



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
CIN No. U40109MH2005SGC153646)

Office of -

The Superintending Engineer ,
EHV (O&M) Circle, PRAKASHSARITA Building,
2nd floor, C-Wing, Welcome Point, Morshi Road,
Amravati(MH)- 444 603
Phone : 0721- 2661097 (O)
e-mail : sel100@mahatransco.in

SE/EHV/O&M/C/AMT/ Tech/ No.

No 0 3 3 1 /

Date: **18 MAR 2020**

E-ENQUIRY

Sub.:- E-Enquiry for work of Supply and Installation of 02 Nos. of Desktop Computers, 03 Nos. All in one Printer and 01 No. of Printer for EHV (O&M) Circle, Amravati.

Dear Sir,

Please quote your lowest rates (Inclusive of all taxes) for the enquiry for “Supply and Installation of 02 Nos. of Desktop Computers, 03 Nos. All in one Printer and 01 No. of Printer for EHV (O&M) Circle, Amravati”, as per MSETCL rules on terms & conditions given below. The bidders should submit their sealed and super scribed quotation by post or by hand delivery only, so as to reach this office on or before Dt.26.03.2020 up to 13:00 Hrs. and same will be opened on Dt.26.03.2020, if possible. The quotations received on/after Dt.26.03.2020 after time 13:00 Hrs. will not be considered for bidding process and will not be opened for this enquiry. In case of hand delivery, Quotation should be handed over to receipt clerk of this office. MSETCL will not be responsible in any manner for the postal delay of any type.

TERMS AND CONDITIONS -

1. **Scope of work** – Supply and Installation of 02 Nos. of Desktop Computers, 03 Nos. All in one Printer and 01 No. of Printer should be as per enclosed specification only.
2. The offer/quoted rates in **Schedule ‘A’** should include all taxes (GST, etc.) & other charges such as packing, transportation, Freight & Insurance, Installation etc.
3. **Work Order is limited to Rs. 2 lakhs only.**
4. The rate should be quoted on firm quotation basis.
5. **Specification** - The Desktop Computer & All in one Printer & Scanner shall be supplied as per specification mentioned in enclosed Annexure-I.
6. Material not confirming to the specification shall be rejected.
7. Actual quantity of the work may be changed as per requirement.
8. **While submitting the quotation, please Specify Make, Model no of the material to be supplied.**
9. Supply of the items should be carried out at destination of EHV O&M Circle, Amravati.
10. Bidder should not submit ‘Conditional Quotation’. Such conditional offer shall be liable for rejection.
11. Validity period of offer should be not less than 90 days from the date of opening of offer.
12. **Taxes** - Rates should be quoted including all taxes, if any i.e. GST, etc.
13. **Work Completion period** – 3 days from date of receipt of work order.

14. **Payment** – The 100% payment will be released after successful installation of supplied Desktop Computer & Printer. No advance payment will be made for this work.
15. **Warranty** - 3 years (onsite warranty) from date of installation of Desktop Computer & 1 years (onsite warranty) from date of installation of Printers should be provided.
16. **Security Deposit** - The agency shall have to pay the prescribed Security Deposit amounting to 10% of the total value of the contract in the form of cash or D. D. of any nationalized / Schedule bank in the name of Superintending Engineer, EHV O&M Circle, Amravati payable at Amravati. The same will be refunded after the satisfactory completion of the work.
17. **Agreement** - In case order is placed, you will have to enter an agreement with MSETCL on bond paper, in the prescribed format. You have to execute the agreement as per the provisions of "Mumbai Mudrank Adhiniyam 1958, Clause No.34" with requisite stamp duty within seven days from the date of issue of order. You will have to enter into an Agreement with MSETCL for the above work and until such agreement is executed within MSETCL, the MSETCL shall not be liable to pay nor you shall be entitled to claim any amount due for payment if any under this contract. The cost of the stamp paper required shall be borne by you. The necessary documents, for the agreement should be completed in consultation with Executive Engineer (Adm), EHV O&M Circle, MSETCL, Amravati for the above work.
18. While submitting the offer, the following documents (Self attested Xerox copies) must be submitted.
 - i. Valid Shop Act Registration certificate, if any.
 - ii. PAN card
 - iii. GST Registration certificate, if applicable.
19. The quotations without the documents as enlisted above and certificates as per **Schedule 'B'** are likely to be rejected. The quotations should be properly sealed in envelope and super scribed with text "Enquiry for work of supply & installation of desktop computer & Printer for EHV O&M Circle, Amravati."
20. Quotations not complying with the requirements may not be considered.
21. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.
22. The Company's general terms and conditions of contract shall be applicable to this contract and will be binding on you.
23. The undersigned reserves the right to cancel the work partly/fully without assigning any reason.

Thanking you!

Encl.:-

1. Annexure-I (Specification)
2. Schedule 'A'
3. Schedule 'B'

Yours faithfully,



Avinash V. Shinde
Superintending Engineer

Copy s.w.rs. to:-

The Chief Engineer, EHV PC O&M Zone, Amravati.

Copy to:-

1. The Manager (F&A), EHV O&M Circle, Amravati.
2. Mahatransco Website / Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
EHV O&M CIRCLE, AMRAVATI

Name of work: - Work of Supply and Installation of 02 Nos of Desktop Computers, 03 Nos All in one Printer and 01 No. of Scanner for EHV O&M Circle, Amravati.

Annexure-I (Specification for Desktop Computer & Printer)

Sr. No.	Details	<u>I7 (Desktop Computers) – 01 No. Specification of Desktop for S.E, EHV O&M Circle, Amravati</u>	<u>I5 (Desktop Computers) – 01 No. Specification of Desktop for A.E, EHV O&M Circle, Amravati</u>
1	Make/Brand	Lenovo/HP/Dell	Lenovo/HP/Dell
1	Processor	Intel Core i7 (7th Gen) or better	Intel Core i5 (7th Gen) or better
2	Class	Business / Commercial series	Business / Commercial series
3	Operating System	Windows 10 Pro 64-bit(OEM Pre-loaded with certificate of authenticity) with recovery media /disk	Windows 10 Pro 64-bit(OEM Pre-loaded with certificate of authenticity) with recovery media /disk
4	Graphics	Integrated	Integrated
5	Memory	8GB DDR4 RAM or more (Expandable up to 16 GB or higher)	4GB DDR4 RAM or more (Expandable up to 8/16 GB or higher)
6	HDD	1TB or higher	1TB
7	Monitor	Minimum 21" inch or above wide screen LED/TFT Digital Colour Monitor, Ergonomic	Minimum 19" inch wide screen LED/TFT Digital Colour Monitor, Ergonomic
8	Monitor Resolution	1600 x 900 pixels or higher	1600 x 900 pixels or higher
9	Keyboard	Wired Keyboard, spill resistant, standard 104 keys, adjustable tilt, high durable (more than 10 million keystrokes), high profile	Wired Keyboard, spill resistant, standard 104 keys, adjustable tilt, high durable (more than 10 million keystrokes), high profile
10	Mouse	Wired Optical With USB interface with branded mouse-pad	Wired Optical With USB interface with branded mouse-pad
11	Ports	6 USB Port(with at least 2 in front, 1 port USB-3.0 or more), Audio ports for microphone and headphone in front and back	6 USB Port(with at least 2 in front, 1 port USB-3.0 or more), Audio ports for microphone and headphone in front and back
12	DVD Writer	Integrated DVD Writer 8X and Integrated stereo speaker	Integrated DVD Writer 8X and Integrated stereo speaker
13	Networking	10/100/1000 on board integrated Network port & On board Wireless LAN	10/100/1000 on board integrated Network port & On board Wireless LAN
15	Cabinet	Tower	Tower
16	Warranty	3 Year onsite on main and all sub parts	3 Year onsite on main and all sub parts
17	Office	Legal MS Office 2016 / WPS Open Office	Legal MS Office 2016 / WPS Open Office

18	Net Protector Antivirus	Supply and installation of Net Protector Antivirus Total security paper/OEM licence and media, valid for 01 year (after installation).	Supply and installation of Net Protector Antivirus Total security paper/OEM licence and media, valid for 01 year (after installation).
19	UPS	UPS	UPS

Specification for Printer / Scanner: -

Name	Quantity	Specifications
All in One Printer (Inkjet - 01No. & Laser-02No.) e.g. Epson M3170 (Inkjet) & Canon MF 244DW(Laser)	(1+2=03) Nos	Functions:-Print, Scan, Copy (Inkjet – 01No. & Laser-02No.) Ports:- USB, Network, LAN, Paper type- A4, Single Colour
Printer e.g. Canon LBP6230Dn	01 Nos	Functions:-Print only (Laser-01No.) Ports:- USB, Network, LAN, Paper type- A4, Single Colour


Avinash V. Shinde
Superintending Engineer

Contractor's Letter Head

Ref: -

Date:-

**To,
The Superintending Engineer,
EHV O&M Circle,
Amravati.**

Sub.:- Submission of quotation Enquiry for Supply and Installation of 02 Nos of Desktop Computers, 03 Nos All in one Printer and 01 No. of Printer for EHV O&M Circle, Amravati.

Ref.:- Your office E-enquiry No..... Date.....

Respected Sir,

With reference to the above, please find our lowest & competitive rate for Supply and Installation of Desktop Computer & Printer for the office of Superintending Engineer EHV O&M Circle, Amravati. The following rates are quoted by accepting all terms and condition of E-enquiry cited u/r.

SCHEDULE "A"

Sr. No.	Particulars	Units	Quantity	Rates/Unit Including Labour Cess & Freight & Insurance	Total Amount
1	Supply & Installation of Desktop Computer (i7) as per required specification mentioned in Annexure-I	EA	1		
2	Supply & Installation of Desktop Computer (i5) as per required specification mentioned in Annexure-I	EA	1		
3	Supply & Installation of All in One Printer (Inkjet - 01No. & Laser-02No.) e.g. Epson M3170, Canon MF 244DW	EA	3		
	Supply & Installation of Printer e.g. Canon LBP6230Dn	EA	1		
	Sub Total-I				
	GST @% on Sub Total-I				
	Grand Total				
	In Words Rs.				

Yours faithfully

Contractor's seal & Signature

SCHEDULE 'B'

Contractor's Letter Head

UNDERTAKING

To,
The Superintending Engineer,
EHV O&M Circle, Amravati.

Dear Sir,

I/We undersigned agree for carrying out "Work of Supply & Installation of Desktop computer & Printer for EHV O&M Circle, Amravati" at the rates herein Quoted/tendered by me / us subject to the conditions of the enquiry/tender and supply above which I/We have carefully read and which I/We have thoroughly understood and to which I/We hereby agree.

I/We hereby agree to keep this offer open for 90 days from the due date of the enquiry/tender and shall be bound by communication of acceptance dispatched within the prescribed time.

I/We hereby declare that I/we have not been blacklisted by the registering authority or any department of the Central /State Government, Semi-Government, public undertakings, corporate etc.

The information given by me is true and in future if it is found that the information given by me is false then MSETCL is free to take legal action including termination of the contract, against me.

Yours faithfully,

Seal & Signature of the Bidder

Date:

Place: