

**Office of the Executive Engineer,  
EHV Projects Division, Amravati.  
"Prakash Sarita", "A Wing", Ground Floor,  
220 kV Sub Station Campus, Morshi Road, Amravati - 444603.  
Ph.no. 0721-2669168 (O), Email ID:- ee1620@mahatransco.in**

**No.: - MSETCL/EE/EHV/PROJ/DN/AMT/DyEE(O)-II/G-1/No.1327; Date:03.03.2020.**

**Enquiry for Quotations**

**To,**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub:** - Enquiry for work of upgradation of desktop computer & supply of all in one laser printers for EHV Projects Division, Amravati and various Sub-divisions under EHV Projects Division, Amravati.

Dear Sir,

Please quote your lowest rates (Inclusive of all taxes) for the enquiry for “work of upgradation of desktop computer & supply of all in one laser printers for EHV Projects Division, Amravati and various Sub-divisions under EHV Projects Division, Amravati”, as per M.S.E.T.C.L. rules on the Schedule ‘A’ annexed herewith and terms and conditions given below. The bidders should submit their sealed and super scribed quotation, so as to reach this office on or before Dt.09.03.2020 up to 13:00 Hrs. and same will be opened on Dt. 09.03.2020 at 15.00 Hrs. onwards, if possible. The quotations received after Dt.09.03.2020 after time 13:00 Hrs. will not be considered for bidding process and will not be opened for this enquiry. In case of hand delivery, Quotation should be handed over to receipt clerk of this office. M.S.E.T.C.L. will not be responsible in any manner for the postal delay of any type.

**TERMS AND CONDITIONS –**

1. **Scope of work:** - The said work should be carried out in accordance with the particulars and description enlisted in the enclosed Schedule ‘A’.
2. The rates should be quoted on firm basis including T&P, vehicle, F&I and transportation charges etc. required for execution of work in all respect.
3. Approval should be obtained by agency for the items enlisted in Schedule ‘A’ from this office and work of supply of the material should be carried out only as per approval given by this office.
4. No advance payment will be made for this work.
5. Actual quantity of the work may be changed as per requirement.
6. Supply of the items enlisted in Schedule ‘A’ should be carried out at destination of EHV Projects Division and various Subdivisions under EHV Projects Division, Amravati.
7. Bidder should not submit ‘Conditional Quotation’. Such conditional offer shall be liable for rejection.
8. All the instruments, T&P, vehicles, labors etc. shall be arranged by agency. No T&P or labor will be provided by the MSETCL.
9. The bidders are required to submit scanned copies of following certificates
  - a) Shop Act certificate.
  - b) PAN, TAN etc.
  - c) GSTN Registration Certificate.
  - d) Agency has to submit the Certificate of Experience of having successfully completed such type of supply of items in Govt. organization / private sector duly signed by the officer not below the rank of

Executive Engineer or equivalent in case of Govt. works or from authorized authority of private sector, along with copies of agreement of work/work orders mentioned in the certificate.

10. All taxes will be applicable as per rule.
11. The rates should be quoted in figures as well as in words.
12. The agency shall have to pay the prescribe Security Deposit amounting to 10% of the total value of the contract in the form of cash or D. D. of any nationalized / Schedule bank in the name of Executive Engineer, EHV Projects Division, Amravati payable at Amravati. The same will be refunded to you after the satisfactorily completion of the work.
13. MSETCL will not be responsible if any damage is occurred to the contractor's equipment's, T&P or any accident to contractor's labors/personnel during work execution. Also, MSETCL will not be responsible if any theft/loss of contractor's material is occurred.
14. Any kind of loss to the MSETCL's property observed during the course of execution of work, by contractor's labour due to wrong operation shall be recovered from the bills or any kind of payment to be made to contractor from MSETCL.
15. Income tax will be deducted as per prevailing rules from bills and a certificate to that effect will be issued to the contractor. All statutory deduction should be deducted from your bill as per applicable rate.
16. The work shall be completed within 01 months from the date of work order issued, failure of such; penalty equal to ½% per delayed week subject to the maximum of 10% of the work order value will be levied.
17. In the case you fail to complete work fully and partly within stipulated time, the balance work will be got completed under your risk and cost from other agency at the prevailing rates and difference in cost will be recovered from your bill and security deposit in this case will be forfeited.
18. The work should be strictly carried out as per standard MSETCL specifications and up to the entire satisfaction of the Engineer-In charge.
19. The contractor will be abiding by the Rules and Regulations in force in respect of his employees and workmen under the Workmen's Compensation Act and the Contract Labor Act etc. He should be a registered contractor and documentary evidence of the same should be produced.
20. The quantities enumerated in attached schedule "A" are approximate and payment will be made against actual executed quantities.
21. The work should be guaranteed for the period of 03 years from the date of supply of the items in schedule "A". During this period if any defects arises in material and workmanship, those should be attended and rectified by you with free of cost immediately.
22. **Agreement:** -You have to execute the agreements as per the provision of "Mumbai Mudrank Adhinyam 1958, clause no.34" with requisite stamp duty within 7 days from receipt of order. You will have to enter into an agreement with MSETCL for the above work & until such agreement is executed between MSETCL & Contractor, MSETCL shall not be liable to pay nor you shall be entitled for any amount due for put under this contract. The cost of stamp Paper requires shall be borne by you. The necessary documents, for the agreement should be completed in consultation with Executive Engineer, EHV Projects Division, Amravati.
23. The quotations without the documents as enlisted in Schedule 'A' are likely to be rejected. The quotations should be properly sealed and super scribed with the Envelopes "Enquiry for work of upgradation of desktop computer & supply of all in one laser printers for EHV Projects Division, Amravati and various Sub-divisions under EHV Projects Division, Amravati."
24. Quotations not complying to the requirements and certificates enlisted in Annexure 'A' may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.
25. While submitting the offer, documents (Xerox copies) enlisted in Annexure 'A' must be self-attested.
26. In case of difference opinion, about interpretation of terms & conditions between Owner/Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency.
27. Validity of the offer should be minimum for three months from the date of opening of the quotations.
28. Idle charges for any reason will not be accepted.
29. In addition to above Company's General Terms and Conditions about the Work Contract will be applicable to this enquiry.

30. In case of any dispute regarding this contract, the jurisdiction of the court will be Amravati.
  31. The above work shall be carried out under the supervision of Office Assistant (H.C. In charge), EHV Project Division, Amravati.
  32. The undersigned reserves the right to cancel the work partly/fully without assigning any reason.
- Thanking you.

**Encl: - Schedule 'A'**

**Yours Sincerely**

**-SD-**  
**(Sunil W. Sherekar)**  
**EXECUTIVE ENGINEER**

**Copy s.w.rs. to :-**

1. The Chief Engineer, EHV PC O&M Zone, Amravati.
2. The Superintending Engineer, EHV Projects Circle, Amravati.

**Copy to :-**

1. **The Office Assistant (H.C. In charge), EHV Project Division, Amravati.**
2. The Manager (F&A), EHV Projects Division, Amravati.
3. Notice Board.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**  
**EHV PROJECT DIVISION, AMRAVATI**

**Name of work:** - work of upgradation of desktop computer & supply of all in one laser printers for EHV Projects Division, Amravati and various Sub-divisions under EHV Projects Division, Amravati.

**Schedule-A (Specification for personal computer)**

Sr. No.	Details	i5 (Desktop) Specification of Desktop for Manager (F&A), EHV Project Division, Amravati
1	<b>Make/Brand (Preferable)</b>	Lenovo/HP/Dell
1	<b>Processor</b>	Intel Core i5 (7th Gen) or better
2	<b>Class</b>	Business / Commercial series
3	<b>Operating System</b>	Windows 10 Pro 64-bit(OEM Pre-loaded with certificate of authenticity) with recovery media /disk
4	<b>Graphics</b>	Integrated
5	<b>Memory</b>	4GB DDR4 RAM or more (Expandable up to 8/16 GB or higher)
6	<b>HDD</b>	1TB
7	<b>Monitor</b>	Minimum 17" or 19" inch wide screen LED/TFT Digital Colour Monitor, Ergonomic
8	<b>Monitor Resolution</b>	1600 x 900 pixels or higher
9	<b>Keyboard</b>	Wired Keyboard, spill resistant, standard 104 keys, adjustable tilt, high durable (more than 10 million keystrokes), high profile
10	<b>Mouse</b>	Wired Optical With USB interface with branded mouse-pad
11	<b>Ports</b>	6 USB Port(with at least 2 in front, 1 port USB-3.0 or more), Audio ports for microphone and headphone in front and back
12	<b>DVD Writer</b>	Integrated DVD Writer 8X and Integrated stereo speaker
13	<b>Networking</b>	10/100/1000 on board integrated Network port & On board Wireless LAN
15	<b>Cabinet</b>	Tower
16	<b>Warranty</b>	3 Year onsite on main and all sub parts
17	<b>Office</b>	WPS Open Office
18	<b>Net Protector Antivirus</b>	Supply and installation of Net Protector Antivirus Total security paper/OEM licence and media, valid for 01 year (after installation).

Specification for Printers: -

Name of User	Designation	Specifications of Proposed computers, printers, etc
Smt. Madawai	Cashier	<b>HP Laserjet 1020 Plus:-</b> Model No:-HP LaserJet 1020 Plus ,Print speed black:-Up to 14ppm, Print quality:-Up to 600*600 dpi(1200 dpi effective output), Duty cycle (Monthly,A4):-Upto 5000 pages, Recommended monthly page volume:-250 to 2000.
Shri. S. Banait	AEE	<b>HP Laserjet MFP M1005:-</b> Model No:-HP LaserJet MFP M1005 Functions:-Print, Scan, Copy. Ports:-USB, Network, LAN, Print technology:-LaserJet black, Paper type:-A4, Scan, Print colour: NO.
Shri. V.S. Ingle	AEE	
Shri. M.A. Patil	AEE	
Shri. N.S. Naktode	AEE	
Shri. L. M. Jambhule	AEE	
Ku. T.I.Thakre	AE(O)	<b>Brother DCP L2541 DW All in One</b>

**(Sunil W. Sherekar)**  
**EXECUTIVE ENGINEER**

**SCHEDULE 'C'**

**UNDERTAKING**

(On Company's Letterhead)

To,  
The Executive Engineer,  
EHV Projects Division, Amravati,  
Near Duffrin Hospital,  
Old Power House, Shrikrishnapeth, Amravati – 444 601.

Dear Sir,

I/We undersigned agree for carrying out “work of upgradation of desktop computer & supply of all in one laser printers for EHV Projects Division, Amravati and various Sub-divisions under EHV Projects Division, Amravati” at the rates herein tendered by me / us subject to the conditions of the enquiry/tender and supply above which I/We have carefully read and which I/We have thoroughly understood and to which I/We hereby agree.

I/We hereby agree to keep this offer open for 180 days from the due date of the enquiry/tender and shall be bound by communication of acceptance dispatched within the prescribed time.

I/We hereby declare that I/we have not been blacklisted by the registering authority or any department of the Central /State Government, Semi-Government, public undertakings, corporate etc.

The information given by me is true and in future if it is found that the information given by me is false then MSETCL is free to take legal action including termination of the contract, against me.

Yours faithfully,

Seal & Signature of the Bidder

Date:

Place:

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**  
**EHV PROJECT DIVISION, AMRAVATI**

**PERCENTAGE RATE FORM**

Form for Quoting % Rate for items included in Schedule 'A' for-

E-enquiry NO: - MSETCL/EE/EHV/PROJ/DN/AMT/DyEE(O)-II/G-1/No. ; Date:

**Name of work:** - work of upgradation of desktop computer & supply of all in one laser printers for EHV Projects Division, Amravati and various Sub-divisions under EHV Projects Division, Amravati.

**Estimated cost:** - Rs.2,08,931.36 only (Including LC@1%, F&I @2% & GST @18%).

**Total Amount in words:** - Rupees Two Lakhs Eight Thousand Nine Hundred Thirty One only (Including LC@1%, F&I @2% & GST @18%).

I am ready to execute the work in Schedule A & B at:

\_\_\_\_\_ % above (In words \_\_\_\_\_ % above)

\_\_\_\_\_ % below (In words \_\_\_\_\_ % below)

the estimated cost.

Seal & Signature of the Bidder.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date:

Place:

Notes: -

1) If the percentage variation is more than estimated cost, rate analysis should be submitted along with the bid in the same cover.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED**  
**EHV Projects Division, Amravati.**

**Schedule 'A'**

**Name of work:** - Enquiry for work of upgradation of desktop computer & supply of all in one laser printers for EHV Projects Division, Amravati and various Sub-divisions under EHV Projects Division, Amravati.

Sr. No.	Profit center No.	Particulars	Unit	Qty	Remark (Purpose)	Ex works rate	Labour cess @1%	F&I @2%	GST 18%	@	Total Rate in (Rs.)	Total Amount (Rs.)
<b>EHV Project Division, Amravati</b>												
1	1620	Upgradation of Desktop computer.	Nos.	1	For Manager (F&A)							
2	1620	Laser Printer	Nos.	1	Cashier							
1	1620	All in one Laser Printer	Nos.	1	For AE-01 No.							
<b>EHV Line Project Sub-Dn.-I Yavatmal</b>												
1	1624	All in one Laser Printer	Nos.	1	For AEE-01 No.							
<b>EHV S/stn Project Sub-Dn Amravati</b>												
1	1628	All in one Laser Printer	Nos.	1	For AEE-01 No.							
<b>EHV Line Project Sub-Dn Amravati</b>												
1	1621	All in one Laser Printer	Nos.	1	For AEE-01 No.							
<b>EHV (S &amp; I) Sub-Dn Amravati</b>												
1	1625	All in one Laser Printer	Nos.	1	For AEE-01 No.							
<b>EHV Line Project Sub-Dn.-II Yavatmal</b>												
1	1627	All in one Laser Printer	Nos.	1	For AEE-01 No.							
											<b>Grand Total in Rs. (Including LC@1%, F&amp;I @2% &amp; GST @18%)</b>	
<b>Grand Total Amount in words:-</b>											<b>(Including LC@1%, F&amp;I @2% &amp; GST @18%).</b>	

**Note: -**

- 1) Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- 2) GST should be mentioned separately, if applicable.
- 3) Schedule is enclosed for reference only.

**Address for correspondence: -**

**Valid E-mail Id: -**

**Valid Mobile no.: -**

**Valid Mobile no.: -**

**Seal & Signature of Bidder**