

 <p>MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.</p>	<p>Office Of The</p> <p style="text-align: right;"><i>Executive Engineer</i> EHV(O&M) Division, (MSETCL), Dhule 132kV S/S Dhule Colony, Malegaon Road, Dhule – Pin 424 001 (Maharashtra). (I.S.O. 9001 – 2000 Certified)</p>
Phone No. (O) 02562-261199	Fax – (02562) 239019
Email– ee5220@mahatransco.in	URL– www.mahatransco.in

Ref: -. EE/EHV(O&M)/Dn./DHL/Tech/No.- 1941

Date: 23.10.2018

“E-ENQUIRY LETTER-WORKS”

To,

All Vendors

Sub: - E- Enquiry for “Hiring of the LMV Tata Indica/Viesta/Maroti Swift/Tata Indigo or any equivalent Vehicle Diesel Car along with driver for Executive Engineer,EHV (O&M) Division, Dhule.”

Dear Sir,

With reference to the above, please offer your lowest rates for the work of
“Hiring of the LMV Tata Indica/Viesta/Maroti Swift/Tata Indigo or any equivalent Vehicle Diesel Car along with driver for Executive Engineer,EHV (O&M) Division, Dhule” to the terms and conditions mentioned as under.

1. The Quotations giving full particulars should reach this office on before **05.11.2018 up to 13.00 Hrs. positively.**
2. The vehicle is to be engaged at EHV (O&M) Divn. M.S.E.T. Co.Ltd. Dhule. The vehicle will utilized by Ex. Engineer / Representative for attending various day to day office works, attending various work at EHV Sub-stations, EHV lines, offices spread over in Jalgaon,Dhule & Nandurbar districts or elsewhere as the case may be. There may be also visit at Nashik,Bhusawal, Aurangabad, Mumbai etx. For official works.
3. **Rates are accepted on firm quotation basis including driver’s expenses, oil (Lubricant) day to day maintenance & repairs & other Govt -Non Govt charges on account of vehicle at your cost. Nothing shall be paid extra. The rates are valid for twelve month from date of engaging of vehicle.**
4. **Security Deposit:-** The successful bidder will have to pay an amount equivalent to 5% of contract value towards SD at Division Office, Dhule.
5. Monthly bill payment will be paid to you by account payee cheque in reasonable time & as per the availability of funds after satisfactory completion of work & as per measurement recorded in MB by AE(O) , EHV O&M Division,Dhule. and as per terms and conditions of contract .
6. The quotations without the documents as enlisted in Annexure “A” are likely to be rejected.

7. . The quotations should be properly sealed and super scribed with the Envelopes “**Hiring of the LMV Tata Indica/Viesta/Maroti Swift/Tata Indigo or any equivalent Vehicle Diesel Car along with driver for Executive Engineer,EHV (O&M) Division, Dhule**”
8. **Quotations not complying to the requirements and certificates enlisted in Annexure “A” may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.**
9. **Only Fuel (i.e. Diesel) will be supplied by MSETCL.**
10. **The vehicle should give an average fuel consumption not less than minimum average run of 18 km./ Ltr. If in case, it is observed that vehicle is not giving average run to be the satisfaction proportionate amount of diesel will be recovered from your monthly bill.**
11. The rates should be quoted for hiring charges on per day basis.
12. The Company’s general condition and contract are also applicable and will be binding on you. Please acknowledge the receipt of this order.
13. Preference will be given for the latest manufactured (i.e. **after Sep-2013**) and overall condition of vehicle by inspecting the vehicle.
14. While submitting the offer, Vehicle documents (Xerox copies) enlisted in Annexure “A” must be attested.
15. **Rates quoted should be exclusive of GST. Mention GST separately.**
16. The vehicle will be hired for **one year** 2018-19 only or till exhausted of the order value, which ever is latter as per decision of undersigned. The period of hiring of vehicle will be normally from the date of actually engaging the vehicle.
17. **All the expenses regarding vehicle repair/maintenance / driver payment(including OT if any)/ RTO Liabilities shall be borne by you. MSETCL shall not bear any responsibility on its account.**
18. It is mandatory that, the vehicle should be available. In case of break down or non availability of regular hired vehicle you shall provide alternative suitable vehicle immediately.
19. If any accident occurs during the contract period, the complete responsibility of the accident will be to the account of Contractor. MSETCL shall not pay any type of compensation for any type of accident.
20. The vehicle is to be driven by the driver to be provided by the agency who must have valid licence for driving tourist permit vehicle. The driver has to run the vehicle as per the instructions of the Executive Engineer,EHV O&M Division,Dhule.The driver must be polite, punctual in attendance & free from illicit habits through out the contract period.
21. In case of difference opinion, about interpretation of terms & conditions between Owner / Agency & MSETCL , the decision of order placing authority will be final & binding on the Owner / Agency.
22. **Bidder should not submit “Conditional Quotation”. Such conditional offer shall be liable for rejection. If there is no sign of Vehicle owner (Vendor) on copy on Quotation particular at page on which rates are quoted then such Quotation will be rejected.**

23. An agreement of appropriate value (not less than Rs.500/-) of stamp paper shall have to be executed with MSETCL before actually hiring of vehicle. The stamp fees will be borne by Agency.

24. **The income tax TDS & GST TDS or any statutory tax as per Govt.rule if applicable will be deducted from your bills.**

25. If any overwriting or whitener use found in Quotation particularly at rate portion then Quotation will be rejected without intimation to concern.

26. Vehicle must be Air Conditional.

27. The tentative monthly run will be @ 3000 km approx (Less or more) or as actual

28. The head quarter of the vehicle will be EHV (O&M) Divn. M.S.E.T. Co.Ltd. Dhule.

29. The normal duty hours will be from 09=00 to 18=30 hrs. but if in case of an emergency or whenever required by Ex. Engineer, the vehicle will required before / beyond normal working hours, you will have to provide the same. Normally vehicle will be utilized on working days. The day on which vehicle will be utilized that day will be treated as working day. Normally on holidays vehicle will not be utilized, but in case of emergency vehicle may be utilized on holidays & that day treated as a working day. The days on which vehicle is not Utilized will be treated as non-working days and nothing shall be paid for non- working days. You will have to carry out maintenance work of vehicle on non- working days.

30. The limit of monthly expenditures of hire vehicle shall be Rs.40,000=00 per month including of hiring charges & fuel cost etc. The expenditure per month over Rs.40,000=00 (hiring + fuel charges) will not be paid to you by M.S.E.T. Co. Ltd.

31. You will have to produce original valid registration / certificates etc. documents of hired vehicles required as per M.V. Act. For verification whenever demanded by M.S.E.T. Co. Ltd's authorities & R.T.O.

32. All the responsibilities as per motor vehicle act will be responsibility of you including R.T.O. formalities. All required registrations & certificates shall be obtained at specific intervals by you as required as per Motor Vehicle Act well before expiry of due date of documents.

Enclosure : Annexure "A"

S/d

Executive Engineer,
EHV(O&M) Division,
MSETCL, Dhule.

Copy s.w.rs.to:-

- The Chief Engineer, EHV PC(O&M) Zone, MSETCL Nashik
- The Superintending Engineer, EHV (O&M) Circle, MSETCL, Bhusawal.

Copy to:

- The Dy.Manager (F & A), EHV(O&M) Dvn, Dhule.
- AE(O), EHV O&M Div.Dhule.
- Notice Board / MF

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
EHV(O&M) DIVISION, DHULE**

ANNEXURE „A“

Along with offer, following documents of the vehicle should be attached (self attested zerox copies). All documents are compulsory.

1. GST Registration Certificate. If not applicable then undertaking regarding that.
2. Vehicle fitness Certificate.
3. PAN Card
4. Valid Insurance of the vehicle for current year. Vehicle shall be **fully insured**.
5. R.C.T.C. book duly filled with last tax paid details.
6. Driving license of the Driver.
7. P.U.C. certificate for the current year.
8. **Tourist Permit. (Tourist-permit is must without that quotation will not be accepted)**
9. Certificate of taxation
10. Self declaration regarding vehicle is not belongs to MSETCL employee or his / her nearest relatives & not belonging to MSETCL employee who have not completed two years after retirement

S r N o	Particulars of work	Qty	Ex- works Per day rate in Rs.	Taxes GST @18%	Unit Rate	Remark
			1	2	2+3	
1	<p>“Hiring of the LMV Tata Indica/Viesta/Maroti Swift/Tata Indigo or any equivalent Vehicle Diesel Car along with driver for Executive Engineer,EHV (O&M) Division, Dhule.” <u>(All the expenses regarding vehicle repair/maintenance / driver payment(including OT if any)/ RTO Liabilities shall be borne by agency only) for the Year 2018-2019.</u></p> <p style="text-align: center;">SAC Code: 996601</p>	1 no				<p>Limited to <u>Rs.2,80,604=00</u> including all taxes & charges.</p>

Please Note 1. “Rates quoted should be exclusive of GST. Mention GST separately.”

2. Taxes must be mention separately as given in above format

S/d

**Executive Engineer,
EHV(O&M) Division,
MSETCL, Dhule.**