

**Sub:** E-Enquiry for Hiring of Vehicle (Indica/Indigo or of similar category) for Executive Engineer, EHV (O&M) Dn. II, Pune for the period of 7 months.

Dear Sir,

Sealed & super scribed quotations are invited on firm quotation basis for the works indicated in schedule 'A' so as to reach this office **on or before 12.10.2018 up to 17.30 hrs.** on following Terms & Conditions.

## **Terms & Conditions:**

1) The offer should be submitted in sealed envelope containing documents as well as price bid super scribing the subject. The documents/Certificates/proof of qualifying pre-requisite Broachers are as below,

- 1. Certificate of vehicle Registration,
- 2. Certificate of Vehicle fitness
- 3. Insurance Policy Certificate of vehicle
- 4. Certificate of Tourist Permit
- 5. Xerox copy of Driving license
- 6. PAN Card.
- 7. Receipt of Road Tax & Professional Tax
- 8. Certificate of Valid shop act & establishment registration or NOC of Grampanchayat as applicable.

9. GST Registration no. (If applicable)

If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office.

2) Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation'. Such conditional offer shall be liable for rejection.

**3**) The rates should be quoted on firm quotation basis. The rates should be inclusive of drivers salary, fuel cost. Taxes should be quoted separately.

**4**) The monthly limit of Km run will be 2000 km. The normal duty hours will be from 09.00 to 19.00 hrs. on every working day & you will have to make vehicle available at Ex. Engineer O&M Dn II, Pune as per the instructions.

**5**) The limit of expenditure on hiring of Rs 40,000/-per month (inclusive of GST) including drivers salary & fuel charges & Period will be 7 months or exhaust of order amount whichever is earlier. You have to pay 5% of work order value as SD.

6) The jurisdiction of running of hired vehicle is under jurisdiction of Officer incharge.

**7**) The vehicle should be registered on or later April 2014 (submit document proof) preference shall be given to such vehicle.

8) The right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office.

9) The average consumption of the vehicle given on hire basis should be 16 km/lit minimum. irrespective of actual average of the vehicle

**10)** The MSETCL's general conditions for work contract are also applicable & will be binding on you.

Yours faithfully,

-Sd-

Mrs. P.U.Raut Executive Engineer, EHV (O&M) Div II Pune

## Schedule 'A'

Hiring of Vehicle (Indica/Indigo or of similar category) for Executive Engineer, EHV (O&M) Dn. II, Pune for the period of 7 months.

Sr. No.	Particulars	Units	Estimated Rate /unit in Rs.
1	Providing Vehicle (Indica/Indigo or of similar category) (Including cost of fuel & drivers salary etc.) for 10 Hrs. per day.	Per day	1260
В	Rate per Km for the Run above 2000Km.run per month	Per km.	10
С	Over Time charges per hour (Over & above 10 Hrs.)	Per Hrs.	100
D	Night Halting charges	Per Night	125

The contractors have to quote above/below/At par in % in respect of total Amount.

The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.

- 1. -----% Below ( In words -----) of the above total estimated cost.
- 2. ----- At Par ( In words -----) of the above total estimated cost.
- 3. -----% Above (In word-----) of the above total estimated cost.

Dated Signature of Contractor with Seal Name ------Address------

> -Sd-Mrs. P.U.Raut Executive Engineer, EHV O&M Div. II Pune