



### **E-Enquiry Notice**

MSETCL invites bids for following E-Enquiry through E-Enquiry process of MSETCL in single bid system from registered contractors, agencies on Mahatransco website <http://mahatransco.in> for following works.

Sr. No.	E- Enquiry No & Description of Work		Due date & Time (Hrs) for submission & opening of E-Enquiry	
1.	Enquiry No. CELDK/ Maint/FM-45/ 1089 Dt. 21.06.2022			
	Name of Work: Invitation of E-quotations for Annual contract of running guesthouse for the FY2022-23 at SLDC, Airoli.		Download/Purchase of Enquiry Documents Date: From 21.06.2022 to 27.06.2022.	
	Estimated Cost (Rs.)	Enquiry Fee Non Refundable (Rs.)	Closing Date (Submission)	Opening date if possible.
	2.61 Lakhs	Nil	27.06.2022 15.00 Hrs.	28.06.2022

**Contact Person:** Addl. Exec. Engineer (Maint.)/Dy.EE.(Maint.) Tel. No.9320844448/9323802683

**Office Address :** Office of the Chief Engineer State Load Dispatch Centre, Thane-Belapur Road. Post Airoli Navi Mumbai - 400708.

For further details visit our website <http://mahatransco.in>

1. The bidder should submit their bids to the office, well in advance within aforesaid date & time.
2. The Enquiry fee amount is Nil.
3. The quotation will not be accepted after due date in any circumstances.
4. MSETCL will not be responsible for non-submission of bid due to any website related problems.
5. The undersigned reserves the right to cancel the E- Enquiry at any time without assigning any reason.

SD/-  
(Santosh Satpute)  
I/C Supdt. Engineer (SCADA/Admin)  
MSLDC, MSETCL, Airoli.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**

**Office of The Chief Engineer**

**Maharashtra State Load Dispatch Center, Thane-Belapur Road, P.O. Airoli,**

**Navi Mumbai Pin – 400 708.**

Tele :91-22-27601931 / 2937

Email : ceslde@mahaslde.in

website : <http://www.mahaslde.in>

Ref: CELDK/Maint/FM-45/

**No 01089**

**21 JUN 2022**

**ENQUIRY**

To,

All Vendors

**Sub:** E-Enquiry for Annual contract of running guesthouse for the FY2022-23 at SLDC, Airoli.

Dear Sir,

Sealed quotations are invited from experienced parties/contractors for the Annual contract of running guesthouse for the FY2022-23 at SLDC, Airoli on or before 27/06/2022 up to 15:00 hrs with following terms and conditions.

**Terms & Conditions:**

1. **Scope of Work:** You have to quote above said work as per Annexure-A,B & C. The rates should be inclusive of cleaning material required for running of guesthouse. Indicative list of material is attached in Annexure –B. The rates of food items to be provided in guesthouse are attached in Annexure –C. There should be no revision of rates of food item without prior permission of Competent Authority.
2. **Taxes:** Prices quoted shall clearly indicate whether they are inclusive of taxes.
3. **Validity:** Validity of your quotation should not be less than 60 days. You should visit the work site before submitting the quotation.
4. **Payment:** Payment will be made monthly basis. No advance payment will be made
5. **Period:** The work of maintenance will be for a period of one year.
6. **Security Deposit:** You will have to pay security deposit amounting 5% of the value of the order on annual contract period which will be refunded after satisfactory execution of the order. In the event of unsatisfactory performance of the contract, this amount will be forfeited.
7. No extra charges for transportation, T&P and Labour, material etc will be paid, it will be arranged by you only. You should quote the rates as per Annexure-A enclosed herewith.

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**Regd. Office** – Prakashganga , C – 19, E Block, Bandra – Kurla Complex, Bandra ( East ) , Mumbai –

400 051 ( India ) Phone – ( 022 ) 2659 8595 / 2659 5000 Fax ( 022 ) 2659 1254



8. Contractor will be responsible for accidents to their workers occurring during the entire course of work and he will have to pay compensation whatsoever as per the prevailing Workman's Compensation Act.
9. Income Tax & any other tax (as applicable) at source will be deducted as per rules.
10. The undersigned reserves the right to cancel any or all the quotations without assigning any reasons thereof.
11. Food and Drug Administration certificate, Copy of GST Registration, PAN No., Bombay shop license certificate if applicable shall be attached along with your quotation.
12. The agency should have experience in running guesthouse. The value of completed work order/Work experience certificate should not be less than Rs.78,507/- during any one of previous 5 financial years. The work order/Work experience certificate for similar type of work should be issued by officer not below the rank of Executive Engineer in Govt. /Semi Govt/PSU/Reputed private company.
13. SLDC reserves the right to reject any or all the E-Enquiry without assigning any reason. Apart from the above points, all the Terms & Conditions Published by M.S.E.B. in Booklet "Tender & Contract of Works" is applicable here also.
14. **Readiness of room for guests:** i) The Contractor and his deployed personnel shall be responsible to keep room ready in all respect within 01 hr. of the vacation of the room by the guest.  
ii) Filling drinking water in jugs in all the rooms and keeping the cleaned glass in every room at the time of arrival of guest and the same should be changed daily or on request of the guest.  
iii) Making of the beds of guests i.e. spreading the bed sheets, quilts/ blankets, bed covers, inserting pillow covers, beds shall be made at the time just before the occupation of the room by guest.  
iv) The Contractor and his deployed personnel shall ensure that linen of rooms during the stay of guests are changed every alternate day.  
v) The contractor and his deployed personnel shall be responsible to replace linen of rooms in case room remains vacant for more than 03 days.  
vi) The contractor and his deployed personnel will also ensure that linen is changed as & when requested by the guest.  
vii) The total stock of bed covers, bed sheets, bed spreads, pillow covers, blankets, towels, curtains etc. handed over in bulk against acknowledgement of the caretaker-cum-supervisor shall be under the custody of the caretaker and caretaker shall take general care of these items. While torn/ worn out bed sheets, bedcovers/ spreads/ curtains/ pillow covers/towels etc.

- 15. Record Keeping:** The supervisor/caretaker will record in the register maintained for the purpose the names of the guest, rooms allotted, issue and collect back room keys and almirah keys, collection of tariffs, issues of receipts to guest, maintain the account and the collected tariffs shall be deposited with SLDC office.

**TERMINATION OF THE CONTRACT:**

- a) SLDC has to the right to terminate the contract giving one month notice without giving any reason there off/ non satisfactory performance of the contract.
- b) By the contractor: The contractor may withdraw the contract prematurely by giving minimum three months notice, however, in that case 100% of the security deposit will be forfeited.
- c) c) On termination/expiry of the contract, the contractor will hand over all the equipment's/ furniture/ articles etc. supplied by SLDC in good working condition.

Yours faithfully

**SD/-**

**(Santosh Satpute)**

**I/C Supdtg. Engineer (SCADA/Admin)**

**MSLDC, MSETCL, Airoli.**



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO., LTD.**  
**Maharashtra STATE LOAD DISPATCH CENTRE AIROLI.**  
**Annexure-A**

Name of Work :- Annual contract of running Guest House for the year 2022-23 at SLDC Airoli.

Sr. No.	Activity No.	SAC Code	Particulars of items	QTY	Unit	Rate in Rs.	Amount in Rs.
1			2	3	4	5	6
1	50014010	996311	Providing house keeping and catering services round the clock, attendant services for operation of Guest House including supply of labour, attendant, sweeper, caterer, meal server, cleaning the guest house regularly, washing and replacing the bed sheets, blankets, pillow covers, towels, napkins, curtains, carpet etc. overall watch and ward, opening and closing the main gate, operation of lighting, A.C. , fan system, water supply to guest house, keeping proper record of visitors, collection of charges and deposit to the company's office as directed by Engineer-in-charge. Note:- 1) No Material will be supplied other than cooking utensiles, dining set, Furniture, bed sheets, pillow, beds. 2) Meal and Breakfast is to provided at the rates shown in annexure 'C'	12.00	Month		
2	50018184	998533	Cleaning of Sofa with dry Vacuum applying fabric shampoo to fabric, cleaning the dirt with soft brush & wet vacuuming , etc or as directed by Engr-in-charge complete. (Rate per seat of Sofa)	30.00	EA		
3	50018185	998533	Cleaning of chair with dry Vacuum applying fabric shampoo to fabric, cleaning the dirt with soft brush & wet vacuuming , etc or as directed by Engr-in-charge complete.	12.00	EA		
4	50018186	998533	Cleaning of Single bed mattress with dry Vacuum applying fabric shampoo to fabric, cleaning the dirt with soft brush & wet vacuuming , etc or as directed by Engr-in-charge complete.	12.00	EA		
Total:						Rs.	

SD/-  
I/C Superintending Engineer (SCADA/Admin.)

## **ANNEXURE 'B'**

### **List of Materials to be Provided/ Replaced Monthly by Agency**

1	Broom	1	No.
2	Kharata	1	No.
3	Phenyle 500 ml	1	No.
4	Air freshner	1	No.
5	Mopper	1	No.
6	Lux small	10	No.
7	Colin 500 ml	1	No.
8	Napthalene Balls	5	Pack
9	Pencil Cell	10	No.
10	Liquid Soap	1000	ml
11	Good Night	3	No.
12	Rin Powder	1	Kg.
13	Rin Soap	6	No.
14	harpic Toilet	1	No.
15	harpic Bathroom	1	No.

**ANNEXURE 'C'**  
**(Rate list for the items to be served in Guest House)**

Sr.No.	Description of item		Rate
1	Vegetarian Meal :		
	i	Rice	
	ii	Chapattis/ Puris (3 Nos.)	
	iii	Vegetables- 2 Kinds	
	iv	Dal Curry	
	v	Curd	
	vi	Papad & Pickle	
2	Special Meals : Vegetarian As above at Sr. No. 1 with one Sweet Dish		
3	Non Vegetarian Meals : Egg		
	i	Rice	
	ii	Chapattis/ Puris (3 Nos.)	
	iii	Egg Curry	
	iv	Papad & Pickle	
4	Non Vegetarian Meals : Chicken/Mutton		
	i	Rice	
	ii	Chapattis/ Puris (3 Nos.)	
	iii	Chicken/Mutton Curry	
	iv	Papad & Pickle	
	Non Vegetarian Meals : Fish		
	i	Rice	
	ii	Chapattis/ Puris (3 Nos.)	
	iii	Fish Curry	
	iv	Papad & Pickle	
	Break Fast		
	i	Upama / Shira	
	ii	Poha	
	iii	Bread, Butter, Jam	
	iv	Double omlet with bread, butter, Jam	
	v	Sandwich with bread, butter, jam	
5	Tea		
6	Coffee		
7	Soft drink		
8	Bisleri water bottle		

Note:- For any special items served other than above rate shall be charged on the basis of market rates.