

 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p>MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD CIN No. U40109MH2005SGCI53646 EHV O&M DIVN-II PUNE-30 NEW PARVATI S/STN., SR. NO-121, NEAR DIPAK NITRET CO. SINHGAD ROAD, PUNE - 410030 ☎- PH.NO.020-24250602/1 (FAX NO.) 020-24250031 E-mail: ee6120@mahatransco.in</p>	 <p>माहितीचा अधिकार RIGHT TO INFORMATION</p>
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EE/EHV /O&M/PN /Tech-/ **1039**

DT: 04.10.2018

Sub: E-Enquiry for providing Skilled man power as Technical Operators , Jr. Technicians at various Substations under EHV (O&M) Division. II, Pune (Zone III) limited to Rs. 2 Lakh including GST. (For the period of 1 month)

Dear Sir,

Sealed & super scribed quotations are invited on firm quotation basis for the works indicated in schedule 'A' so as to reach this office **on or before 10.10.2018 up to 11.00 hrs.** on following Terms & Conditions.

Terms & Conditions:

1) The offer should be submitted in sealed envelope containing documents as well as price bid super scribing the subject.

The documents/Certificates/proof of qualifying pre-requisite Broachers are as below,

Sr. No.	Name of document
1	Full name of firm & full address of the same mentioned in separate page
2	Contractors name, permanent address along with Address Proof.
3	Photo copy of valid Labour License.
4	Valid ESI Certificate/ insurance ,as applicable.
5	Proof of Employee's Provident fund registration.
6	Professional Tax registration certificate
7	Valid shop act & establishment registration, if applicable.
8	Full name of quotation submitting firm, Bank name, bank address, bank account details (Account No., Branch Name, MICR, IFSC) mentioned in separate page
9	Photo copy of PAN No.
10	The experience certificate of similar work in power sector of state governments or central governments , The bidder must have experience of successfully completed of works having. a) One similar completed work order cost not less than the amount equal to 20% of the estimated cost. b) For above satisfactory work completion certificate is mandatory not below the rank of Executive Engineer.
11	Proof for valid registration under workmen compensation policy
12	Valid Electrical Contract License
13	Proof of GST registration

1. Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation'. Such conditional offer shall be liable for rejection.

2. The right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office.

3. Validity period of offer should be not less than 120 days from the date of submission of offer.

4. Value of work order: The value of work order is limited to Rs. 2 Lakh including GST.

5. Security Deposit: You will have to pay Security Deposit of 5% of the work order value within 07 days from the date of issue of work order in the form of Cash/BG/ D.D. of any Nationalized/scheduled Bank in the favour of "MSETCL at the office of The Executive Engineer EHV O&M DN-II, Pune, valid for one year or Bank Guarantee in the prescribed format in favour of The Executive Engineer EHV O&M DN -II, Pune valid for one year. If you fail to do so, the SD will be recovered from your first bill with interest i.e. 18% applicable The Security deposit will be refunded only after satisfactory completion of the guarantee period. Also, you will have to apply for refund of SD within 6 months after completion of guarantee period. If you fail to apply within stipulated period, the action as per CO's rules will taken.

6. Requirement of Personnel:

➤ **Qualification Requirement of the outsourced staff:**

Technical Operators: I.T.I. Electrician trade/Wiremen Trade, with experience in operations of 220/132/100 kV substations in power sector of state governments or central governments or any other power sector etc. will be preferred as technical operator.

Jr. Technicians: I.T.I. Electrician trade/Wiremen Trade.

The contractor must get the authorization from Electrical Inspector for the staff before engaging them in MSETCL.

- Operating personnel will have to be punctual and proficient in knowledge of Marathi & English language.
- Candidates must have I-Card of the agency. Agency should issue I-card to their employee before engaging them in service with MSETCL.

7. Nature of works:

For Schedule A & Schedule B

- A. Before starting the duties, the operators/ Jr. Technician should himself get acquainted with the nature of duty and the necessary training from the in-charge of substation regarding operations of equipments installed at substation.
- B. The Operator will have to perform duty in various shifts and to carry out 220/132/100/22 kV operations of isolators, breakers etc. as per the operating instructions provided to them by the substation incharge/ shift incharge.
- C. **Working Hrs:** Any 8 Hrs. shift duty as per instruction of substation incharge.
- D. The Operator/ Jr. Technician will have to monitor/record in writing the following readings hourly in log sheet provided. i) Energy Meter ii) Ammeters iii) Volt Meters iv) Frequency Meter v) Winding Temperature vi) Oil Temperature vii) As per log sheet
- E. Daily & Weekly readings of Battery Voltage and checking of specific gravity & temperature of each cell must be entered in the Log Sheet / Register which are provided. Also, battery Daily & Weekly maintenance should be done under guidance of shift incharge.
- F. Operators on duty has to issue permit to the authorized personnel of M.S.E.T.C.L and M.S.E.D.C.L as and when required.
- G. Jr. technician has to follow the instructions given by operator/shift incharge/ SSI.
- H. Any tripping on fault alarm indications or malfunctioning should be reported immediately to the S/Stn incharge respectively and to the contractor also.
- I. Maintaining of log book/max. min. register/ interruption register on a daily basis.
- J. All necessary safety precautions are to be adopted while performing operations.

K. The Operator/ Jr. Technician will have to keep control room and switchyard clean and neat.

14. As per the provision of Indian Electricity Act & Rules 1956 and 2003 the contractor must possess valid Electrical Contractor License of the Government of Maharashtra & should be valid for the entire period of contract. You shall submit valid electrical contractor's license from the Electrical inspector before commencing the work. The preference will be given to the agency who possesses valid electrical contractor license issued by Govt. authority.

Submitted your offers in the office of the undersigned before due date & time.

Thanking you,

Yours faithfully,

-Sd-
Mrs. P.U.Raut
Executive Engineer,
EHV (O&M) Div II Pune

Copy to : 1. The Dy. Manager (F&A) EHV (O&M) Div II Pune

Schedule 'A'

E-Enquiry for providing Skilled man power as Technical Operators , Jr. Technicians at various Substations under EHV (O&M) Division. II, Pune (Zone III) limited to Rs. 2 Lakh including GST. (For the period of 1 month)

Sr. No.	Name of Substations	Zone	No. of Technical Operators	No. of Jr. Technicians	Rate /day/person in Rs. (excluding GST)
1	220 kV Talegaon Ambi S/S	Zone III	1	--	484.00
2	220 kV Sahara S/S	Zone III	2	2	484.00
3	220 kV Pirangut S/S	Zone III	2	1	484.00
4	132 kV Kamthadi S/S	Zone III	2	--	484.00
5	132 kV Bhatghar S/S	Zone III	3	1	484.00
6	132 kV Varasgaon S/S	Zone III	3	1	484.00
8	100 kV Pavana S/S	Zone III	2	1	484.00
9	100 kV Talegaon S/S	Zone III	2	--	484.00
10	100 kV Lonawala	Zone III	1		484.00
Total			18	6	
Limited to Rs. 2 Lakh including GST					

Note: Value of work order is limited to Rs. 2 Lakh including GST.

The contractors have to quote above/below/At par in % in respect of total Amount.
The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.

1. -----% Below (In words -----) of the above total estimated cost.
2. ----- At Par (In words -----) of the above total estimated cost.
3. -----% Above (In word-----) of the above total estimated cost.

Dated Signature of Contractor with Seal

Name -----

Address-----

-Sd-
Mrs. P.U.Raut
Executive Engineer,
EHV O&M Div. II Pune