

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

EHV O&M Division Dombivali,
Office of the Executive Engineer,
MIDC Residential Zone - II, P-31
Near New Power House, Dombivali (East) - 421 203
☎ (O) 0251 - 2443823 / (P) 2430963 / FAX No.0251 – 2443823
E-mail – eedombivali@rediffmail.com/ eedombivalim@gmail.com

No.EE/EHV/O&M/Dn/DMB/T-14/

Date :

SRM. ENQUIRY

Sub. :- SRM - Enquiry for work of Preparation and submission of Income Tax Act Form 24 [Salary] in respect of employees / Income Tax Act for 26 other than employees of Dombivali division for FY 2018-2019.

Dear Sir,

Sealed and super scribed Quotations are invited to carry out the work as detailed in Schedule 'A' given below-

RFx Number	7000010430
Online Downloading theRFx .	06.10.2018, 10:00 Hrs to 14.10.2018, 23.59 Hrs.
Online Submission of the RFx	On or Before 14.10.2018, 23.59 Hrs
Online Opening of the Techno Commercial RFx	15.10.2018 at 10:00 Hrs.
Online opening of the price bid RFX	16.10.2017 at 10:00 Hrs.
Estimated Cost	Rs. 102446/- [including taxes]
EMD amount	Rs 5000/-
Tender Fees	Rs.100/-

For further details visit our website :- <http://srm.tender.mahatransco.in>

Contact Person :- The ADDL. Executive Engineer, (O) : Phone No. 0251- 2443823.

Note : All eligible Supplier / Contractors are mandated to get enrolled on SRM ETenders (New) portal of MSETCL.

- 1] **DUE DATE :** The RFx, complete in all respects, should be submitted between the period of 06.10.2018, 10:00 Hrs to 14.10.2018, 23.59 Hrs.. positively.
- 2] **SCOPE OF WORKS :** As detailed in Scope of Work 'A'
- 3] **QUOTED RATES :** You are requested to quote your unit rates for the items mentioned in the schedule on firm basis.
- 4] **PAYMENT :** On completion of the job, the bill should be submitted to the Division Office . The payment will be effected by this office within a reasonable time as per actual work done
- 5] **SECURITY DEPOSIT :** The successful bidder will have to pay an amount Equivalent to 5% of the contract value or submit a Bank guarantee/ FDR /DD of the said value which should be valid until the expiry of the P.O. towards security deposit in this office ,otherwise same will be deducted from your bill.
- 6] **VALIDITY OF OFFER:** The offer should be valid for our acceptance for period of 120 days from the date of opening the same

- 7] **WORK COMPLETION PERIOD :-**The work should be completed within the stipulated due date or prescribed by the concerned tax authority.
- 8] Documents required to be attached along with offer:-
I] Following are the list of qualifying documents required please attached for qualifying in the Techno-Commercial Bids for opening of the Price Bids. [If yes please attach the following documents]
A] TIN, TAN Registration No. should be mentioned in your letter head.
B] GST Registration certificate
C] Bidder should have executed the similar works in last 2 years in MSETCL or any Govt. organization
D] (Attach work completion certificate or P O copy).
Transaction ID generated for online payment of EMD and Enquiry payment., If vendor is EMD exempted kindly submit SSI or MSME certificate
- 9] Note: Earnest money deposited will be refunded online through SRM System after approval from competent Authority. EMD will be credited to the bank account maintained by bidder in vendor Profile in SRM system. Bidders are requested to ensure that the bank details i.e. Account No., IFSC Code, Account Holder Name, Bank Name, Bank Address are correctly maintained in SRM System and update the same, if required. It may be noted that:
A] In case bank details are not maintained by the bidders in their SRM Vendor profile, EMD will not be refunded online and MSETCL will not be responsible for the delay
B] MSETCL will not be responsible for any financial implications in case incorrect bank details are maintained by the bidders as it is the sole liability of the bidder to maintain correct bank details to facilitate online refund of EMD.
- 10] If you stood first lowest, you have to enter into agreement of the terms and condition of the contract on stamp duty of Rs.500/-.

The above qualifying requirements are available in the question format in the RFX. The bidder has to answer all the questions at the time of bidding and also the supporting documents as required above shall be uploaded by the bidder. The documents will require digital signature at the time of uploading to the SRM Portal, the bidder has to connect the digital signature key at the time of uploading the Qualifying documents / any attachment.

Not stated herein with all other General Terms and Conditions of the contract with MSETCL will be applicable to this contract too.

Thanking you,

Encl: Schedule 'A'

Thanking you,

Yours faithfully,

(Shri S. K. Fulari)
Executive Engineer,
EHV (O&M) Division, Dombivali.

Copy s w r to :-

The Superintending Engineer, EHV (O&M) Circle, MSETCL Panel.

Copy to :-

1] The Dy. Manager (F&A), EHV (O&M) Dn Office Dombivali.

2] The Notice Board

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Schedule- 'A'

Sr No	SAP Service No.	SAC Code	Particulars	Unit	Qty	Rate per unit Rs.	Amount in Rs.
			HR & F&A Requirement				
1	50002503	998224	Income Tax Act Form 24 (Salary) including printing of form no.16 for the financial year 2018-19. (4 Quarter)	EA	800		
2	50002504	998224	Income Tax Act Form 26 (Other than Salary) including printing of form no.16A for the financial year 2018-19. (4 Quarter)	EA	200		
3	50002717	998224	Professional fees for the financial year 2018-19 (4 Quarter)	EA	12		
			Total				
			Add GST @ 18 %				
			Grand Total				

[Shri S. K. Fulari]
Executive Engineer
EHV (O&M) Dn, Dombivali.

