

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED  
TESTING & COMMUNICATION CIRCLE, AKOLA.**

Superintending Engineer,  
Testing & Comm. Circle,  
3<sup>rd</sup> Floor, Vidyut Bhawan,  
Ratanlal Plot,  
MSETCL, Akola - 444005



Phone No: - {O} 0724-2426870  
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email: - setcc.akl@ gmail.com

Ref No:-MSETCL/SE/T&C/Circle/AKL/Tech/043

Date:-02.03.2020

To

M/s. ....  
.....  
.....  
.....

**Subject:** -Enquiry for providing of Sedan Class vehicle (Maruti Ciaz/ Maruti Swift Dzire/Hyundai Verna) on hire basis to the office of the Superintending Engineer, Testing & Communication Circle, Akola, for the year 2020-2021.

Dear Sir,

Please quote your lowest rates in the given format **“QUOTATION”** for providing of vehicle Sedan Class vehicle (Maruti Ciaz/ Maruti Swift Dzire/Hyundai Verna) at office of the Superintending Engineer, Testing and Communication Circle, Akola on hire basis, subject to terms and conditions stipulated below. The quotation may please be submitted in a sealed envelope super-scribed **“Quotation for providing of vehicle Sedan Class vehicle (Maruti Ciaz/ Maruti Swift Dzire/Hyundai Verna) on hire basis at Testing & Communication Circle, Akola”**, so as to reach this office on or before Dt.11.02.2020 up to 13:00 Hrs. In case of hand delivery, quotation should be handed over to receipt clerk of this office. Quotations will be opened on the same day at 15:00 Hrs, if possible. M.S.E.T.C.L. will not be responsible in any manner for the postal delay of any type.

**SCHEDULE “A”**

Sr. No.	Description	Period / Total Working Days
1.	<b>Providing Diesel operated four wheeler Sedan Class vehicle (Maruti Ciaz/ Maruti Swift Dzire/Hyundai Verna) with driver on hire basis for Testing &amp; Communication Circle, Akola excluding cost of diesel but including cost of lubricants, repairs and servicing etc.</b>	For the year 2020-2021.  The amount of order for the period is Limited to <b>Rs. 3,00,000/-</b> including GST & excluding the expenditure incurred on diesel / fuel

Anticipating your favorable early response

## **TERMS AND CONDITIONS**

1. Rates should stand firm at least for the period mentioned and month wise, otherwise maximum percentage variation in the rates should be stated. Rates should be **Excluding GST**
2. Please mention average / mileage of the vehicle clearly, which should not be less than 14 Kms. / Lit with AC and 16 Kms. / Lit without AC.
3. The manufacturing year of vehicle should be April 2016 and above.
4. The vehicle will be required for almost all working days as per calendar month and as and when required in emergency as well on holidays also.
5. The vehicle will have to be stationed at the place indicated by Superintending Engineer, Testing and Communication Circle, M.S.E.T.C.L., Akola.
6. Diesel required for the vehicle will be supplied by MSETCL Company at the average run rate as mentioned at above Sr. No. 2.
7. The cost on account of maintenance / repairs, driver wages & vehicle tax etc. shall have to be borne by the owner of the vehicle.
8. Attested Xerox copies of the vehicle documents such as RC Book, Road tax certificate, insurance certificate, PUC certificate, taxi permit etc. will have to be submitted to this office along with the quotation submitted. During the duty period of hiring, all risk pertaining to driver and vehicle and due to accidents will be on your account.
9. Hiring charges will be paid for working days of the vehicle only. Normally, the vehicle will be required only on office working days and the duty Hrs. of the vehicle will be normally 12 Hrs. i. e. from 10:00 Hrs. to 22:00 Hrs. However for some exceptional cases the vehicle may be required on non working days and / or additional hours than specified, for which no extra amount will be paid. The vehicle should also be available as and when required during emergencies other than the specified time as well as holidays also as per company requirement.
10. If the hired vehicle is not made available within short time on demand without convincing reasons, the other vehicle will be hired for that day and charges will be deducted from your bill along with penalty of Rs. 200 /- per day recoverable through any pending bill/SD.
11. The driver of the hired vehicle must be experienced, punctual, polite & free of ill habits & must report to unit head.
12. 100 % payment will be made by EHV (O&M) Circle, Akola within reasonable time after submission of bills in triplicate.
13. You will have to pay @ 5 % of the total order value as Security Deposit before starting the work or will be deducted from your monthly bills; the S. D. so recovered will be refunded to you after satisfactory completion of the contract period or will be forfeited.
14. Income Tax at the prevailing / applicable rate will be deducted from your bill.
15. Quotations should be submitted in the *Prescribed Format* with relevant documents.
16. If rates are found same then priority is given to new model and in order :1st Maruti Ciaz, 2<sup>nd</sup> Maruti Swift Dzire, 3<sup>rd</sup> Hyundai Verna
17. The undersigned reserves all rights to reject any (or all) quotations, without assigning any reasons.

Thanking You!

Yours sincerely

**S/D**  
**SUPERINTENDING ENGINEER**  
**TESTING AND COMMUNICATION CIRCLE,**  
**MSETCL, AKOLA**

**Copy to:**

- 1) The Manager (F&A), Trans. (O&M) Circle, Akola.
- 2) The Notice Board.

## QUOTATION

**(Form for filling rates for hiring of Taxi.)**

1. Enquiry Reference : \_\_\_\_\_
  
2. Type / Model of Vehicle : \_\_\_\_\_
  
3. Registration No. of the Vehicle : \_\_\_\_\_
  
4. Rates of Hiring of Vehicle :  
Along with Driver  
(In Rs. / Day, Excluding GST)
  - a. In Figure : \_\_\_\_\_
  
  - b. In Words : \_\_\_\_\_  
\_\_\_\_\_
  
5. Average / Mileage of The Vehicle (in Km/Ltr) : For Non A.C. \_\_\_\_\_  
:For A.C. \_\_\_\_\_

The terms and conditions of the above referred enquiry are acceptable to me.

Signature of the contractor

Name: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Seal:

