable will be made by MSETCL.

9. The responsibility of insurance renewal, PUC, Taxi Permit & RTO formalities will be with vehicle owner at his own cost.
10. Income tax as applicable will be deducted from your bills.
11. Vehicle should be able to use on all types of road in all over Maharashtra, where EHV S/S /Lines are situated.
12. The working hours will be normally from 09:00 Hrs to 19:00 Hrs on working days. However, in case of emergency, it will be required beyond 19:00 Hrs or before 09:00 Hrs and on holidays also.
13. **The starting & end km should be recorded daily taking house of Superintending Engineer EHV O&M Circle, Akola as head quarter in vehicle logbook duly signed by the authority using the vehicle.**
14. The vehicle is to be driven by the driver of the party/owner, who must have valid driving license from RTO authorities. The driver has to drive the vehicle as per the instructions of the In-charge of the vehicle. The driver of the vehicle should be permanent as far as possible & should not be changed frequently.
15. The driver must be polite, punctual in attendance & free from illicit habits. Details of driver such as Name, address, Phone No., License No., Batch No. & validity should be given to office.
16. The driver will not be permitted/allowed to carry any outside passengers, luggage when the vehicle is used under MSETCL's work.
17. An agreement is required to be executed by bidder with the company on stamp paper of Rs. 500/- containing all above terms & conditions of the order before its execution. The cost of the stamp paper should be borne by you.
18. The contractor will have to paid security deposit @ 5 % of value of the order amount before commencement of contract in terms of DD/Check/BG/FDR and the DD/Check/ should be drawn in favour of The Superintending Engineer, EHV (O&M) Circle, Akola. The amount of SD will be refunded after satisfactory completion of contract period otherwise it will be forfeited without entertaining any objection/request thereof.
19. If the performance & the service given by your vehicle & driver is not found satisfactory, the contract will be terminated without giving any notice at cost & risk on tendered/party & S.D. paid by bidder will be forfeited.
20. **If the vehicle is specifically called on Sunday or Second/Forth Saturday or Public Holidays etc. then per day rate for that particular day will be payable, otherwise it will be treated as NO RUN and not liable for payment.**
21. The guidelines and financial limits as amended from time to time may be applicable to this work contract subjected to final decision of undersigned.
22. Quotation must be submitted along with the zerox copies of all the documents pertaining to the vehicle & also necessary document in r/o of driver.
23. The vehicle must be in the name of bidder/owner only.
24. You have to display the board on the vehicle stating "ON MSETCL DUTY".

25. While submitting the offer, the following vehicle documents (Xeros copies) must be attested.
- A. Registration Certificate of vehicle**
 - B. Insurance Policy of vehicle for current year**
 - C. Pollution Test certificate (PUC) of vehicle for current year if applicable**
 - D. Vehicle fitness certificate if applicable**
 - E. Tourist Permit of vehicle**
 - F. Driving License**
 - G. Shop Act Registration certificate if applicable**
 - H. PAN card copy**
 - I. GST Registration No. if applicable**
26. The payment will be effected on per month basis within reasonable time period as per availability of fund.
27. Monthly expenditure limit including all expenses such as cost of hiring of vehicle, cost of diesel and all other applicable taxes limited to Rs. 50,000/- only.
28. The total work order value is limited to Rs. 3.00 Lakhs only including all taxes.
29. The Company's general terms and conditions of contract shall be applicable to this contract and will be bind on you.
30. Right to reject any or all quotations without assigning any reasons is reserved by the undersigned.

Encl: Schedule "A"

SUPERINTENDING ENGINEER

Copy s.w.rs.to:-

- 1. The Chief Engineer, EHV Project cum (O&M) Zone Amravati.**

Copy to:-

- 1. The Manager (F&A), EHV O&M Circle, Akola.**
- 2. Mahatransco Website/Notice Board**

Contractor's Letterhead

Ref:-

Date:-

**To,
The Superintending Engineer,
EHV O&M Circle,
Akola**

Sub: - Submission of quotation for hiring of vehicle No..... for office of the
Superintending Engineer EHV (O&M) Circle, Akola for F.Y. 2018-19.

Ref : - Your office E-enquiry No..... Date.....

Respected Sir,

I am ready to engage my own vehicle No..... having taxi permit, on hire basis to the office of the Superintending Engineer EHV (O&M) Circle, Akola as per terms and condition of E-enquiry cited u/r and same are binding on me. I offered following rates for hiring of my vehicle as per Schedule "A".

SCHEDULE "A"

Sr. No.	Particulars	Units	Rates/unit (Excluding GST)
1	Hiring of Vehicle No., Model - for office of the Superintending Engineer EHV (O&M) Circle, Akola	Per Day	

Thanking You.

Encl: Terms & condition of offer.

Yours faithfully

Contractor's seal & Signature