

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.

(CIN No. U40109MH2005SGC153646)

From:- Executive Engineer (Civil)

EHV Civil Construction cum Maintenances Division Nashik

"Administrative Building", Block No. 6, 1st floor, Racca Plot,

Old Saikheda Road, Jail Road, Nashik Road-422 101.

Ph No.:-0253-2403101 (O), Extension Phone No, 0253-2403110

E-Mail ID :ee5710@mahatransco.in Website: www.mahatransco.in

Ref. No. EEC/EHV/CCCM Dn/NSK/Tech-

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Date:-

19 JUN 2020

e- Quotation

Sealed and superscripted e- quotations are invited for the work of "Contract for managing/ maintaining a canteen at Administrative Building, Racca Plot, Nashik Road, Dist:- Nashik." As detailed in schedule is enclosed herewith subject to following terms and conditions.

Name of Work:- Contract for managing/ maintaining a canteen at Administrative Building.,
Racca Plot, Nashik Road, Dist:- Nashik.

The quotations should reach to this office on or before 26/06/2020 up to 15.00 Hrs

- 1) The Item rates should be quoted on Firm Quotation basis (Two Bid System only) including cost of materials, labours & T&P etc. required for execution of the work up to **One Year (01 Year)** from the handing over date.

(a) Compulsory Primary Documents in 1st Envelop:(Technical Bid)

- 1) PAN Card.
- 2) Food & Drug License.
- 3) Shop Act registration.
- 4) GST registration.
- 5) EPF registration.
- 6) Experience certificate of providing canteen service.
- 7) The interested contractor should apply for vendor registration in advance without which EMD cannot be accepted.
- 8) Security deposit **Rs. 25000/-** in the form B. G/ FDR or Cash/ DD after placing of letter of intent.
- 9) Please confirm that your offer is valid: For 120 days.
- 10) Payment of EMD **Rs.1000.00** to be made by bidder off-line only upto 14.00hrs of 26/06/2020 in the office of EE(C), Dn.,Nashik. EMD details Amount and M.R. No. should be super-scribed on the Envelope.

(b) Documents in 2nd Envelop :(Price Bid)

- i) Price bid only where in the rates should be quoted in figures as well as in words.

NOTE:- Envelop No.2 (Price Bid) will be opened after qualifying in (Technical Bid) Envelop No.1

GENERAL INFORMATION

- 1) **The Administrative Building** MSETCL Nashik is situated at old Saikheda Road and has best atmosphere and also the distance from Nashik Road Rly. Station (Central Railway) / Nashik-Pune Road is approx. 6 kms.
- 2) Water pipe line is provided for the Canteen.
- 3) Well constructed Canteen Building

- 4) Total staff working in Administrative Building is about 150 and visitors separately.
- 5) Canteen furniture & electricity supply shall be provided by MSETCL.

SCOPE OF WORK

- 1) To provide Canteen services for **The Administrative Building** MSETCL Nashik staff and also as per directives of Engineer In charge of.
- 2) You have to adopt Table Service practice.
- 3) You have to provide Tea, Break- fast, Lunch, Snacks, Dinner as per requirement of the staff and management in routine and emergencies.
- 4) You have to arrange Freeze & utensils i.e. glasses, jugs, plates and crockery's etc. as per requirement.
- 5) The caterer should maintain healthy & hygienic condition.
- 6) You have to arrange transportation of utensils, crockery's and food & commercial gas connection etc. at your own risk and cost.
- 7) MSETCL will not be responsible for any damage/losses to your materials.
- 8) The contractor shall have to prepare and serve food items required for UPWAS on demand whenever required / demanded by the staff .
- 9) The contractor has to maintain cleanliness of the canteen day to day, shift wise and also the premises i.e. staircase, passage, gallery should be maintained properly.
- 10) Always you have to provide fresh eatables substances.
- 11) The contractor has to provide UNIFORM (Grey colour) dress to his employees with name plate.
- 12) Canteen Building to be maintained in proper condition and observe that it should not be damaged.
- 13) You have to use standard material for the Canteen.
- 14) Utensils and dishes to be washed in flowing & hot water.
- 15) You have to use standard quality raw material for the Canteen.
- 16) The contractor shall serve refreshment, tea etc. at the site as and when required to officers /employees at there demanded place.
- 17) The contractor shall serve meals within one hour after order given by the Officers / employees at canteen.
- 18) The contractor will have to employ sufficient number of waiters/bearers, cooks who shall be well versed in preparing refreshment tea, meals etc.
- 19) The medium of cooking should be good quality of ground nut oil and hydrogenated Oil (vanaspati Ghee) wherever applicable. No alteration/ substitute shall be accepted.
- 20) A surprise check by the officers of the company and by the members of canteen committee shall be exercised from time to time to check the quality of products. Accordingly a Visit & complaint register to be maintained.
- 21) The refreshments/meals are liable to be tested for quality by the Health Department whenever they choose to do so. The contractor will have to offer his products for inspection and he will be bound to effect any change that the Health Department /may suggest/ food & drug dept.
- 22) Responsibility of chilling facility of cold drink arranged by contractor by providing freezer at canteen.
- 23) Selling of products which are harmful or injurious to health are strictly prohibited, in case any incidence/ evidence occurs the contract will be terminated & he will be punished as per State Govt . rules and regulations.
- 24) In case any accident occurred to the Contractor's labour/workmen during execution of work, the contractor will be fully responsible for all claims & compensation. No charge in any case will be borne by the MSETCL
- 25) The materials to be utilized for the work should be getting approved from the Engineer-in-charge prior to its utilization for the work.

- 26) The terms & conditions enumerated in the approved Booklet "TENDER AND CONTRACTOR FOR WORKS" will be applied in this case & will be binding on the contractor entirely.
- 27) Right to accept any or to reject any or all the quotations without assigning any reason there of is reserved by the undersigned.
- 28) No employee or person shall reside in MSETCL premises.
- 29) The committee shall comprise of the Superintending Engineer (Civil), AGM (HR), Executive Engineer (Civil), Manager (F&A), Additional Executive Engineer (Civil), Division & Additional Executive Engineer (Civil), Nashik-I which will monitor the quality of services and management and are empowered to issue instruction from time to time regarding services. The committee will also look after the disputes/ complaint etc.
- 30) In case of any damage to MSETCL property due to action of contractor/ employees appointed by him, he has to repair/ replace as the case may be at his own cost not below the quality of damaged part, subject to satisfaction of Engineer-incharge,.

Yours faithfully,


Executive Engineer [Civil]
EHV Civil CCM Dn Nashik.

Copy s.w.r.t.-

- 1) The Superintending Engineer EHV CCCM Circle, Nashik.

Copy to-

- 1) Additional Executive Engineer [Civil] EHV CCCM Sub Division, Nashik-I.
2) The Dy. Manager [F&A] Dn. Office, Nashik.
3) Master File/Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
EHV CCCM Division Nashik.

Name of work- Managing / maintaining the canteen of Administrative building Racca plot, Jail Road, Nasik Road, Nasik

Schedule of Rates

Sr.No	Description of Item	Unit	Quantity	Rate Per Unit (Inclusive of all taxes)	Total
1	TEA	1 CUP of (100ML)			
2	COFFEE	1 Cup of (100ML)			
3	MILK WITH SUGAR	1 CUP of (100ML)			
4	KANDA POHA	1 Plate of (100 gm)			
5	BATATA WADA	1 No.			
6	BHAJIA	1 Plate of (100 gm)			
7	SHIRA	1 Plate of (100 gm)			
8	UPMA	1 Plate of (100 gm)			
9	SAMOSA	1 No (100 gm)			
10	SHEV CHIVADA	1 Plate of (100 gm)			
11	UPASACHA CHIVADA	1 Plate of (100 gm)			
12	SHABUDANA WADA	1 No. of (100 gm)			
13	PURI BHAJI	1 No. (4 No puri & bhaji)			
14	Veg Thali consisting of two vegetables + 3- chapati/ puri/ paratha + Pulao/fried rice/plain rice + Dal fry/plain Dal + Papad + Salad + Pickle + One sweet item + curd etc.	Thali/Each (unlimited)			
15	Non-veg Thali consisting of 3- Chapati/Bhakar/ Paratha + Plain/Fried Rice + Papad + Salad etc to be served with any of the following item-				
	i. Egg Curry	Per person/ Per Plate			
	ii. Chicken	Per person/ Per Plate			
	iii. Mutton	Per person/ Per Plate			

Rate to be quoted by considering following conditions:

1. The electricity will be provided by MSETCL.
2. Furniture will be provided by MSETCL.
3. Bidder has to provide own cooking accessories, Gas cylinder, articles good quality ingredient etc.
4. Proper sanitation of canteen should be maintained to prepare hygienic food particular in view of COVID-19 outbreak, as per instructions/ guidelines.
5. Rates are inclusive of all taxes and other charges
6. Rate list shall be displayed in canteen.
7. MSETCL will not pay any thing in respect of above schedule or any other services rendered by Canteen contractor.



(V. M. Dhore)
Executive Engineer [Civil]
EHV Civil CCM Dn Nashik.

I agree with the rates mentioned above

Seal and Signature of the Bidder and Vendor No.