



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**CIN No. U40109MH2005SGC153646**

**Name of Office :** Office of The Executive Engineer, Telecom Division,  
**Office Address :** Administrative Bldg, Ground Floor, At-Vijaynagar, Post - Supane.  
Tal-Karad, Dist: Satara.- 415 114.  
**Contact No. :** 02164-255109  
**E-mail :** [E-mail:ee3160@mahatransco.in](mailto:E-mail:ee3160@mahatransco.in) **Website :** [www.mahatransco.com](http://www.mahatransco.com)

Ref No. EE/TCC/KRD/T/No.159

Date: 18.12.2020

**Subject:-** Enquiry for supply of office furniture i.e. chairs at Telecom Division, Karad.

**Dear Sirs,**

Please offer your reasonable rates for the subjected work as per Schedule 'A' given below. The scope of work is also mentioned therein.

**SCHEDULE 'A'**

Sr No	Particulars	Unit	Qty	Unit Rate (Rs.)	Total Amount
1	Executive High Back Chair with Leather Finish, Steel stand & Hand. Colour- Black/ Brown.	No.	1		
2	Semi-Executive High Back Chair with mesh detailing. Colour- Black/ Brown.	No.	2		
3	Medium Back Chair with mesh detailing Colour- Black/ Brown.	No.	3		
4	Visiting chairs of fibre material	No.	6		

**Note:-** following attested documents should be attached with the quotation.

1) Certificate of Authorized dealership 2) PAN CARD document. 3) G.S.T. Registration document if any.

**1. DUE DATE** :-The quotation complete in all respects & super scribed should be submitted through post or courier or in exceptional case, by hand delivery to this office on or before date **24.12.2020** up to **14.00** Hrs.

**2. DELIVERY PERIOD** :- 30 days from date of dispatch of order

**3. VALIDITY OF OFFER** :- The offer should be valid for our acceptance for a period of 60 days from the due date of opening.

The undersigned reserves the right to reject any or all quotations without assigning any reasons.

Thanking you,

Yours faithfully,

**Encl. Annexure "S"**

*sd/-*  
**Executive Engineer**  
**Telecom Division, Karad.**

1) Copy to: The Manager (F& A) EHV O & M Circle Karad.

2) Notice Board.



**ANNEXURE (S)**  
**GENERAL TERMS AND CONDITIONS**

- 1) Security Deposit: You will have to pay Security Deposit 10% of order value at EHV O&M Circle Karad within 7 days from the date of intimation. Security Deposit is payable by (a) Cash (b) D.D. (c) Bank Guarantee from a nationalized /scheduled Bank. The SSI units will have to pay security deposit as per statutory provisions. The security deposit will be refunded after satisfactory execution of the order.
- 2) Guarantee Period: As per manufacturing standards. If any mishap/damage occurs in guarantee period, the same will have to be made healthy by you at your own cost & risk.
- 3) Delivery Period: The work should be supplied within 30 days from the date of issue of supply order to this office.
- 4) Penalty: If the material not supplied within stipulated period, penalty at 1/2% per week subject to maximum of 10% of the Order value will be levied. The penalty will be levied subject to 'force majors' conditions, for which documentary evidence will have to be produced to the satisfaction of the competent authority of the Board. Loss to MSETCL property or equivalent etc. due to your negligence will be penalized & will be recovered from the bill.
- 5) Payment of Bill: Suppliers will be paid 100% payment of the contract price along with 100% taxes as applicable of each consignment by A./c. payee cheques against delivery. The bill should be submitted to this office in triplicate, accompanied by the S.R. Note of Consignee, certificates (if any), and advance stamp receipt. The Payment will be made with reasonable time by EHV O&M Circle, Karad.
- 6) Specifications: The materials offered should strictly conform to the specifications. If necessary, the material will be tested before / after delivery to ensure that it conforms to the specifications. If the same is not conforming, then the whole lot will be liable for rejection.
- 7) Income Tax & WCT will be recovered as per prevailing rates from your bill. You should mention PAN No., GST No. on your bills.
- 8) Failure to execute the work: If the work is not executed in the stipulated period the MSETCL shall be at liberty without further notice or reminder to the contractor, to get the same work done from any other agency at risk of contractor & prefer a claim for difference in price.
- 9) Termination of contract: The undersigned reserves the right of cancel the contract, after giving due notice to the contractor, in the event of the breach of contract in any respect of undue delay in execution of work/starting of the work.
- 10) Applicability of general conditions of contract: Notwithstanding anything stated herein, the MSETCL general terms & Conditions of contract shall be applicable to the contract as far as they are applicable to this contract also.
- 11) Consignee: The Executive Engineer, MSETCL, Telecom Division, Karad.
- 12) Jurisdiction of court: All disputes / differences arising under/ out of or in connection with the contract shall be subject to the exclusive jurisdiction of Karad court only.



GENERAL TERMS AND CONDITIONS

- 13) You shall be abiding with all Govt. rules statutory, regulations, status for this work including workman compensation act. Any deviation will be at your risk & cost.
- 14) Agreement bond: As per Rules & Regulations, at cost of Rs.500/-. The cost of stamp paper borne by you.
- 15) Undersigned reserves the right to cancel order in part or full at any time without giving any notice

Yours faithfully,

*Sd/—*  
**Executive Engineer**  
**Telecom Division, Karad.**



- 1) **GST TAX:-** GST Tax registration number must be quoted on the bill; otherwise purchase tax will be levied.
- 2) **DELIVERY:-** The time being essence of the contract, the supplier should strictly adhere to the delivery period as per schedule 'A'. The delivery will be deemed to have been completed on the date of R.R. / on the date of receipt of material at stores in case of door delivery. A postal transit period of 7 days will be allowed from the date of issue of order.
- 3) **PENALTY FOR LATE DELIVERY:** - In case the materials are not delivered in time, the supplier shall be liable to pay penalty @  $\frac{1}{2}$  % of the price per week delayed, or part thereof, subject to a maximum of 10% reckoned on the contract value of such complete portion or section of the plant, equipment or material including the portion supplied which could not be brought in to commission due to any part thereof not being delivered in time. The penalty will be levied subject to **force majors'** conditions, for which documentary evidence will have to be produced to the satisfaction of the competent authority of the Board. In the event of failure to supply, our Company may purchase the ordered materials at the cost & risk of the supplier in the open market.
- 4) **SPECIFICATIONS:-** The materials offered should strictly conform to the specifications. Wherever asked for, the necessary test certificates must accompany the consignment. If necessary, the material will be tested before / after delivery to ensure that it conforms to the specifications. If the same is not conforming, then the whole lot will be liable for rejection.
- 5) **SECURITY DEPOSIT:-** Supplier should pay security deposit at the rate of 10% of the value of the order. Security Deposit is payable by (a) Cash (b) D.D.(c) Bank Guarantee from a nationalized / scheduled Bank. The SSI units will have to pay security deposit as per statutory provisions. The security deposit will be refunded after satisfactory execution of the order.
- 6) **PAYMENT OF BILLS:** - Suppliers will be paid 100% payment of the contract price along with 100% taxes as applicable of each consignment by A./c. payee cheques against delivery. The bill should be submitted to this office in triplicate, accompanied by the S.R. Note of Consignee, test certificates (if any), and advance stamp receipt.
- 7) **INSURANCE:** - In all cases the insurance shall be effected by you with Government Insurance Fund for the total value of the order plus 10% to cover freight, Sales Tax and other incidental charges.
- 8) **CONSIGNEE:** - The Executive Engineer, MSETCL, Telecom Division, Karad.
- 9) You will be deemed to be fully aware of the Company's General conditions of contract for the supply of plant, equipment and material particularly in respect of Security Deposits, terms of payment, penalty for later delivery etc. And any ignorance of these conditions will not exempt you from your liability to abide by the same. Copies are available in the Board's Office.
- 10) Material Received at store should be in good condition, Party should have transport all the material at their own Risk.
- 11) **TERMINATION OF ORDER :-** Failure to execute the order in time / as per specifications, or any breach of the condition of the contract will result in termination of the contract, without prejudice to the other recourse available under the law of the land.
- 12) **JURISDICTION:-** The disputes / arbitration etc. if any, against this contract will be subject to the jurisdiction of Karad Court only.

Sd/-

**Executive Engineer  
Telecom Division, Karad.**