

Office Of The Executive Engineer EHV(O&M) Division, (MSETCL), Dhule 132kV S/S Dhule Colony, Malegaon Road, <u>Dhule – Pin</u> 424 001 (Maharashtra). (I.S.O. 9001 – 2000 Certified)

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## Ref: -. EE/EHV(O&M)/Dn./DHL/Tech/No.- 1817 Date: - 29.09.2018.

## "E-ENQUIRY LETTER"

To,

All Vendors,

Sub :- <u>Enquiry for the</u> Work of printing of various registrers, forms, log sheets, permit book etc.under EHV O&M Div.Dhule.

Dear Sirs,

It is requested to forward your lowest offer for Work of printing of various registrers, forms, log sheets, permit book etc.under EHV O&M Div.Dhule as per Schedule 'A' enclosed herewith and terms and conditions mentioned below.

A) Technical Qualifying Requisite Documents:

Agency should submit following documents along with offer .

a) Valid Shop act licensee or Local Body NOC

b) Valid PAN

c) Valid GST registration

B) General Terms and conditions:

1. Agencies are requested to submit bids Offline through sealed quotation with subscribed name of Supply /Enquiry No/ Due Date etc. On or before Due Date 08.10.2018 upto 13:00 Hrs Date of Opening 08.10.2018 at 14.:00 if possible

2. The rates should be exclusive of GST. Order value Limited to Rs.1,93,500=00 including all taxes & charges.

3. The material should be as per specification given here strictly, good printing quality & guarantee should be given for minimum six months.

4. Quantities mentioned in Schedule A firm basis.

6. You would have to pay the Security Deposit @5 % of value of order within 15 days of W.O. issue. The amount of SD would be refunded after completion of guarantee period.

7. An agreement of appropriate value (not less than Rs.500/-) of stamp paper shall have to be executed

with MSETCL within 15 days of W.O. issue. The stamp fees will be borne by Agency.

8. The rates would be valid till the completion of the order.

9. Supply completion period: As per this office requirement still order validity. Order Validity is one year.

10. In case, the work not completed as per Schedule in the specified time, the contractor shall be liable to pay

penalty at the rate of  $1\frac{1}{2}$ % day subject to a maximum 10% of the value of order.

11. In case of any dispute whatsoever, regarding interpretation of the terms and conditions, or quality, the decision of the Executive Engineer, M. S. E. T. C. L. EHV O&M Div.Dhule will be final and binding on the contractor. 12.Income Tax or any applicable government tax will be deducted at source from the contractor's bill as applicable

- 13. All legal disputes are subject to Dhule jurisdiction.
- 14. The right to reject any or all quotation is reserved to undersigned without assigning any reason.
- 15. <u>If any overwriting or whitener use found in Quotation particularly at rate portion</u> then Quotation will be rejected without intimation to concern.

<u>16.</u> Bidder should not submit "Conditional Quotation". Such conditional offer shall be liable for rejection.

**17.** If you fail to carryout the work in full or in part, the work will be got carried out from other party even at higher rates and the difference in rate will be recovered from you by forfeiting security deposite.

Thanking you.

S/d Executive Engineer EHV (O&M) Division M.S.E.T.C.L., Dhule

Copy s.w.r.s-

- The Chief Engineer, EHV PC(O&M) Zone, MSETCL, Nashik
- The Superintending Engineer, Trans, O&M Circle, Bhusawal.

Copy to :-

- Dy. Manager (F&A) EHV O&M Division, Dhule.
- Dy. Manager (HR) EHV O&M Division, Dhule.

Sub :- <u>Enquiry for the</u> Work of printing of various registrers, forms, log sheets, permit book etc.under EHV O&M Div.Dhule.

Sr. No.ParticularsUnitQtyRate quoted by Vendor schulding GST 12 % in this case1Travelling allowance register 200 pages A-3 Size.No.2Imited to Rs.1.93,500=00 including all taxes2E.L. application Yellow page 100 pages A-4 size.Per 100pages Pad30Imited to Rs.1.93,500=00 including all taxes & charges.3Docket Voucher Form pages A-4 Size.Per 100pages Pad100Imited to Per 100pages4O.T. Bill register 200 pages A-3 Size.No.2Imited to Per 100pages Pad5Travelling allowance Form FS size 100 pages Red ink.Per 100pages Pad50Imited to Per 1006Impresst Book (100+100) pages A-3 Size.Per Book Per Book100Imited to Per 1007I/R Size 100 pages.Per Book Per Book100Imited to Per Size.8Inward Register 200 pages A-3 Size.No.5Imited to Pocket9Outward Register 200 pages A-3 Size.No.5Imited to Pocket10(Khaki) Colour Pockets pocketPer 100 Pocket25Imited to Pocket11Tickets Register 200 pages A-3 Size.No.2Imited to Pocket12Permit book 100pages ( Both side printing) with Numbering FS size.Per Book Pocket30012Log sheet Laser paper Size horizental 17 x 27 Both side printing.No.7000	Schedule 'A'						
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GST 12 % Extra

Note : Please quote your rate excluding GST (12 % applicable in this case) i.e. <u>Taxes must</u> <u>be mention separately as given in above format</u> S/d

Executive Engineer EHV (O&M) Division M.S.E.T.C.L., Dhule