

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
(CIN No.U40109MH2005SGC153646)

**The Superintending Engineer, EHV O&M Circle, Pune**  
Admn. Bldg., Block No.404, Third Floor, Rasta Peth, Pune-411011.  
Phone No: - 020-26050286 (P) 020-26131729 (O)  
FAX NO. 020-26132342 E-Mail:-sepune404@mahatransco.in

Ref No.:- SE/EHV O&M/CIRCLE/Pune/T/

NO 0 4 1 6

Date:

ENQUIRY (through web portal)

09 MAR 2021

**SUBJECT:- Enquiry for Work of Upgradation by Buyback of laptop and supply of printer for HLU & PID Unit & Admin office of EHV O&M Circle, PUNE.**

Dear Sir,

Sealed and super scribed quotations are invited for the above work as mentioned in schedule 'A, so as to reach this office on or before Dtd-12.03.2021 Up to 15:00 Hrs. You are requested to quote your reasonable rate for the above. The terms & conditions are as follows-

**TERMS & CONDITIONS:-**

The offer should be submitted in two separate sealed envelope contained in main envelope super subscribing the subject.

**Envelope-1:** Should contain associated documents Certificates/Proof of qualifying pre-requisite Broachers attended certificate etc. such as:

- i. Valid Shop Act Certificate/NOC from Grampanchayat
- ii. GST Registration
- iii. PAN Card
- iv. Preference will be given to agency having Authorized dealer Certificate of HP/LEVOVO/DELL etc & the agency having experience of same work.

**If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office.**


**Envelope 2:** Price bid documents: This should contain only price bid in given schedule, not in any other format

- A) After verifying full documents /certificated pre-qualification as above in envelope 1, if it is found that, bidder fulfills the desired prerequisites, envelope 2 will be opened. If the same is not meeting the pre requisites, Envelope 2 shall not open.
  - B) Quotations with incomplete details submitted without sealing or superscripting not submitted in Prescribed format etc. are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.
- 1) **Security Deposit @ 5%** of the value of the order will be deducted from your bill. The amount will be interest free will be refunded after guarantee period i.e. 12 months.
  - 2) The material shall be delivered within 15 days as per schedule.

- 3) If the materials are not dispatched within the time stipulated you will be liable to pay a penalty to the MSETCL at ½ % per week or part thereof on total value subject to maximum of 10% recovered on the contract value. Right to cancel the order in full is reserved.
- 4) Quality material should be supplied. Any defect observed in the material supplied by you, the same shall be replaced by you free of cost without delay.
- 5) Bill along with following documents shall be submitted to Superintending Engineer, EHV O&M Circle Pune for passing payment.
  - A) Guarantee Certificate
  - B) GST & PAN No. should be mentioned on bill.
- 6) Payment will be made against completion of work to EHV O&M Circle, Pune within reasonable time by Superintending Engineer, EHV O&M Circle Pune.
- 7) Inspection of the material & execution of work will be carried by Executive Engineer EHV O&M Circle Pune or his representative.
- 8) **Guarantee for Quality of Material:-**Guaranteed for satisfactory performance for a period of 12 months from the date of receipt of material at site.
- 9) In case of any dispute arising out of, the decision of the undersigned will be final and will be binding on you.
- 10) **Jurisdiction of Court:-**For Dispute, yielding court case if any arises; jurisdiction of court shall be Pune Dist. Pune.
- 11) **Agreement:-** The contractor shall have to execute the indemnity bond on stamp paper of Rs. 500/- in the prescribed proforma of the company before execution of work of this contract.
- 12) Income Tax and other statutory cess/taxes will be deducted from your bill as per rule.
- 13) The right to place an order or to cancel without assigning any reason is reserved with this office.

Thanking You.

Yours faithfully

  
(Jyoti N. Chimte)  
Superintending Engineer,  
EHV O&M Circle, Pune

Copy to:

The Manager (F&A), EHV O&M Circle Pune.



### SCHEDULE 'A'

**SUBJECT:- Enquiry for Work of Upgradation by Buyback of laptop and supply of printer for HLU & PID Unit & Admin office of EHV O&M Circle, PUNE.**

Sr.No	Particulars of work	Qty (Nos)	Ex Rate incl GST (Rs.)	Buy Back Value per Unit (Rs.)	Final Rate after Buyback (Rs.)	Amount (Rs.)	Specification of required Machine
	A	B	C	D	E=(C-D)	F=(B*E)	Schedule 'B' Enclosed
1	Upgradation by buyback of 1 no of Laptop	1	67000	2000	65000	65000	
2	Supply of 1 no. of Printer	1	11000	NA	11000	11000	
3	Upgradation by buyback of 3 nos of printer	3	11000	1000	10000	30000	
	TOTAL	(Sr.No.1 +Sr.No.2+Sr.No.3)				106000	
In words:- Rs. 1,06,000/- inclusive of GST.							

The contractors have to quote above/below/At par in % in respect of total Amount. The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.

1. -----% Below ( In words -----) of the above total estimated cost.
2. ----- At Par ( In words -----) of the above total estimated cost.
3. -----% Above ( In word-----) of the above total estimated cost.


Dated

Signature of Contractor with Seal

Name -----

Address-----

Yours faithfully

  
(Jyoti N. Chimte)  
Superintending Engineer,  
EHV O&M Circle, Pune

## SCHEDULE 'B'

**SUBJECT:- Enquiry for Work of Upgradation by Buyback of laptop and supply of printer for HLU & PID Unit under EHV O&M Circle, PUNE.**

Sr. No.	Particular	Specification
(1)	Upgradation by buyback of existing 1 no of Laptop	Make: Dell/HP/Lenovo CPU/Gen: i5 processor/Gen 7 Memory RAM(1600 Mhz or better): 4 GB Monitor: Max size Hard Disk: 1 TB On board Ethernet interface (Gigabite or better), audio ports Operating system: Window 10 pro Warranty: 3 years. Office: Any open source (WPS/Libra etc)
(2)	Supply of 1 no. of All in one Laserjet Printer	Print speed up to 18ppm, duty cycle up to 15,000 pages per month, RMPV upto 200 to 850 pages, 266 MHz microprocessor.

Yours faithfully



(Jyoti N. Chimte)  
Superintending Engineer,  
EHV O&M Circle, Pune