

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

FROM:  
THE EXECUTIVE ENGINEER  
TESTING Dn, 1<sup>st</sup> FLOOR, BLOCK NO. 5,  
NEW ADMINISTRATIVE BUILDING,  
NEAR DURGAMATA MANDIR,  
OLD SAIKHEDA ROAD, JAIL ROAD, NASHIK  
Email Id. [ee5150@mahatransco.in](mailto:ee5150@mahatransco.in)

No.: EE/TD/NSK/Tech/T-17/ 117

Date:- 06-03-2019

**E-Enquiry**

To  
MSETCL Portal

**Sub:-** E-Enquiry for repairs & calibration of KYORISTU make Insulation Tester under Testing Division Nashik .

Dear Sir,

Sealed & super scribed quotations are invited from the reputed experienced/Registered contractor for the work as described in Schedule 'A' enclosed herewith.

**TERMS AND CONDITIONS:**

1. **Due Date:-** The prescribed form i.e. Schedule 'A' duly filled in, with the rates written in words & figures, & signed, should be sent by registered post or in person to the Executive Engineer, MSETCL, Testing Dn, Nasik on or **before 15.00 Hrs. dtd. 20.03.2019** and the same shall be opened at 16.00 Hrs. on the same day, if possible.
2. The quotation must be submitted in sealed envelope duly super scribed with all details as mentioned below-
  - E-Enquiry No- & Date
  - Due date
  - Quotation for: **Repairs & calibration of KYORISTU make Insulation Tester under Testing Division Nashik**

Name of Bidder: -----

(Note: Bidder should not submit "Conditional Quotations" such conditional offer shall be liable for rejection.)

3. The offer should be submitted in two separate sealed envelopes contained in one main envelope super scribing the subject.
  - **Envelope 1:** Should contain associated documents/Certificates/proof of qualifying pre-requisite Broachers attested certificate etc such as,
    - i. PAN NO. & Income tax return certificate for last two years
    - ii. Firm's details Ownership or partnership deed. Attach relevant documents/ Proof of valid registration of firm under Bombay shop & Establishment Act. (If applicable)
    - iii. Proof of GST registration.(If not applicable Certificate/ Undertaking accordingly should be attached with the Enquiry Form)
    - iv. Authorization letter of Manufactures for **repairs & Calibration**.(Authorised representative of manufactured)

- v. The Bidder should have executed similar work in MSETCL, which should not less than 20% of estimated amount. The bidder should submit the work experience certificate issued by the officer not below the rank of Executive Engineer along with the detail work order.

All the documents of this enquiry Schedule 'A' & above accompanying documents shall bear the authorized signature of the Bidder, failing which the offer will be liable for rejection.

- **Envelope 2:** Price bid documents: This should contain only price bid in given schedule, not in any other format. After verifying full documents /certificated pre-qualification as above in envelope 1, if it is found that, bidder fulfills the desired prerequisites, envelope 2 will be opened. If the same is not meeting the prerequisites, Envelope 2 shall not be opened.
4. Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.
  5. The validity of your offer should be not less than 120 days from the date of submission of offer. During this period no bidder shall be allowed to withdraw his offer.
  6. The taxes like GST will be applicable as per privilege rates & rules circular issued by Govt time to time.
  7. The work contract tax if applicable will be deducted from your bill as per rule.
  8. According to the financial Act income tax will be deducted from your Bill at the rate of rule applicable of the contract value and certificate to that effect will be issued to you.
  9. **Scope of work:** -
    - The scope of work against this contract is as detailed in Annexure 'A'. Bidder has to make the arrangement for pick up of kits for works and handing over of kits after due repair and calibration. The calibration shall be done to the satisfaction of the undersigned and as per NABL Accreditation Standards. Labour for works will be on your account. Required man power and machinery is to be arranged by you. No material, labour facility shall be supplied by Company.
    - The quantities mentioned in Annexure "A" are tentative & they may be changed, the payment will be made as per the actual calibration of kits done by Bidder/ agency.
    - **Quality:** The repairs and calibration should be strictly confirmed to the specifications of manufactures otherwise same will have to replace at your cost and risk only. Also you are required to give calibration certificate for a period of one year for each of these kits.
  10. **Signing of Contract:** The agency have to executed an agreement as per provision of "Mumbai Mudarank adhiniam 1958 CL.34" with requisite stamp duty before placing work order. The stamp fees will be borne by Agency.
  11. **Security deposits:** The successful contractor shall have to deposit the security deposit of 5 % of the work order value in cash/ FDR within 7 days from the date of receipt of work order. The same shall be refunded to you after satisfactorily completion of total work and as per availability of fund.
  12. M.S.E.T.Co.ltd reserves rights to add or delet terms during the contract period if found necessary.
  13. The Undersign reserve the right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office.
  14. **Validity of Calibration:** The calibration is valid for the period of 1 year from the date of calibration.
  15. **Period of work:** - You will have to complete the work within 60 days from the date of issue of work order. However, the period will be curtailed or extended as per the same accepted rates, terms & conditions.
  16. The T&P/ labour/ machinery/ equipment/ material required for the work shall be to your account.
  17. **Penalty:-**
    - a. Performance of work: If it is found that performance of work is unsatisfactory, or

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not as per norms of MSETCL the contract is liable for termination at any stage of work without giving any prior notice and at your entire risk & cost. The security deposit paid by you shall be forfeited in that case.

- b. Delay in execution of work: If the agency fails to complete the work within stipulated Time, penalty @ 1% per week, maximum to 5% of order amount shall be levied on contract value. If the work is not carried out in the stipulated period, the works will be got done departmentally or through any other agency at your risk and cost even at higher rates, in addition to the penalty that shall be chargeable as mentioned above.
- c. Penalty for partly completion of work: In case you fail to complete the work entrusted to you partly or fully, the balance work will be carried out through other agency and difference in cost will be recovered from your bill and S.D. & the over & above balance shall be recovered from you or else penalty will be charged, maximum up to 5 % of order value whichever is higher.

**18. Payment of Bill:**

- a. Payment will be made on completion of work and receipt of your Tax invoice along with calibration certificates to be submitted to this office.
  - b. Submission of Tax Invoice: - You should submit the Tax invoice in triplicate to this office for effecting the payment along with calibration certificates, gate pass, delivery challan. Pan No. /GST No. should be quoted on Tax invoice.
19. The bidder should be fully aware of the M.S.E.T. Co. Ltd. General Condition for execution of work and same is applicable to this contract also. Any of the condition will not exempt you from your liability to be abiding by the same.
20. **Conditions of Contract:** All General / Technical / Commercial terms & conditions of the contract of the Company are applicable to this contract & will be binding on bidder.
21. The right to modify/ alter /cancel the quotation is reserved by undersigned.
22. The documents of an offer shall be written legibly and free from erasures, overwriting or conversion of figures corrections where unavoidable shall be made by crossing out, rewriting, initialing and dating.
23. If the agency has any doubt the meaning of any portion of the E-Enquiry conditions/specifications he should get it clarified from the office of the undersigned before submission of the offer.
24. The bidder should be fully aware of the M.S.E.T. Co. Ltd. General Condition for execution of work and same is applicable to this contract also. Any of the condition will not exempt you from your liability to be abiding by the same.
25. In case of difference of opinion, about interpretation of terms & conditions between Owner/Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency.
26. Any dispute/differences arise will be subjected to jurisdiction of Hon. Nasik court only.

Thanking you,  
Enclosure : Annexure "A"

**Yours faithfully,**

**SD/-**  
D.R.Patil  
Executive Engineer,  
Testing Division,  
MSETCL, Nashik.

Copy s.w.r.to:-

- 1) The Chief Engineer EHV CC O&M, Zone, Nashik.
- 2) The Superintending Engineer EHV O&M Circle Nashik.
- 3) The Superintending Engineer TC Circle Nashik.

Copy to:-

- 1) Manager (F&A), MSETCL EHV O&M Circle Nashik.
- 2) M.F.

Pre-audit sr no. on page no.

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NEAR DURGAMATA MANDIR,  
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**Annexure"A"**

Sr. No.	Particulars	Qty	SAC code relating to GST	Unit Rate in RS	Remak
1	Repairs & calibration of KYORISTU make Insulation Tester (Model No. 3125 & Sr. No. W012609)	1			Kit is not getting charged & display is not in working condition.
2	Repairs & calibration of KYORISTU make Insulation Tester (Model No. 3125 & Sr. No. W0 121604)	1			Replacement of Battery.
3	Repairs & calibration of KYORISTU make Insulation Tester (Model No. KEW 3128 & Sr. No. 93180)	1			Kit is not getting charged.
<b>TOTAL</b>					

**Note:-** 1) Rates must be including of all taxes & duties.  
2) HSN/SAC code relating to GST must be mentioned.

**SD/-**  
D.R.Patil  
Executive Engineer,  
Testing Division,  
MSETCL, Nashik