

 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p style="text-align: center;">Office Of The Executive Engineer EHV(O&M) Division, (MSETCL), Dhule 132kV S/S Dhule Colony, Malegaon Road, Dhule – Pin 424 001 (Maharashtra). <i>(I.S.O. 9001 – 2000 Certified)</i></p>
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Ref: -. EE/EHV(O&M)/Dn./DHL/Tech/No.- 1817 Date: - 29.09.2018.

“E-ENQUIRY LETTER”

To,
All Vendors,

Sub :- Enquiry for the Work of printing of various registrars, forms, log sheets, permit book etc.under EHV O&M Div.Dhule.

Dear Sirs,

It is requested to forward your lowest offer for Work of printing of various registrars, forms, log sheets, permit book etc.under EHV O&M Div.Dhule as per Schedule ‘A’ enclosed herewith and terms and conditions mentioned below. -

A) Technical Qualifying Requisite Documents:

Agency should submit following documents along with offer .

- a) Valid Shop act licensee or Local Body NOC
- b) Valid PAN
- c) Valid GST registration

B) General Terms and conditions:

1. Agencies are requested to submit bids Offline through sealed quotation with subscribed name of Supply /Enquiry No/ Due Date etc. On or before Due Date 08.10.2018 upto 13:00 Hrs Date of Opening 08.10.2018 at 14.:00 if possible

2. The rates should be exclusive of GST. Order value Limited to Rs.1,93,500=00 including all taxes &charges.

3. The material should be as per specification given here strictly, good printing quality & guarantee should be given for minimum six months.

4. Quantities mentioned in Schedule A firm basis.

6. You would have to pay the Security Deposit @5 % of value of order within 15 days of W.O. issue. The amount of SD would be refunded after completion of guarantee period.

7. An agreement of appropriate value (not less than Rs.500/-) of stamp paper shall have to be executed with MSETCL within 15 days of W.O. issue. The stamp fees will be borne by Agency.

8. The rates would be valid till the completion of the order.

9. Supply completion period: As per this office requirement still order validity. Order Validity is one year.

10. In case, the work not completed as per Schedule in the specified time, the contractor shall be liable to pay penalty at the rate of $1\frac{1}{2}$ % day subject to a maximum 10% of the value of order.

11. In case of any dispute whatsoever, regarding interpretation of the terms and conditions, or quality, the decision of the Executive Engineer, M. S. E. T. C. L. EHV O&M Div.Dhule will be final and binding on the contractor.

12. Income Tax or any applicable government tax will be deducted at source from the contractor’s bill as applicable

13. All legal disputes are subject to Dhule jurisdiction.
14. The right to reject any or all quotation is reserved to undersigned without assigning any reason.
15. **If any overwriting or whitener use found in Quotation particularly at rate portion then Quotation will be rejected without intimation to concern.**
- 16. Bidder should not submit "Conditional Quotation". Such conditional offer shall be liable for rejection.**
17. If you fail to carryout the work in full or in part, the work will be got carried out from other party even at higher rates and the difference in rate will be recovered from you by forfeiting security deposit.

Thanking you.

S/d
**Executive Engineer
EHV (O&M) Division
M.S.E.T.C.L., Dhule**

Copy s.w.r.s-

- The Chief Engineer, EHV PC(O&M) Zone, MSETCL, Nashik
- The Superintending Engineer, Trans, O&M Circle, Bhusawal.

Copy to :-

- Dy. Manager (F&A) EHV O&M Division, Dhule.
- Dy. Manager (HR) EHV O&M Division, Dhule.

Sub :- Enquiry for the Work of printing of various registrars, forms, log sheets, permit book etc.under EHV O&M Div.Dhule.

Schedule 'A'

Sr. No.	Particulars	Unit	Qty	Rate quoted by Vendor excluding GST 12 % in this case	
1	Travelling allowance register 200 pages A-3 Size.	No.	2		<u>Limited to Rs.1,93,500=00 including all taxes &charges.</u>
2	E.L. application Yellow page 100 pages A-4 size.	Per 100pages Pad	30		
3	Docket Voucher Form Laser paper Red ink 100 pages A-4 Size.	Per 100pages Pad	100		
4	O.T. Bill register 200 pages A-3 Size.	No.	2		
5	Travelling allowance Form FS size 100 pages Red ink.	Per 100pages Pad	50		
6	Impresst Book (100+100) Dublicate 200 pages FS size.	Per Book	100		
7	Impresst Certificate Semi 1/8 Size 100 pages.	Per Book	100		
8	Inward Register 200 pages A-3 Size.	No.	5		
9	Outward Register 200 pages A-3 Size.	No.	5		
10	Small & Big Drab light (Khaki) Colour Pockets a) 11x5 C.M.	Per 100 Pockets	25		
	b) 09 x5 C.M.		25		
11	Tickets Register 200 pages A-3 Size.	No.	2		
12	Permit book 100pages (Both side printing) with Numbering FS size.	Per Book	300		
13	Log sheet Laser paper size horizontal 17 x 27 Both side printing.	No.	7000		

GST 12 % Extra

Note : Please quote your rate excluding GST (12 % applicable in this case) i.e. Taxes must be mention separately as given in above format

S/d

Executive Engineer
EHV (O&M) Division
M.S.E.T.C.L., Dhule