

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**

Name of Office :- Office of The Executive Engineer EHV (O&M) Division Nashik.  
Office Address :- EHV (O&M) Division, M.S.E.T.C.L. , New Administrative  
Building, 1<sup>st</sup> Floor, Block No 07, Old Saikheda Road , Near Durga Mata  
Temple, Jail Road, Nashik Road - 422 101.  
Contact No:- 0253-2403121(O), 2403122, 2403129  
E-mail Id :- ee5110@mahatransco.in  
Website :- www.mahatransco.in

REF:- :- EE / EHV (O&M) / Dn./ NSK / Tech /No

**No 0-1175**

Date **7 JUL 2023**

**E-Enquiry**

**Sub:-** E-Enquiry for work of Up keeping & maintenance of Rest House at 132KV Ambad SS under EHV(O&M) Division Nashik.

Dear Sir,

Quotations are invited by the undersigned from reputed, experienced & approved vendors of MSETCL for the subject works. Please quote your lowest rates for the work in 'Schedule A' subject to the terms & conditions mentioned as under.

1. **Due Date:** - The quotations complete in all respects, should be submitted to this office on or before Dt.14.07.2023 up to 17:00 Hrs positively. Bids received after due date will not be accepted.
2. **Quotation Opening Date:** - Quotations will be tentatively opened on Dt.14.07.2023 at 17:30 Hrs, if possible or on suitable date & time as per availability of concern officials of MSETCL.
3. The quotation must be forwarded in sealed envelope duly super scribed with all details i.e.
  - i) E-Enquiry No. & Date:
  - ii) Due date :
  - iii) Quotation for :
  - iv) Name & address of the bidder :
4. **Quoted Rate:-**
  - i) Rates quoted should be on firm quotation basis.
  - ii) No extra charges for transportation, T&P, skilled workmen etc will be paid, it will be arranged by you only.
  - iii) Validity of your quotation should be 120 days.
  - iv) The rates shall be quoted in words and in figure.
  - v) GST & Labour Cess shall be paid extra as per rules & regulations. ( if applicable)
5. **Signing of Contract:** - Within 7 days from date of the receipt of work order/LOI the contractor/ agency have to executed an agreement as per provision of "Mumbai Mudarank adhiniam 1958 Clause No..34" with requisite stamp duty.  
You will have to sign an agreement with MSETCL regarding a bidding with all the terms and conditions of this order on a non-judicial stamp paper. The matter to be printed on the stamp paper will be provided to you by this office. The necessary stamp duty & bond paper for the agreement shall be borne by the Contractor.
6. **Period of Contract:** The period of completion of work will be 2 year i.e.24 Months. Payment will be done on monthly basis.
7. **Security deposit:-**  
The successful bidder will have to deposit the security deposit of 5 % of the work order value within 7 days from the date of firm order/ LOI at the Office of the Executive Engineer, EHV O&M Division, Nashik. The entire security deposit will be refunded to you on satisfactory completion of contract period and as per availability of fund. In case break of contract from your side, before completion of contract period, the security deposit will be forfeited by the company.

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**8. Terms & Conditions of contract:-**

- 1) Quantities mentioned in our enquiry are tentative & subject to vary.
- 2) The work shall be carried out as per IS standards & procedures.
- 3) In case any loss occurs to MSETCL's property during execution of work, the same will be recovered as per prevailing rates from your bill.
- 4) If any tax deduction applicable will be deducted from your bill as per rule. The taxes like GST will be applicable as per prevailing rates & rules circular issued by Govt time to time.
- 5) The contract will be terminated in between by giving notice with the forfeiting of S.D. & penalty, if the services are not found satisfactory. The contract can be terminated by the authority at any time, without assigning any reason therefore.
- 6) MSETCL will not be responsible for any accident or damages to your staff during execution of work. The agency will be responsible for all risks that may arise during Contract period.
- 7) The Offer submitted should be unconditional.
- 8) Undersign reserve the right to reject any or all the quotations without assigning any reason thereof. Also undersigned reserves rights to add or delete terms during the contract period if found necessary.
- 9) The MSETCL prevailing standard general conditions of contract are also applicable and binding on you.
- 10) If wants any clarification regarding any terms of condition, he should approach in writing to undersigned before quoting rates. After due date no clarification will be given and the decision of undersigned will be final and binding to all the vehicle owners quoting for said work.

**11) Termination of contract:-**

The contract is liable for termination immediately or with 7 days prior notice from MSETCL side due to any following reasons.

- i) Frequent complaint from the concern officer.
- ii) Overall unsatisfactory services for prolonged period of time.
- iii) Non compliance of contractual terms & conditions.

**12) Payment terms:-**

Payment will be effected after completion of work & as per actual work done. The agency has to prepare and Submit monthly Bill in triplicate in the name of undersigned Please mention PAN No. and GST No. on your bill. It will be scrutinized, certified by Dy. Ex. Engineer, 132kV Ambad Substation, MSETCL, Nashik and the same will be approved by EE, EHV O&M Dn. Nashik. The payment will be made subject to the availability of the funds. Monthly Bill payment will be paid to you in reasonable time and as per the availability of funds at EHV O&M Division, Nashik.

**13) Jurisdiction:**

In case of difference of opinion, about interpretation of terms & conditions between Agency & MSETCL, the decision of order placing authority will be final & binding on the Agency.

Also any dispute arising out of your contract, it will be in the jurisdiction of Hon. Nasik court only.



(L. B. Patil)

Executive Engineer,  
EHV O&M Division,  
MSETCL, Nashik.

Copy s.w.r.to:-

- 1) The Chief Engineer, EHV PC (O&M) Zone , MSETCL, Nashik
- 2) The Superintending Engineer, EHV O&M Circle, MSETCL, Nashik

Copy to:-

- 1) Dy. Manager (F&A), EHV O&M Division, MSETCL Nashik.
- 2) Notice Board

**Contractor's Letterhead**

**Ref. No.:-** \_\_\_\_\_

**Date:-** \_\_\_\_\_

To,  
The Executive Engineer,  
EHV O&M Division,  
MSETCL, Nashik.

**Sub:-** Work of Upkeeping & maintenance of Rest House at 132KV Ambad SS under EHV (O&M) Division Nasik

**Ref:-** e-enquiry No:- \_\_\_\_\_ Date- \_\_\_\_\_

Respected Sir,

I am giving following rates for the subject work. Terms & conditions of e-enquiry under ref. are accepted and same are binding on me.

Sr. No	Service No.	Particulars	Unit	Quantity	Rate	Total Amount
1	1001931	Sweeping & cleaning of Rest house alongwith Driver's Quarter with cleaning powder, phenyl, Cleaning & washing of glass doors, glass partitions of Rest house, Cleaning & washing of toilet, bathroom, latrine using cleaning powder, acid, phenyl etc.,	Per month	24	Rs.---- (In Word Rs.----- only) + GST Extra	
2	--	Preparation of Tea/Coffee, Breakfast and Lunch/Dinner from your own material including gas.	--	--	--	
		Tea:	Per cup	--	Rs.---- (In Word Rs.----- only) + GST Extra	
		Coffee:	Per cup	--	Rs.---- (In Word Rs.----- only) + GST Extra	
		Breakfast:	Per plate	--	Rs.---- (In Word Rs.----- only) + GST Extra	
		Lunch/Dinner	Per plate	--	Rs.---- (In Word Rs.----- only) + GST Extra	

Thanking You,

Yours faithfully,

Contractor's Seal & Signature