

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

**The Superintending Engineer, EHV O&M Circle, Kolhapur.  
Near Market Yard, Bapat Camp, Kolhapur-416005  
Phone:- (O) 0231-2220960 (P) 2667731, Fax:- 0231-2667732  
Email:-se3200@mahatransco.in**

**REF No. SE/EHV O&M/Circle/ Kop/T/LP/Enquiry/ No.189    Date :- 07/02/2019**

**Subject:** Enquiry for Providing Printer & Scanner for F&A and HR section under EHV O&M Circle, Kolhapur.

Dear sir,

Please offer your reasonable rates for the works mentioned in Schedule 'A' on or before **15.02.2019 upto 17:30 hrs.** The other terms and conditions are as mentioned below.

1. **PRICES:** The rates will be accepted as per firm quotation basis with work at EHV O&M Circle office, Kolhapur.
2. **TAXES:** Taxes should be indicated separately in quotation, otherwise it should be considered as including of all taxes.
3. **WORKING PERIOD:** The work should be completed within 30 days from the date of issue of work order.
4. **VALIDITY OF OFFER:** The offer should be valid for our acceptance for a period of 60 days from the due date of opening.
5. **Bidder should submit Proof of PAN/GST Registration Certificates.**
6. **Bidder should submit the brochure/design/make details for which rates are quoted.**
7. **Submit the quotation with valuation price of old Printer Cum Scanner for buy as per schedule attached herewith.**

The undersigned reserves the right to reject any or all quotations without assigning any reasons whatsoever.

Thanking you,

Yours Faithfully

*Sd/-*  
**Superintending Engineer,  
EHV O&M Circle Kolhapur.**

Encl: 1) Annexure 'W'(General Terms & conditions)  
2) Schedule 'A'

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

**EHV O&M CIRCLE KOLHAPUR**

**ANNEXURE “W”**

**GENERAL TERMS AND CONDITIONS**

- 1) **QUOTED RATES:** The taxes applicable if any should be quoted in SRM distinctly, if not same should be considered as including of all taxes.
- 2) **DELIVERY PERIOD:** The Materials Should be delivered & commissioned within 30 days from the date of issue of work order.
- 3) **PENALTY:** - If the materials are not supplied within stipulated time, penalty at the rate of 1/2 % per week, subject to 10% maximum order value will be recovered from your bills.
- 4) **TERMS OF PAYMENT:** - 100% Payment will be effected to you against PO/S.E.S, subject to availability of funds. The bill should be certified by the Manager (F&A) & Manager (HR).
- 5) **PAYMENTS:** - The bills in duplicate should be submitted to this Office for payment, with necessary documents such as manual, Warranty Card etc.
- 6) **GUARANTEE:** - You have to furnish the warranty of material as per manufacturing standard from the date of receipt of material against any manufacturing defect etc. The undertaking as such should be sent along with the bills.
- 7) **QUALITY OF MATERIALS:** - The quality of materials should be as per specification in Schedule ‘A’
- 8) **JURISDICTION:** - All disputes or difference arising out of this order for supply, if concluded shall subject to exclusive jurisdiction of Kolhapur court only.
- 9) **SECURITY DEPOSIT:** - You have to pay Security Deposit of 10% of order value in form of cash / DD/BG which will be refunded after completion of Warranty period.
- 10) **CONSIGNEE:** The ordered material should be delivered to EHV O&M Circle, Kolhapur
- 11) If you fail to supply the materials in stipulated time the balance materials will be procured at your risk and cost.
- 12) You are also deemed to be fully aware of the company’s general conditions for supply of materials.
- 13) You should have submit following documents:-  
A) PAN No. B) GST Registration No.
- 14) 100% Payment will be made after receipt of materials.
- 15) Remaining all conditions will be as per MSETCL rules & procedures.

*Sd/-*  
**Superintending Engineer**  
**EHV O&M Circle, Kolhapur**

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**Schedule "A"**

<b>Sr. No.</b>	<b>Description</b>	<b>SAP item No.</b>	<b>Qty</b>	<b>Rate /Unit</b>	<b>Total Amount</b>
<b>1</b>	All in one Laser jet printer with Duplex Printing, Installation and Fitting (Prinet Cum Scanner)	<b>500017918</b>	<b>1</b>		
<b>2</b>	Valuation for Old Buy back Printer Cum Scanner (Samsung)	----			
<b>3</b>	Laser jet Printer, Installation and Fitting	<b>500015723</b>	<b>1</b>		
<b>4</b>	Scanner supply and Installation	<b>500006188</b>	<b>1</b>		

**Before quoting the rate for buy back amount of old Printer Cum Scanner, bidder may visit this office, to see the condition of old Printer Cum Scanner. Details is as given below,**

**Model No.- SCX 4521F (Samsung)**

**Type No- WT21MFF**

*Sd/-*  
**Superintending Engineer,  
EHV O&M Circle Kolhapur.**