

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

Name of Office	:	Office of the Executive Engineer,
Office Address	:	PAC Division, Dombivali, 2nd floor 220 kV Kalwa substation Control room Building, Airoli. Navi Mumbai-400708.
Telephone No.	:	Tel .NO: ( 022) 27601768 (P)
CIN No.	:	CIN No: U40109MH2005SGC153646
Email ID	:	ee7270@mahatransco.in
Ref.No.EE/PAC/DN/DMB/Tech/No. <u>134</u>		Date: <u>20/4/2023</u>

**E- ENQUIRY**

**Sub.:** - E- Enquiry for daily housekeeping work (Cleaning & sweeping) for Office of PAC Division Dombivali for the period from 01.05.2023 to 31.03.2024.

Dear Sir,

Sealed and superscribed quotations are invited for daily housekeeping work (Cleaning & sweeping) for Office of PAC Division Dombivali for the year 2023-2024 as per the Schedule 'A'.

The quotation should reach to this office on or before **27.04.2023** positively.

E-ENQUIRY PERIOD	<b>From 21.04.2023 to 27.04.2023</b>
Submission of Sealed and superscribed	<b>On or Before 27.04.2023</b>
Opening of the Quotations	<b>28.04.2023 at 10:00 Hrs. (if possible)</b>
Estimated Cost	<b>Rs. 67359/- (inclusive of all taxes)</b>
EMD amount	<b>Rs. 6735/- ( to be deposited at EHV O&amp;M Circle Panvel Office). Copy of Receipt to be attached with the quotation.</b>

For further details visit our website:-<http://srmetender.mahatransco.in>

**Contact Person:** -The Dy.EE (O) Tel No. 9833266055

**SCOPE OF WORKS:** As detailed in Scope of Work 'A'

Documents required to be attached along with offer: -

Following are the list of qualifying documents required please attached for qualifying in the Techno-Commercial Bids for opening of the Price Bids. [If yes please attach the following documents]

- 1) Pan card copy (Please Attach)
- 2) Valid GST registration (Please Attach)
- 3) Income tax returns for FY 2019-20, 2020-21 & 2021-22 (Please attach)
- 4) Experience certificate of similar work in MSETCL or any transmission utility or any other government undertaking, certificate from the authority rank of executive engineer or above in MSETCL or equivalent (Please Attach)
- 5) Please attach the receipt/E-acknowledgement of payment of EMD. If the EMD is not applicable, please mention the reasons for non-applicability of it in comments& attach related document

- 2 ] **Note: Earnest money deposited will be refunded after approval from competent Authority. EMD will be credited to the bank account. Bidders are requested to submit the bank details i.e. Account No., IFSC Code, Account Holder Name, Bank Name, Bank Address, etc**

SCOPE of Work : daily housekeeping work (Cleaning & sweeping) for Office of PAC Division Dombivali as per the Schedule 'A'.

The prescribed form i.e Schedule 'A' duly filled in with the rates written in words and figures and sign should be sent by Registered post or in person to The Executive Engineer EHV PAC Division, Dombivali.

**Please Super scribe the offer with the following details :-**

A] Quotation for :

B] Due Date :-

C] Name of the Bidder :-

**QUOTED RATES:** You are requested to quote your unit rates for the items mentioned in the schedule on firm basis.

**PAYMENT:** On completion of the job, the bill should be submitted to the Office. The payment will be effected by this office within a reasonable time as per actual work done.

**SECURITY DEPOSIT:** S. D.@ 10% of order value should be paid at Panvel Circle Office either by RTGS or by DD in the name of SE EHV O&M Circle, Panvel at the time of accepting the order.

**VALIDITY OF OFFER:** The offer should be valid for our acceptance for period of 60 days from the date of opening the same.

**INCOME TAX:** Income Tax & GST as applicable will be deducted from the bills. (W.C.T will be deducted through bill @ 2% will be deducted at source, if you are registered under WCT Act, otherwise the W.C.T. will be deducted @ 4% at source) if applicable.

**GST:** -GST as per the rule as per rate fixed by government from time to time will be deducted from your bill.

**MATERIAL REQUIRED FOR EXECUTION OF WORK:** Material required for Execution of work should be bring by you.

**TERMINATION OF CONTRACT.**

The undersigned reserves the right to cancel the contract, after giving due notice to the contractor, in the event of the breach of contract in any respect or undue delay in execution of work/starting of the work.

**CONTRACTOR'S EMPLOYEES: -**

The contractors shall be responsible for any injury / accident to his employees, payment of compensations, insurance etc. as may require to be paid eventually, shall be borne by the contractor himself.

**APPLICABILITY OF GENERAL CONDITIONS OF CONTRACT.**

Notwithstanding anything stated herein, the Board's General Terms and Conditions of Contract shall be applicable to the contract, as far as they are applicable to this contract.

**CONTRACTOR'S EMPLOYEES:** -The contractors shall employ and provide onsite only such

employees who are skilled and experienced for execution and supervision of works. The contractor shall provide housing accommodation to his employees. He shall also be responsible for any injury / accident to his employees, payment of compensations etc. as may require to be paid eventually, shall be borne by the contractor himself. The contractor should ensure that his staff uses the requisite safety equipment. The employees should be duly insured Against any such eventuality.

**JURISDICTION.**

All disputes, differences related to the tender/contract shall be subject to the exclusive jurisdiction of Thane District Court.

Thanking you,

Encl: Schedule 'A'

Yours faithfully,



Kiran S Shimpi  
Executive Engineer,  
PAC Division, Dombivali





MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.  
PAC Division Dombivali

SCHEDULE 'A'

**Sub.:** -E- Enquiry for daily housekeeping work (Cleaning & sweeping) for Office of PAC Division Dombivali for the period from 01.05.2023 to 31.03.2024.

Sr.No.	SAP Material/ Service/ activity No.	Description	Unit	Qty	Rate	Total Amt in Rs.
1	50000291	Cleaning & Sweeping Work of Office : Daily sweeping , collecting garbage's, waste, dust and disposing off the same outside the companies premises. Cleaning of toilet and W.C. twice in a day by phenol, daily mopping of office, weekly cleaning of all window and door, cleaning of all other related work as per instructions of the office staff .	Months	11		
		<b>Total</b>				
		<b>Add GST @ 18%</b>				
		<b>Net Total</b>				

  
Kiran S Shimpi  
Executive Engineer,  
PAC Division, Dombivali

