

From:

Office of the Executive Engineer  
EHV O&M Division, MSETCL, Mirjole Road,  
MIDC, Ratnagiri – 415 639.  
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Website: www.mahatransco.in

Ref. No.: EE/EHV O&M DN/RTN/T/ No. 00287

Date: 13.02.2019

**Enquiry**

**Sub:** Providing diesel vehicle TATA INDICA or equivalent on hire basis alongwith Driver for EHV O&M Division, Ratnagiri.

Please quote your lowest Rates for the said work on contract daily basis. Sealed and super scribed quotations are invited by the undersigned for above work. Quotation must reach to this office on or before **20.02.2019**.

**Terms and Conditions:**

1. The value of the work order is limited up to Rs. 3.0 Lakhs (Rs. Three Lakhs only) including taxes.
2. Type of Vehicle:
  - a) The vehicle should register with RTO having (T) permit.
  - b) All the relevant documents required under motor vehicle Act enforce shall have to be produced before the undersigned as and when required.
  - c) All the RTO document accordingly should be in the name of Transport Company/ Agency/ Proprietary only.
  - d) All the RTO formalities will be the responsibilities of the owner.
  - e) The condition of the vehicle should be good & should be fairly comfortable.
3. The driver should have appropriate driving license on duty. He shall be neat, clean and properly dressed and should have good manner.
4. You shall arrange the engine oil, break oil and other lubricants at your cost. The average consumption of the vehicle given on the hire basis should be at least 16 Km/Ltr. without AC & 16 Km/Ltr with AC.
5. The normal duty hours will be from 9.00 hrs to 19.00 hrs with half an hour recess in between. Weekly off will be usually on Sunday. However in case of urgency we will call the vehicle on duty if the vehicle is required on Sunday. Weekly off will be given within week period on suitable day. Either OT or Halt, whichever is less will be considered for payment.
6. Hiring of vehicle will be on per day basis i.e. actual use of vehicle in a month excluding diesel. In case the vehicle is called for the weekly off no extra rate will be paid. If the vehicle is not called for more than 1 day, proportionate deductions will be made accordingly.
7. You should provide Company's emblem with company's name in front & back side of the vehicle.

8. In case the vehicle is under repair, alternate arrangement will have to be made by you at your cost and risk.
9. The vehicle must have comprehensive insurance covering the entire period of contract. Third party insurance will not be accepted.
10. The MSETCL does not undertake any responsibility for injury damaged caused to hired vehicle by public while on company's duty, any such expenses will have to be borne by you.
11. Income Tax as per the rate fixed by the Govt. from monthly bill as per rule.
12. If the vehicle remains absent for any period excluding permitted holidays, without intimated the proportionate daily rate applicable will not be paid and in addition penalty @ 500/- per day will be recovered from the bill. If the absence exceeds more than 15 days, the action to terminate the contract will be intimated.
13. The driver should maintain a diary recording the movement km, run and timing etc. which should certified from authorized officer. The bill should be submitted along with diary.
14. The vehicle should be parked in MSETCL office at Kuwarbav, Ratnagiri during working hrs. The vehicle will be utilized in the areas of Ratnagiri, Karad, Kolhapur, Sindhudurg Districts and Mumbai for company's work.
15. The period of contract shall be valid for one year initially. However the period will be suitable exceeded or curtailed as per Company's requirement on same rate terms and conditions of contract.
16. You have to submit zerox copy of PAN card otherwise payment will not be drawn.
17. Vehicle should give the average 16 km per liter without AC and 16 km per liter with AC. If the average is below std. level, the penalty will be recovered from your bill.
18. Any amount which remains payable by you to the company it will be deducted from your any bill which is due to you.
19. You should provide photograph of driver along with zerox copy of driving license & address proof of the driver / contact no. etc.
20. Any dispute regarding terms & conditions of any other points the decision of undersigned will be final and binding on you.
21. You shall be governed by the company's standard terms and condition and contract also.
22. You should have executed an agreement with Company on stamp paper of facing value of Rs.500/- after the receipt of order.
23. You should provide Vehicle Fitness Certificate & Insurance of the vehicle at the time of agreement.

Thanking You.  
Encl: Schedule 'A'.

sd/-  
(Sandip Patil)  
Executive Engineer (I/C)  
EHV O&M Dn., MSETCL,  
Ratnagiri

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**EHV O&M DIVISION, RATNAGIRI.**

Name of work: Providing diesel vehicle TATA INDICA or equivalent on hire basis alongwith Driver for EHV O&M Division, Ratnagiri.

**SCHEDULE 'A'**

Sr. No.	Particulars	Unit	Rate in Rs.	Rate in % (Above/ Below)
A]	Providing vehicle diesel TATA Indica car or equivalent on hire basis having 'T' permit to EHV O&M Dn., Ratnagiri including driver wages, engine oil, lubricant and all type maintenances/repairs for month excluding diesel. (Desired average not below 16km/Hr)	Per day	800.00	
B]	Night halting charges	Per halt	150.00	
C]	Overtime charges	Per hour	50.00	

- Rates should be quoted per day on firm basis. Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- The vehicle with registration in and after 2014 shall be preferred.
- Above rates are for reference only.
- Diesel will be provided by MSETCL. However, total expenditure i.e. fuel cost + bill amount should not exceed/ limited to Rs. 40000/- for particular month.

The total value of order is limited up to Rs.3.0 Lakhs (Rs. Three Lakhs only) including of all taxes.

Sd/-  
(Sandip Patil)  
Executive Engineer (I/C)  
EHV O&M Dn., MSETCL,  
Ratnagiri