

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
(CIN No.U40109MH2005SGC153646)

From:
Office of the Executive Engineer
EHV O&M Division, MSETCL, Mirjole Road,
MIDC, Ratnagiri – 415 639.
Ph. No. 02352 – 231388.
E-mail: ee3220@mahatransco.in,
Website: www.mahatransco.in

Ref. No.: EE/EHV O&M DN/RTN/T/ No. 00259

Date: 11.02.2019

Enquiry

Sub: Enquiry for Filling of TDS (24Q and 26Q) for period April 2018 to March 2019 for office of the Executive Engineer EHV O&M Division, Ratnagiri.

Dear Sir,

Please offer your reasonable rates for the subjected work as per schedule ‘A’ given below. The scope of work is also mentioned.

Schedule ‘A’

Sr. No.	Description	Item code	Unit	Qty	Unit Rate Excl. GST
A	TDS Return Filling for				
1	26Q (For A/c section)	50011843	Per Quarter (EA)	4	2542.37
2	24Q (For HR section)	50011841	Per Quarter (EA)	4	5000.00
3	Uploading charges of (24Q & 26Q)	50011844	Per Quarter (EA)	4	200.00
4	Guidance notice from Income tax	50011222	Per notice	As actual	1000.00
5	Form 16, Form 12BA & Form 16A	50011847	EA	As actual	50.00
6	Professional fee towards services of tax return filing	50011217	EA	LS	8000.00

- Rates shall be quoted including To and Fro charges and excluding of all Taxes.
- Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.

- 1) **Due Date:-**The quotation complete in all respect, duly sealed & super scribed should be, submitted to post or courier or in exceptional case, by hand delivery to the office on or before **18.02.2019**.
- 2) **Contract Period:** - Contract Period should be for the financial year 2018-19.
- 3) **Validity of Offer:** - The offer should be valid for our acceptance for a period of 60 days from the due date of opening.

The undersigned reserves the right to reject any or all quotations without assigning any reasons.

Encl: Annexure ‘W’

Sd/-
(Sandip Patil)
Executive Engineer (I/C)
EHV O&M Dn., MSETCL,
Ratnagiri

ANNEXURE "W"

GENERAL TERMS AND CONDITIONS

- 1) The order amount will be limited up to Rs. 50000 /- (Rs. Fifty Thousand Only) including all taxes.
- 2) You will have to pay the Security Deposit of 5% of the order value in cash or D.D. drawn in the name of Superintending Engineer, EHV O&M Circle, Kolhapur of any schedule Bank within 7 days from the date of receipt of LOI. The same will be refunded after satisfactory completion of work.
- 3) **Payment Terms:** 100% payment against satisfactory work of each quarter will be made against submission of bills as per availability of funds.
- 4) All the taxes, rates, duties, Cess by whatever may it called in India at prevailing rate will be applicable to this Enquiry.
- 5) You have to submit Income Tax practitioner certificate alongwith quotation.
- 6) The undersigned reserves the right to cancel/modify the enquiry at any time without giving any notice.
- 7) All MSETCL's general terms and conditions of work contract are applicable to this order.
- 8) For any dispute the decision of the undersigned will be final and will be binding on the Contractor. For any legal matters jurisdiction of the Court will be at Ratnagiri only.
- 9) The bill will be paid as per actual measurement basis.
- 10) You are not allowed to transfer the contract to any other party. In the event of violation of this clause, the contract is liable for termination without any liabilities on the part of MSETCL.
- 11) You will have to execute an Agreement Bond on stamp paper of Rs. 500/-within 7 days from the date of receipt of this order. Cost of stamp paper should be borne by you.
- 11) Working Period: Work should be completed within due date as per statutory obligations. Otherwise penalty @1% per day delay will be recovered from your bill.
- 12) The undersigned reserves the right to reject any or all quotations without assigning any reasons.

Thanking you,

Yours faithfully,

Sd/-
(Sandip Patil)
Executive Engineer (I/C)
EHV O&M Dn., MSETCL,
Ratnagiri

Copy s.w.r. to: The Superintending Engineer, EHV O&M Circle Kolhapur.

Copy to: Dy. Manager (F&A) EHV O&M Dn., Ratnagiri /Notice Board.