

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

<b>Name of Office</b>	: Executive Engineer, EHV O&M Division, Latur.
<b>Office Address</b>	: Padlile complex, second floor, near ST bus work shop, Ambejogai Road, Latur-413512
<b>Contact No.</b>	: 02382-245208(O)
<b>Email ID</b>	: eelaturdn@gmail.com, ee2220@mahatransco.in.

Ref. No. : EE/EHV/O&M/LTR/TS/ **No 1 3 5 1 =** Date: - **4 OCT 2018**

**E-Enquiry**

**Sub :-E-Enquiry for the Providing the services of outsourcing LDC, typist, steno typist and peon under EHV O&M Division Latur.**

Dear Sirs,

Sealed and super scribed quotations are invited for the work as specification given below. The quotation giving full particulars should reach this office on or before 22.10.2018 up to 15.00 Hrs positively. The Taxation liability should show separately. Rights of cancellation/modification of E-Enquiry at any stage, is reserved at this office.

**Schedule**

Sr. No	Particulars	Qty	Zone	Rate per Month per Qty	Rate per Month per Qty (Including GST)	Amount (Monthly) (In Rs.)
1	LDC (outsource)	1	Zone II without ESIC			
2	Typist (outsource)	1				
3	Steno-Typist (outsource)	1				
4	Peon (outsource)	4				

The rates should be quoted as per MSETCL/ED/HR/Circular No. 142 Dtd 03/01/2014 & amendments & latest special circular issued by Govt. of Maharashtra & MSETCL circular. Estimated amount for above work is limited to 3 Lakh (Including all Taxes).

**Note:-** Zerox signed copies of below mentioned documents should be attached along with quotation.

- PAN CARD Document.
- Income Tax return for FY 2017-18
- Labour contract License.
- PF Registration & challans.
- PT registration / Certificate.
- GST registration certificate
- Experience certificate of similar work signed by not the rank below Executive Engineer.

Thanking You

**Executive Engineer,  
EHV O&M Division Latur**

Copy s.w.r.to:- The Superintending Engineer, EHV (O & M) Circle, Parli (V).