



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.**

(CIN No.U40109MH2005SGC153646)

**GSTIN No.:- 27AAECM2936N1Z2**

<b>Name of Office :-</b>	office of the Executive Engineer 400KV RS Division Khadka (MSETCL)
<b>Office address :-</b>	At. Post. <b>Khadka</b> Tal. Bhusawal, Dist : Jalgaon - 425 201
<b>Contact No. :-</b>	(02582) (O) 247 308 Mobile No.9175142327 (Control Room) 247 698
<b>Email Id :-</b>	ee5240@mahatransco.in
<b>Web Site :-</b>	www.mahatransco.in

Ref. No. EE/400KV/RS/Dn/KDK/BSL/T/No.

Date:-

No

0 8 8

8 FEB 2021

**Subject: - E-Enquiry** for the Work of Computerization, up-gradation & printing of detailed CP and RP Wiring diagrams in auto cad at 400 KV RS Khadka Division Khadka- Bhusawal.

Dear Sir,

Please offer reasonable rates for the above subject work. The detailed scope of work is given as per the enclosed schedule 'A' with the terms & conditions as given below:-

**TERMS & CONDITIONS:-**

- 1) **DUE DATE:** - The quotations complete in all respect, duly sealed & super scribed should be submitted to this office on or before **Dtd. 17.02.2021 up to 17:00 Hrs.** positively. The quotation must be forwarded in sealed envelope duly superscripted with all details i.e. Enquiry No & Date, due date and Quotation for. The quotation must be written with ink or typewritten, any scratching or over writing must be avoided.
- 2) **SCOPE OF WORK:** Work of Computerization, up-gradation & printing of detailed CP and RP Wiring diagrams in auto cad at 400 KV Khadka Substation under at 400kV RS Division Khadka- Bhusawal
- 3) **QUOTED RATES:-** The rates quoted by you should be valid at least for 6 months & clearly be mention about taxes & if taxes are not mention clearly, then it will be treated as the rate quoted by you are inclusive of all taxes, as per rules & regulations in force.
- 4) **ENQUIRY FEES:** - Agency should have to pay Rs. 100/- against enquiry Quotation Fees by cash to this office & copy of receipt attached with quotation.
- 5) **SECURITY DEPOSIT:-**
  - a. The successful Contractor(s) will have to submit **Security Deposit** at the rate of **5 %** of the value of the Order, by cash /Demand Draft / Fixed Deposit / Bank Guarantee at the office of the Executive Engineer, 400kV Rs Dn. Khadka, Bhusawal within working 15 days from the date of receipt of letter of intimation. The detail order will be issued only after the payment of security deposit.
  - b. The Demand Draft / Fixed Deposit / Bank Guarantee submitted towards the Security Deposit shall be in the name of the Executive Engineer, 400kv Rs Dn. Khadka, Bhusawal.
  - c. The Bank Guarantee shall be on a Scheduled Bank / Nationalized Bank and it shall be valid up to successful completion of period of work.
  - d. If the successful Contractor fails to submit Security Deposit within the stipulated period, it will be presumed that the Contractor is not interested in execution of the contract and the work contract will be issued to other agency (i.e.). The decision of E-enquiry accepting authority i.e. the Executive Engineer, 400kV RS Dn. Khadka, Bhusawal shall be final and



remain binding on the Contractor(s).

- e) The Security Deposit will be returned to the Contractor without Any interest after period of successful Completion of the Period and after completion of Contractor's other obligations under the Contract. And if the successful bidder the work will be not completed by the agency the Security deposit will be forfeited by the MSETCL.

**6) AGREEMENT & STAMP DUTY:-**

- a. The successful Contractor has to execute an Agreement with The Executive Engineer, 400kV RS Dn. Khadka, Bhusawal within working 15 days after receipt of letter of intimation; the work order will be only issued after executing the Agreement & submission of security deposit @ 5 % to this office
- b. The successful Contractor shall submit an Agreement Bond on Rs.500/- non-judicial stamp paper as per the Clause 34 of Mumbai Stamp Duty Act 1958. The expenses towards the stamp paper and preparation of Agreement Bond will be on the part of the contractor.

- 7) **VALIDITY OF OFFER:-** The offer should be valid for a period of 180 days from the due date of opening of Quotation.

- 8) **SUPERVISION OF THE WORK:-** The work shall be under the overall supervision of the Additional Executive Engineer Testing Subdivision Khadka or his representative. In case of any dispute, decision of undersigned shall be final and binding on the Contractor. The work should be carried out as per the directives of the concerned supervision officer in charge or his representative.

- 9) **WORK COMPLETION PERIOD:-** The period of completion of entire work is for 30 days from the date of final work order. However In no case the program laid down should be delayed. Failing to which it shall amount to delay & liable for penalty. You will have to complete the work as per instructions from concerned incharge & you will have to take all the safety precautions for these works. And also you should take care to employ sufficient skilled manpower along with sufficient safety precautions for completion and the work well within the stipulated time period.

- 10) **SUBMISSION OF BILL & PAYMENT:-** You will have to submit the Original final bill in triplicate including work order No., Pan No., GST No. along with satisfactory detail work completion report which will be signed with concern unit incharge to this division in the name & office of the undersigned. The same will be submitted to the concerned unit for further process. After that the concern Incharge will verify & certify the bill as per MSETCL standard procedure & submit the same to this office for effecting payment. Then this office shall make the necessities entries (SES) in SAP . After due audit & verification, Executive Engineer, 400 kV RS Khadka-Bhusawal, shall effect the payment. Payment of Bill will be made as per the availability of funds at 400 kV RS Khadka-BSL. However, the payment will be made as per actual measurement & as per the actual work done.

**11) DOCUMENTS REQUIRED TO BE ATTACHED ALONG WITH OFFER:-**

Following are the list of qualifying documents required please attached for qualifying in the Techno-Commercial Bids for opening of the price Bids. (If yes please attach the following Documents)

I) Valid Firm Registration copy or Latest Gram Panchayat NOC.

II) Valid registration under GST if applicable.

III) PAN card copy.

IV) Work completion certificate of similar type of works as a Proof of Experience of any Govt./ Semi-Govt./Private sector utilities not below the rank of Executive Engineer or equivalent.

- 12) **QUALITY OF MATERIAL:** Bidder will be responsible for quality of material & workmanship. The material to be supplied will be strictly as per specification as per Schedule & MSETCL standard.



- 13) **TOOLS & PLANTS:** - You will have to arrange all tools, plants, manpower, material, Safety equipments/T&P etc. to carry out the work successfully at your own cost. You will have to provide all safety measures to your staffs while executing the work in sub-station.
- 14) **SAFETY:** - The contractor shall ensure the safety of all the workmen, materials and equipment either belonging to him or to other working at site. The contractor shall be responsible for providing of all safety notices and safety equipment required. If any accident occurs during the work, the complete responsibility of the accident will be of Contractors. The M.S.E.T.C.Ltd. Shall not pay any type of compensation for any type of Accident.
- 15) **LIQUIDATED DAMAGES/ PENALTY FOR DELAY:**-The work should be completed within stipulated time period and completed as per directives of operating officer/Engineer in charge, failing to which the penalty will be Charged at the rate of @ 0.50% (half – percent) on the entire portion per week of delay. The total amount of penalty charge will be subject to maximum of 10% of the ordered value for entire scope of work. If you fail to complete all the work within the time frame, the MSETCL shall levy liquidated damages for breach of contract. And In case of delay, the contract may be terminated by the competent authority as per general rules & regulations of MSETCL & balance work shall be got completed through separate contract at your risk & cost.
- 16) **T.D.S., GST, & APPLICABLE TAXES:**- The T.D.S. at source as per prevailing rates & rules or at the rate amended from time to time in accordance with the provision of financial act, GST as per Govt. Rules of taxes as applicable & Applicable taxes will be deducted from your bill.
- 17) **APPLICABILITY OF GENERAL CONDITIONS OF CONTRACT:** - The Works/Materials should be carrying out as per the standard practices of MSETCL & the terms & conditions stipulated in the E-enquiry will also a part of the contract & will be binding on you wherever it is not specifically mentioned. MSETCL reserve the right to add more terms & conditions during the contract period if found necessary. Notwithstanding anything stated here, the Board's General Terms & conditions of contract shall also be applicable to this contract.
- 18) **CONTRACTOR'S DEFAULT:-**
- In case you fail to complete work fully OR partly, the security deposit will be revoked by MSETCL. In this case the balance work will be got done from other agency may be at higher rates and the difference in cost will be recovered from the contractor's bills.
  - In case of any loss / damage to the Owner's asset /material, it will, be the sole responsibility of the contractor to lodge the complaint in writing to the nearest police station under intimation to this office or to In-charge/ designated officer.
  - If there happens any loss of goods or damage to valuable material in the premises on account of negligence of the Staff, the cost of loss / damage shall be recovered from the contractor.
- 19) **ACCIDENT:** If any accident occurs to the labour skilled or unskilled, compensation if any, is to be paid by the bidder at his cost.
- 20) **DAMAGE TO PERSONS AND PROPERTY:** - Contractor will indemnify the MSETCL against any losses and claims regarding any injuries or damage to any person, material or physically damage any property whatsoever which may arise out of or in consequence of the execution of work. During execution of work any damage/loss to Transmission Company's property occurs will be recovered from your bill.
- 21) The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason. The right to add/alter/modify/order partly or fully at any stage or to cancel without assigning any reason thereof is reserved by the undersigned.

22) **JURISDICTION:-** All disputes or difference arising out of and in connection with the contract shall be subject to the exclusive jurisdiction of Bhusawal Court only.

Thank You,

Yours Faithfully,

  
(Sunas S. Patil)

Executive Engineer  
400 kV R.S. Division, MSETCL  
Khadka-Bhusawal.

Copy s.w.r. to: -The Superintending Engineer, EHV (O&M) Circle, Khadka-Bhusawal.

Copy to:-1. The Addl. Executive Engineer, Testing S/Dn. 400 KV RS Khadka.


2. The Dy. Manager (F&A) 400KV R.S. Division, Khadka -Bhusawal.



**"SCHEDULE-A"**

**Sub: -E-Enquiry** for the Work of Computerization, up-gradation & printing of detailed CP and RP Wiring diagrams in auto cad at 400 KV RS Khadka Division Khadka- Bhusawal.

S.N	Particulars	Unit	Qty	Ex-Work Rate	Total Amount (Including 18% GST)	Grand Total Amount (Including of all taxes)
1	Up gradation & preparation of detailed various electrical layout & single line diagram with computerized scanning with auto cad drawings of 400kV, 220kV & 132kV Substation on A3 Page with soft copy.	Per No	68			
2	Plotting black and white	Per No	68			
Grand Total Including of all taxes						

  
Executive Engineer  
400 kV R.S. Division, MSETCL  
Khadka-Bhusawal.