



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
CIN No. U4010MH2005SGC153646

EHV O&M Circle, Old Power House, Parli-V
Cont. No. 02446-222076 (O) / 223308 (P), Fax No. 02446-222258
Email Id :- separli@gmail.com

Ref No: SE/EHVC/PV/TS/ **No - 750**

Date:- **2 JUN 2023**
2 JUN 2023

To,
E- Enquiry

Sub: E - Enquiry for the work of cleaning and sweeping at Hot Line Unit Office Parli and administrative office of EHV O&M Circle Parli-V.

Dear Sir,

Sealed firm quotations are invited for the work of cleaning and sweeping at Hot Line Unit Office Parli and administrative office of EHV O&M Circle Parli-V on the conditions listed below as per attached schedules

TERMS AND CONDITIONS:


08-06-2023

1. Your sealed quotation should reach this office on or before **Dt.08.06.2023 at 15.00 Hrs.** and will be opened on the same day, if possible.
2. Quotation shall be sent under sealed cover duly super scribed as Quotation for -- -----
---- & Your Enquiry No. -----
3. Documents should enclose with the offer for Technical Qualification.
 - a. Shop Act Registration
 - b. PAN copy
 - c. GST Registration
 - d. GST return for Financial Year 2022-23
4. The rates should be valid for 120 days.
5. The rates shall be quoted in the work schedules. Overwriting or conversions of figures correction and where unavoidable shall be made by Crossing out initiating, dating and rewriting.
6. Agency should take prior sample approval certificate for each item from this office and should submit the same along with the offer.
7. No advance payment shall be made in any case. However, 100% payment shall be affected after satisfactory completion of work.
8. The quotation should be submitted strictly as per our requirement; any additional condition/shortfall left in offer letter shall cause rejection of quotation.
9. Interested bidder should visit the office for actual scope of work before submitting offer.
10. The undersigned reserves the right to reject any or all the quotations without assigning any reasons thereof.
11. Order limited to **Rs.2.0** Lakhs only Order value may be variable.

Thanking you,

Yours faithfully,

Encl: Schedules.


Superintending Engineer,
EHV O&M Circle, Parli-V.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.,
EHV.O&M.CIRCLE, PARLI-VAIJNATH.


SCHEDULE "A"

Scope of Work: Cleaning and sweeping at Hot Line Unit Office Parli and administrative office of EHV O&M Circle Parli-V

Sr. No	Particulars of Work	Unit Per Office	Per Month	Rate
1	<p>Cleaning and up keeping at on Monthly basis -Daily cleaning and Up keeping of All Rooms of Administrative Office/, toilet blocks by brooming, sweeping and wet moping the entire premises, cleaning of toilets, urinals by using toilet cleaning agents and wet moping, keeping the premises in hygienic condition dusting the furniture, cleaning all partitions and doors once in a week, cleaning windows, water cooler once in a month, daily cleaning of basins etc. complete as directed.</p> <p>NOTE.: 1. Chemicals such as phenyl, dettol, acid, air freshners, liquid soap with dispenser on all wash basins, soap naphthalene balls, brooms, mops, dusters, buckets, brushes, shall be arranged by the Agency.</p> <p>2. Floor mops and dusters to be used by agency.</p> <p>3. Daily work is to be carried out before office hours on all working days as well as on holidays as per requirement..</p>			

If Taxes:

1. _____
2. _____


Superintending Engineer,
EHV O&M Circle, Parli-V.